



**Teacher Education Meeting Minutes  
Wednesday, August 8  
1:30 pm UC room 213**



**“Preparing professional educators who are committed, collaborative and competent”**

**TEC Members Present:** C. Giambatista, K. Pitchford, A. Bryant, B. Stokes, D. Hunt, L. Mitchell, K. Sellers, A. Lopez, V. Ford, O. Oxendine, R. Ladd, K. Ficklin, J. Whittington, S. Cinnamon, I. Aiken, J. Frederick, J. Rivera, T. Trendowski, N. Lifschitz-Grant, B. Winters, A. McDonald, K. Granger, M. Klinikowski, S. Woodside, D. Chilcote, M. Edwards, M. Scott, M. Ash, I. Falls, S. Jones, R. Hagevik, C. Goins, Y. Kodwo, Q. Jones

1. **Call to order at 1:32pm**
2. **Approval of the Minutes:** May 22, 2018 Approved as presented (Lopez, Aiken)
3. **Adoption of the Agenda** Approved as presented (Oxendine, Ladd)
4. **Reports from Administration**
  - a. Alfred Bryant recognized the new College of Health Science (CHS) and change in the School of Education. Lisa Mitchell will serve as the Interim Associate Dean for this AY while his search is conducted for an Associate Dean.
  - b. Kayonna Pitchford is the new Director of University School Partnerships and Clinical Practice.
  - c. Lab School – PSRC voted during their August retreat to not partner with UNCP on the Lab School initiative due to ISD/Southside Ashpole and other initiatives.
  - d. Lisa Mitchell reviewed the Educator Preparation Program chart and asked for feedback to ensure the correctness of the document.
  - e. Program Director meeting will be held to discuss the MAT Internship and edTPA. Talked about changes last March, however this was never voted on due to NCATE. We will stay with what we are doing and get new MAT ready there is no change from last year.
5. **Report from the Office of Assessment and Licensure – Mary Klinikowski**
  - a. Implementation of EDA will begin during the fall 2018 semester. Going forward there will be one form used for both University Classroom (UC) and Clinical Practice (CP) that will be attached to DRF in TS. All UG Programs will need to have a supervised pre-internship as we move forward – EDA requirement.
  - b. Form will be same for ITP and ADV – ITP this fall we will plan for ADV in spring 2019.
  - c. Training will be scheduled on a non-TEC non Senate day
  - d. Syllabus statement will be added to the Common Syllabus and updated document will be housing the OneDrive.

- e. All students enrolled in EDN 2100 will complete a self-assessment during the fall semester and EDN 2100 instructors will complete the EDA on all students enrolled in their sections. Mary is working on training on EDA and will send calendar invites when scheduled.
  - f. An account number for the purchase of Taskstream will be shared and included on the Common Syllabus for students to use when paying the \$25 fee. When students go to the Cashier's Office they must have the account number. Moving forward this \$25 will be included in student fees. This will be for all EPP students (EDN 2100 and those admitted). In the future, there will be a "flagging" system for all EDN 2100 students and those admitted to TEP. There could be an issue with students "falling through the cracks", so we will need additional conversations with PC and PD to ensure all students are captured for the fee.
  - g. Implementation Guide for EDA is located on OneDrive under Special Interests groups and Dispositions.
  - h. Students will receive email from TS about what to do and the webpage will be updated for PC and PD to share with students.
  - i. Information was shared from TS about the complicated integration with Canvas. TS recommends not going down this path.
  - j. Planning for a remediation plan and more than likely the Disposition Work Group (DWG) will work to create this.
  - k. MSA will need to have TS – the \$25 fee syllabus statement should be included.
  - l. Admission to Teacher Education two handouts include the student tracking chart and Admission to TEP. Naomi Lifschitz-Grant asked to add Sandra Greer to TEP list, pending review of her documents in TS. (Lopez, Ladd) **28 yeah 0 no**
  - m. Faculty Licensure – we have TEP licensure faculty from out of state. Michelle receives documentation and DPI determines license. To have a license converted, candidates will need to do what is required for a license in North Carolina. This may mean that some of our faculty will need to take state exams for licensure. Questions regarding licensure have been submitted and answered by Andrew Sioberg (DPI). All methods faculty are required to hold NC licensure.
6. **Report from edTPALS** – Kay Pitchford (request to amend the agenda – edTPALS and USPCP before TRR).
- a. Met to review data and discuss cut score. Considering the cut score of 40 as that might be the consequential state score in the future. However, a 38 score was decided as the passing for this year. For those students who do not pass they will resubmit their edTPA part they failed to Pearson and be responsible for this cost.
  - b. Sessions will be recorded on WebEx or Cisco for this year for those who cannot attend face to face sessions.
  - c. Looked at resources in One Drive – everyone should review the note taking guide and the errata sheet for handbooks.
  - d. New state policy, all Student Teachers who receive passing scores on edTPA or PPAT may replace Praxis Principals of Learning and Teaching test for Secondary majors. They will have to take the Content but not PPLT. May need a syllabus statement on Internship syllabus so students have expectations defined. Remediation team will be Kelly Ficklin, Mary Ash, Jose Rivera, Melissa

Edwards, and Danielle Chilcote. All should rotate on and off of this team/workgroup so that everyone has understanding of the procedure and so that we have equal representation. There will be a different remediation team for EDA. Karen suggested that the remediation group meet to bring some language forward at the September meeting. Kay will work to get this group together and provide some information at the September meeting.

**7. Report from the Office of University School Partnerships and Clinical Practice**

- a. Clinical Internship Schedule USPCP has worked with Nicky Bullard and Bryan Winters to get materials ready for Fall Interns. The fall Internship calendar was disseminated in a hard copy and Interns were interned. Sessions will be held in SOE rather than ComTECH. It was noticed that a Licensure session would need to be added to the Pinning Ceremony in December. Concern was expressed for the Tuesday Pinning Ceremony in December, however the annex was not available the Thursday before graduation in December. In the spring this will be considered when looking at space and calendars. All handouts and presenter materials for Intern and edTPA sessions will be shared for those unable to participate due their schedule. Room 102 has Cisco and we can offer to students the ability to WebEx during these sessions.

**8. Report from Teacher Recruitment and Retention – Jennifer Whittington**

- a. Recruitment Video – working with DLT and Michael Litty on creating a video for SOE webpage. Goal is to highlight every program. Michael Litty has been a great resource. Working with PSRC for interviews and classroom access.
- b. Recruitment Events and events calendar has been created please contact Jennifer with questions or additions.

**9. Unfinished Business**

- a. TEC Subcommittee Structure – Karen Granger Continuation of conversation from May TEC workday where we looked at new structure for SC. Thinking about how we will transition to CAEP and tap into the expertise of our faculty. The handout shared was not a proposal but would like to see a recommendation for September meeting to begin working in our SC for the AY. Review of current committees was discussed. Proposed SC names were shared and how these committees would align with the CAEP and then how the committee might function. Policy would be kept however Conceptual Framework may or may not be kept. Would not get rid of Student Engagement we would just need to find where that might live.
- b. A proposed meeting (TEC, SC, PD, PC) schedule was shared. After a detailed discussion it was determined that we would revisit this topic in September after a meeting schedule would be shared and also aligned with our assessment calendar. Serina Cinnamon moved to table the discussion until a calendar could be presented and discussed at the September meeting.

**10. New Business none**

**11. Adjournment** meeting adjourned 2:53 pm