**MINUTES**

**Graduate Council Meeting**

Monday, March 21, 2016, 3:00 p.m.

UC Annex, Room 203

Present: **Irene Aiken, Nick Arena, Leah Fiorentino, Rita Hagevik, Karen Helgeson, Roger Ladd, Larry Mabe, Lisa Mitchell, Samantha Simon, Kim Sellers, Jennifer Twaddell, Jeffrey Warren, Joe West (MPA), Velinda Woriax**

Absent: **Scott Billingsley, Ki Byung Chae, Sherry Edwards, Roger Guy, Ann Horton-Lopez, Mary Klinikowski, Karen Stanley**

**Guest: Richard Gay**

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:00. The agenda was approved as amended by unanimous consent. The minutes of the February 15, 2016meeting were approved by unanimous consent.

**Graduate Faculty:** the following graduate faculty statuses were considered and passed:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First** | **Last** | **Degree** | **Dept** | **Program** | **Status** | **Interim** |
| Conner | Sandefur | PhD | Biology | Sci Ed | Full | no |
| Mary  | Ash | PhD | Biology | Sci. Ed | Adjunct | no |

**Graduate Course/Curriculum Proposals:** The following proposal was considered and passed.

Nursing

NUR 5010- delete co-requisite with NUR 5000 and add “prerequisite: NUR 5000 or permission of instructor”

**Graduate Studies Report and discussions**

* Recruitment:
	+ The Office began running a chart of Enrollment Goals (distributed to member): explanation of categories and changes was given
	+ Irene described the March advertising blitz which has started and explained that a recent talk with Joanna Warner assured that we would have additional advertising opportunities given to us this year (funds were just given to her)
	+ A postcard invitation to the Research Symposium is being mailed to folks on the GRE search, recent graduates, seniors and juniors who meet criteria and BOT members
	+ Irene has begun a conversation with Provost about need for marketing
	+ Some recruitment discussion ensued
* Goals for fall 16
	+ New graduate class of 286 (*280 in fl 15*)
	+ Total graduate enrollment of 776 (*761 in fl 15*)
	+ Need 675 applications in VZ
	+ Need 10% increase in number of persistent students (IT is building report for this)
* Irene explained that since we are including an explanation of why students are being denied admission, applications which include less than 2.5 GPA will be forwarded to Program Directors
* Irene led a discussion concerning requiring GAs to attend professional development. Options could include ones offered in departments (poster session development, Research and Writing Academy, interview skills workshops, etc.). The consensus seemed to be that the idea is fine if not too many.
* Irene asked that members encourage students to attend the new Professional Development series— which will be Tuesday, March 29, 4-5 pm., UC 251- Selling yourself: Effective interview and presentation skills.
* Irene informed members that the Graduate Exit Surveys have been sent to graduating students. Data from the survey is compiled and sent to GA (common items for all UNC schools). She asked that members encourage their students to complete surveys.
* Irene reminded program directors that Graduate Faculty Renewal materials (form and electronic CV) are due in March (will be considered in April).
* All program directors are to be at the Graduate Research Symposium by 5:15. A table will be set up for each program (PD brings items for the table).

**Announcements/Reminders**

* Leah Fiorentino stated that HPER programs (MA, MAT, Sports Admin) will have a 2.8 GPA requirement with the new catalog (for spring 2017).
* The NCATE visit will be April 17-19.
* Grad Council Meetings for 16-17 (UC Annex room 203 at 3 pm) remaining: April 18.
* Graduate Research Symposium: April 5, 2016, 5:30 to 7:00 in UC Annex (set up at 5:00)
* Graduation Application Deadlines:

 March 1 for fall 16 graduation

October 1 for spring 17 graduation

* Graduate Studies Spring Commencement: Friday, May 6, 2016
* New Graduate Student Orientation: Saturday, August 13, 2016 in the Annex
* Withdrawal deadlines: Check Graduate Academic Calendar

