**MINUTES**

**Graduate Council Meeting**

Monday, April 25, 2016, 3:30 p.m.

UC 251

Present: **Irene Aiken, Nick Arena, Ki Chae, Leah Fiorentino, Roger Guy, Rita Hagevik, Karen Helgeson, Ann Horton-Lopez, Roger Ladd, Larry Mabe, Lisa Mitchell, Samantha Simon, Kim Sellers, Karen Stanley, Jennifer Twaddell, Jeffrey Warren**

Absent: **Scott Billingsley, Sherry Edwards, Mary Klinikowski, Joe West, Velinda Woriax**

**Guest: Richard Gay, Serina Cinnamon**

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:30. The agenda was approved as amended by unanimous consent. The minutes of the March 21, 2016meeting were approved by unanimous consent.

**Graduate Faculty Nominations:** the following graduate faculty statuses were considered and passed:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First** | **Last** | **Degree** | **Dept** | **Program** | **Status** | **Note** |
| Valjeaner | Ford | EdD | El Ed | El Ed + | Full | interim |
| Summer | Gainey | PhD | SW | MSW | full |  |
| Lisa | Kelly | PhD | Bio | Sci Ed | Full |  |
| David | Oxendine | PhD | El Ed | El Ed + | Full | interim |
| Marisa | Scott | PhD | Ed Spec | Ed Spec | Full | interim |
| Mary | Whitfield-Williams | PhD | Ed | Couns | Full | Currently adjunct |

**Graduate Faculty Renewals:** the following graduate faculty renewals were considered and passed:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First** | **Last** | **Degree** | **Dept** | **Program** | **Status** | **Note** |
| Dennis | Edgell | PhD | SSE | SSE | Full |  |
| Michelle | Fazio | PhD | Eng | Eng Ed | Full |  |
| Rita | Hagevik | PhD | Ed | Sci Ed | Full |  |
| Leon | Jernigan | PhD | Ed | Sci Ed | Full |  |
| Brooke | Kelly | PhD | Ed | SSE | Full |  |
| Mary | Klinikowski | MA | Ed | Math Ed | Prof. Aff. |  |
| Alice | Locklear | PhD | SW | MSW | Full |  |
| Emily | Long | PhD | El Ed | El Ed | Full |  |
| Mark | McClure | PhD | Ed | Sci Ed | Full |  |
| Edwin | Mensah | PhD | BA | MBA | Full |  |
| Jeffrey | Warren | PhD | Ed | Couns | Full |  |
| Bryan | Winters | EdD | Ed | Ed | Full |  |

**Graduate Studies Report and discussions**

* Transcript evaluation change: the graduate office now accepts additional agencies for transcript evaluations—anyone credentialed by the National Association of Credential Evaluation Services.
* Discussion about maximum number of hours for summer sessions--6 hour a session limit—the group expressed that this maximum should remain as is.
* Research Symposium –a short discussion of the Symposium occurred and the date and location for the 2017 Symposium was announced- APRIL 4, 2017, ANNEX
* Irene described that the Graduate Course Analysis needs revamping and asked for volunteers. Roger Ladd volunteered and Irene said that others could contact her if they decided to help.
* Recruitment was discussed along with the new enrollment report (attached). We have two less admissions than last year at this point. Irene’s concern is that the most popular programs are about to the point where they cannot accept additional students to maintain teacher/student ratios for accreditation. She asked that everyone do their best to recruit for the other programs.

**Unfinished/New Business**

* Course withdrawal discussion (Leah Fiorentino): a brief discussion occurred concerning withdrawals (same student taking a course multiple times and withdrawing) and possible ways to address the issue.
* A brief discussion of the pros and cons of adding +/- to the graduate grading scale occurred.

**Announcements/Reminders**

* Graduate Studies Spring Commencement: Friday, May 6, 2016
* Grad Council Meetings for 16-17 (UC Annex room 203 at 3 pm):
  + **September 19**
  + **October 17**
  + **November 21**
  + **January 23, 2017 (NOTE: fourth Monday b/c of MLK Day)**
  + **February 20**
  + **March 20**
  + **April 17**
* Fall New Graduate Student Orientation: Saturday, August 13, 2016 in the Annex Graduation
* Application Deadlines:

October 1 for spring 17 graduation

March 1 for fall 17 graduation

* Graduate Research Poster Session: April 4, 2017, 5:30 to 7:00 (tentative) UC Annex
* Withdrawal deadlines: Check Graduate Academic Calendar

