**MINUTES**

**Graduate Council Meeting**

Monday, November 19, 2012, 3:00 p.m.

University Center Annex, Room 203

Present: **Drs. Irene Aiken, Warren Eller, Roger Guy, Rita Hagevik, Joanne Hessmiller, Ann Horton-Lopez, Roger Ladd, Raymond Lee, Zoe Locklear, Larry Mabe, Angela McDonald, Kim Sellers, Karen Stanley, Tommy Thompson, Jeffrey Warren;** Mr. Owen Thomas (President, GSO)

Absent: **Drs. Valerie Austin, Scott Billingsley, Karen Helgeson, Drs. Howard Ling, Velinda Woriax**

Guests: Drs. Robert Brown, Mark Canada

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:00 p.m. The agenda was adopted as posted (minor changes from what was emailed). The minutes of the October 15, 2012meeting were accepted by unanimous consent.

**Graduate Faculty Nominations**

The following nominee was approved for Graduate Faculty Status as noted:

**Departments of History and American Indian Studies**: Rose Stremlau, PhD, Full

**Department of Mathematics**: Campbell, Bill, PhD, Adjunct

**Department of Public Administration**: Scott Bullard, MPA, Prof. Affiliate

**Department of Social Work**: Pamela Love, MSW, Adjunct

**Curriculum Proposal**

**Department of Health, PE & Recreation**

Dr. Tommy Thompson presented a change to the title of EXER 5030 from Management & Marketing of PE/Sport to "Advanced Teaching Methodologies in Health/PE" stating that it better describes the course. Dr. Larry Mabe moved we accept the proposal, Karen Stanley seconded and the motion carried.

**Graduate School Proposals for Discussion**

Dr. Aiken discussed a change to the NC Graduate Council Roster (this comes from the NC Graduate Council) which proposes that campuses no longer have faculty appointments on the council beyond the Dean. The Deans would determine who on their campuses should help review program proposals. The UNCP Graduate Council had no problem with this idea and currently does not have a faculty appointment on the NC Council.

Dr. Aiken presented information regarding the course withdrawal limitations at UNCP (four withdrawals and a student is dismissed from graduate school). She checked online and couldn’t find anything about withdrawal limits for graduate students at UNCW, UNCG, ECU, WCU, FSU, UNCC, ECSU and UNCCH. Some do show a WF or WP grade with the WF counting against a student’s GPA. There are issues however (for Financial Aid, students must pass 67% of coursework.) The council was asked to simply consider whether or not they would like to address this issue of course withdrawal limits. They asked that a policy be brought forth.

Dr. Aiken asked the council to consider whether or not they wanted to allow students to repeat a course without going through graduate council. Ex. A student who has received a grade of C in a graduate course may repeat that course once. Both the first and second grade will count in determining the GPA, but only the initial hours will count toward degree requirements. This would allow a student who has completed her required courses but has less than a 3.0 GPA to pull up her GPA by repeating a course in which she has earned a C grade (rather than taking non-degree related courses to pull up the GPA.) One university’s policy includes the statement, “*Students may not repeat a course in which they received a grade of A or B.”*   
The council asked Dr. Aiken to bring a proposal on the matter at the next meeting

The counseling programs set new admissions deadlines (to be in effect for fall 2013): May 1 for fall admissions, November 1 for spring admissions and no summer admissions.

**Report from School of Graduate Studies**

* 545 students are currently registered for spring. 16 of the 41 newly admitted students have registered.
* Graduate School Open House-Monday, March 25, 2013
* GSO Report-- Owen Thomas
* Graduate Research Poster Session: **Monday, March 25, 2013**. You should have your students identified at this time.
* Application CHANGE—applications now through <https://docustore.uncp.edu> (use your network username and password). Sign up for training.
* Recruitment Discussion—the Program Directors were reminded to send funding requests to Dr. Gash and a Brochures update was given, noting that Jarrod was leaving UNCP and the process will be handled by Sandy Briscar.

**Unfinished Business**

None

**New Business**

Dr. Roger Ladd discussed the need for all involved Program Directors to meet in the spring to address the assessment system for graduate education programs.

Dr. Joanne Hessmiller stated that Social Work programs were going to be required to publically post various outcomes (passing rates on tests, etc.). She expressed her concern and asked if other programs were having to post results. Dr. McDonald said counseling programs have posted their results and Dr. Locklear stated education was going to have to do so. Dr. Hessmiller asked if those having to post such information could meet to discuss this process. No dates were decided but those involved agreed to meet.

**Announcements/Reminders**

* “Good News” announcements?
* Future 2012-2013 Graduate Council Meetings: January 22, 2013; February 18, 2013; March 18, 2013; April 15, 2013.
* Graduation Application Deadlines:

March 1, 2013 for fall 2013 graduation

October 1, 2013 for spring 2014 graduation

* Graduate Appeals Committee: February (date TBD)
* Graduate Studies Fall Commencement: December 7, 2012
* Spring New Graduate Student Orientation: Saturday, January 5, 2013 in the Annex
* **Graduate Research and Writing Academy—Saturday, February 16, 2013**
* Graduate Research Poster Session: Monday, March 25, 2013
* Last Lecture Series: April 10, 2013 (likely 3:30 start time)
* Withdrawal deadlines: Check Graduate Academic Calendar (see below)

Remember to check regularly the Graduate Academic Calendar for dates of importance (<http://www.uncp.edu/grad/news/calendar/>).

**Next Meeting: Tuesday, January 22, 2012, 3:00-5:00 p.m., UC Annex Room 203**