*Check Graduate Academic Calendar for dates of importance*

**Next Meeting: Monday, April 18, 3:00, UC Annex Room 203**

 ***School of Graduate Studies***

**2016 Fall Enrollment Goals by Program**

 **Fall new enrollment includes summer**

*(updated March 22, 2016)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Program Area** | **New Applicants Enrolled** | **Enrollment Goals** | **Applications In-Process** | **Submitted Applications (complete and incomplete)** | **New Admissions** | **Denied or {Withdrew after admission}** |
| **2011 Fall** | **2012 Fall** | **2013 Fall** | **2014 Fall** | **2015****Fall** | **Ave-rage** | **2015 Fall** | **2016 Fall** | **2015 SS & Fall *(03/23/2015)*** | **2016 SS & Fall** | **2015 SS & Fall*****(03/23/2015)*** | **2016 SS & Fall** | **2015 SS & Fall*****(03/23/2015)*** | **2016 SS & Fall** | **2016 -NOT included in admissions** |
| Art Education | 3 | 4 | 2 | 0 | 5 | 3 | 3 |  | 6 | 2 | 0 | 0 | 0 | 0 |  |
| English Education | 1 | 4 | 2 | 2 | 3 | 2 | 3 | 4 | 4 | 4 | 1 | 1 | 1 | 0 |  |
| Math Education | 5 | 5 | 4 | 3 | 4 | 4 | 3 |  | 1 | 3 | 1 | 2 | 0 | 1 |  |
| Physical Education | 22 | 17 | 24 | 24 | 13 | 20 | 20 | 20 | 10 | 12 | 13 | 13 | 8 | 6 |  |
| Science Education | 3 | 0 | 2 | 2 | 2 | 2 | 3 | 2 | 2 | 3 | 2 | 1 | 0 | 2 |  |
| Social Studies Educ | 1 | 2 | 1 | 1 | 0 | 1 | 2 |  | 3 | 2 | 0 | 0 | 0 | 0 |  |
| Elementary Education | 18 | 13 | 17 | 9 | 2 | 12 | 13 | 8 | 6 | 4 | 2 | 1 | 0 | 2 |  |
| Middle Grades Ed | 4 | 0 | 1 | 2 | 2 | 2 | 3 | 4 | 1 | 4 | 2 | 0 | 0 | 0 |  |
| Reading Education | 4 | 17 | 5 | 4 | 14 | 9 | 10 | 5 | 5 | 3 | 8 | 1 | 1 | 0 |  |
| Clin Men Hth Coun | 15 | 22 | 31 | 27 | 22 | 23 | 20 | 20 | 25 | 24 | 12 | 28 | 9 | 7 |  |
| Prof School Coun | 14 | 18 | 23 | 11 | 27 | 19 | 20 | 20 | 19 | 22 | 12 | 16 | 9 | 15 |  |
| MAT Programs | 12 | 25 | 23 | 14 | 19 | 19 | 10 | 19 | 6 | 12 | 3 | 3 | 0 | 2 |  |
| Business Admin | 10 | 16 | 15 | 8 | 41 | 18 | 30 | 41 | 19 | 25 | 16 | 15 | 8 | 10 |  |
| Nursing | 0 | 0 | 19 | 5 | 20 | 9 | 15 | 20 | 3 | 12 | 6 | 2 | 1 | 0 |  |
| Public Administration | 29 | 38 | 31 | 29 | 26 | 31 | 45 |  | 52 | 40 | 26 | 26 | 3 | 1 |  |
| School Administration | 39 | 32 | 42 | 20 | 26 | 32 | 20 | 25 | 8 | 9 | 13 | 5 | 9 | 4 |  |
| Social Work | 30 | 59 | 66 | 56 | 52 | 53 | 45 | 45 | 76 | 67 | 33 | 44 | 28 | 38 | {1} |
| Other (Sp. Admit, Enrich, and Visiting) | 26 | 22 | 23 | 20 | 13 | 21 | 15 | 15 | 2 | 7 | 7 | 2 | 4 | 0 |  |
| **Totals** | **239** | **295** | **331** | **237** | **291** | **276** | **280** | **248** | **248** | **255** | **157** | **160** | **81** | **88** | **1** |
| **GOAL** |  | **300** | **300** | **350** | **350** |  | **280** | **286** |  |  |  |  |  |  |  |

***UNCP Graduate School Goal: 286 New Students (but hoping for 300)***

 ***776 Total Graduate Students***