**Next Meeting: Monday, September 19, 3:00, UC Annex Room 203**

***School of Graduate Studies***

**2016 Fall Enrollment Goals by Program**

**Fall new enrollment includes summer**

*(updated April 25, 2016)*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Program Area** | **New Applicants Enrolled** | | | | | | **Enrollment Goals** | | **Applications In-Process** | | **Submitted Applications (complete and incomplete)** | | **New Admissions** | | **Denied or {W/drew after admit}** |
| **2011 Fall** | **2012 Fall** | **2013 Fall** | **2014 Fall** | **2015**  **Fall** | **Ave-rage** | **2015 Fall** | **2016 Fall** | **2015 SS & Fall *(04/27/2015)*** | **2016 SS & Fall** | **2015 SS & Fall**  ***(04/27/2015)*** | **2016 SS & Fall** | **2015 SS & Fall**  ***(04/27/2015)*** | **2016 SS & Fall** | **2016 -NOT included in admissions** |
| Art Education | 3 | 4 | 2 | 0 | 5 | 3 | 3 | 3 | 9 | 3 | 2 | 1 | 1 | 0 |  |
| English Education | 1 | 4 | 2 | 2 | 3 | 2 | 3 | 4 | 5 | 3 | 5 | 3 | 2 | 0 |  |
| Math Education | 5 | 5 | 4 | 3 | 4 | 4 | 3 | 3 | 2 | 1 | 4 | 4 | 0 | 0 |  |
| Physical Education | 22 | 17 | 24 | 24 | 13 | 20 | 20 | 20 | 11 | 14 | 17 | 16 | 9 | 9 |  |
| Science Education | 3 | 0 | 2 | 2 | 2 | 2 | 3 | 2 | 0 | 3 | 4 | 0 | 0 | 4 |  |
| Social Studies Ed | 1 | 2 | 1 | 1 | 0 | 1 | 2 | 2 | 3 | 1 | 0 | 2 | 0 | 0 |  |
| Elementary Ed | 18 | 13 | 17 | 9 | 2 | 12 | 13 | 8 | 4 | 8 | 4 | 1 | 1 | 2 |  |
| Middle Grades Ed | 4 | 0 | 1 | 2 | 2 | 2 | 3 | 4 | 2 | 4 | 1 | 0 | 1 | 0 |  |
| Reading Education | 4 | 17 | 5 | 4 | 14 | 9 | 10 | 5 | 4 | 2 | 14 | 2 | 6 | 0 |  |
| CMHC | 15 | 22 | 31 | 27 | 22 | 23 | 20 | 20 | 25 | 27 | 19 | 35 | 12 | 20 | 2 |
| Prof School Coun | 14 | 18 | 23 | 11 | 27 | 19 | 20 | 20 | 23 | 26 | 18 | 20 | 15 | 24 |  |
| MAT Programs | 12 | 25 | 23 | 14 | 19 | 19 | 10 | 15 | 7 | 13 | 9 | 6 | 6 | 4 |  |
| Business Admin | 10 | 16 | 15 | 8 | 41 | 18 | 30 | 41 | 24 | 38 | 32 | 28 | 11 | 16 |  |
| Nursing | 0 | 0 | 19 | 5 | 20 | 9 | 15 | 20 | 5 | 17 | 6 | 3 | 4 | 1 |  |
| Public Admin | 29 | 38 | 31 | 29 | 26 | 31 | 45 | 34 | 50 | 51 | 39 | 33 | 3 | 1 |  |
| School Admin | 39 | 32 | 42 | 20 | 26 | 32 | 20 | 25 | 11 | 12 | 17 | 10 | 12 | 9 |  |
| Social Work | 30 | 59 | 66 | 56 | 52 | 53 | 45 | 45 | 70 | 62 | 58 | 67 | 48 | 43 | {2} |
| Other (Sp. Admit, Enrich, Visiting) | 26 | 22 | 23 | 20 | 13 | 21 | 15 | 15 | 1 | 9 | 7 | 5 | 7 | 3 |  |
| **Totals** | **239** | **295** | **331** | **237** | **291** | **276** | **280** | **286** | **256** | **294** | **256** | **236** | **138** | **136** | **4** |
| **GOAL** |  | **300** | **300** | **350** | **350** |  | **280** | **286** |  |  |  |  |  |  |  |

***UNCP Graduate School Goal: 286 New Students***

***776 Total Graduate Students***