**MINUTES**

**Graduate Council Meeting**

Monday, January 27, 2014, 3:00 p.m.

University Annex Room 203

Present: **Irene Aiken, Nick Arena, Scott Billingsley, Rebecca Bullard-Dillard, Sherry Edwards, Rita Hagevik, Karen Helgeson, Ann Horton-Lopez, Roger Ladd, Raymond Lee, Larry Mabe, Michael Pennington, Kim Sellers, Tommy Thompson,**

Absent: **Valerie Austin, Roger Guy, Zoe Locklear, Angela McDonald, Karen Stanley, Barbara Synowiez, Jeffrey Warren, Velinda Woriax;** Stacy Medina (President, GSO)

**Guest: Gary Locklear**

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:00. The agenda was approved. The minutes of the November 18, 2014meeting were approved.

**Graduate Faculty Nominations—**the following nomination was approved as presented:

Chaumba, Josphine, PhD, Full (Department of Social Work)

**Course/Program Proposals—**the following proposal was approved as presented:

Department of Social Work: Addition of four new courses as options to fulfill electives:

SWK 6200- Assessment and Treatment of Substance Abuse Disorders

SWK 6300- Human Trafficking in the US

SWK 6400- Forensic Social Work Practice

SWK 6500- Military Social Work

Department of Geology and Geography

Delete: GLY 5040-Physiography and Ecology of the Atlantic Coastal Plain

Add: GLY 5030-Geology of North Carolina

**Report from School of Graduate Studies**

* Graduate Research and Writing Academy—Saturday, February 22, 9-noon, Sampson 134
* Poster Session—Tuesday, 3-18-14, Health Science Building, First floor, 5:30-7:30 pm
  + - PLEASE work with students to prepare for their poster presentations **–**
    - Research Poster WORKSHOP—February 25, 2014 led by Dr. Tim Ritter in Oxendine 3256 at 5:00 pm.
* Recruitment **–**GRE and GMAT searches were ordered and candidates have been contacted and will continue to be contacted. Data on students was sent to PDs and PDs are asked to take advantage of lists for recruitment.
* PD Development Subcommittee (need volunteers)—this subcommittee will work to address needs of program directors (such as of methods to track provisional students, etc.). Dr. Angela McDonald volunteered (previously, at an enrollment meeting). Others were asked to consider serving.

**Unfinished Business:**

Provisional students and Financial Aid. Irene Aiken reported that the Graduate Office will now have to report on provisionally admitted students who receive financial aid indicating their progress toward fulfilling their provisions and becoming fully admitted students.

**Announcements/Reminders**

* Graduate Council Meetings for the 2013-2014 year are held in UC Annex room 203 at 3 pm. Remaining meeting dates: February 17, March 17, and April 21.
* Graduation Application Deadlines:

March 1 for fall 14 graduation

October 1 for spring 15 graduation

* Graduate Studies Spring Commencement: Friday, December 6, 2013
* Spring New Graduate Student Orientation: Saturday, January 11, 2014 in the Annex
* Withdrawal deadlines: Check Graduate Academic Calendar (see below)

Remember to check regularly the Graduate Academic Calendar for dates of importance (<http://www.uncp.edu/grad/news/calendar/>).

**Next Meeting: Monday, February 17, 2014, 3:00- 5:00, UC Annex Room 203**