

MINUTES

Graduate Council Meeting

Monday, March 16, 2015, 3:00 p.m.

University Annex Room 203

Present: Irene Aiken, Nick Arena, Scott Billingsley, Danny Davis, Rebecca Bullard-Dillard, Ki Byung Chae, Sherry Edwards, Karen Helgeson, Ann Horton-Lopez, Mary Klinikowski, Roger Ladd, Zoe Locklear, Larry Mabe, Michael Pennington, Karen Stanley, Jeffrey Warren, Velinda Worriax

Absent: Valerie Austin, Betty Brown, Roger Guy, Rita Hagevik, Jennifer Twaddell, Beverly Vause

Guest: Meredith Storms

Call to Order

Dr. Irene Aiken called the meeting to order at 3:00. The agenda was approved as amended by unanimous consent. The minutes of the February 16, 2015 meeting were approved.

Graduate Faculty Nominations: The following were granted Graduate Faculty Status, as noted:

Deese, Brenda, PhD, Adjunct (Counseling)

Johnson, Jennifer, DPN, Full (MSN)

Nelson, Daren, PhD, Full (Geology and Geography for Sci Ed)

Nickolson, Claudia, PhD, Full (Elem Ed)

Whitfield-Williams, Mary, PhD, Adjunct (Counseling)

Williams, Dustin "Grant", PhD, Adjunct (Counseling)

Graduate Faculty Renewals: The following graduate faculty were granted renewal status, as noted:

School	Program	Degree	Field	First Name	Last Name	Grad Fac status
SOE	Couns	PhD	CMHC	Mary Jeanne	Raleigh	Prof. Affil
SOE	Couns	PhD	Sch Admin	Atticia	Bundy	Adjunct
SOE	Couns	MA	CMHC	Charles	Wentz	Prof. Affil
SOE	Couns	PhD	CMHC	Al	Gainey	Adjunct
SOE	Couns	PhD	CMHC	George	Gressman	Adjunct
SOE	Couns	PhD	Counseling	Monica	Osburn	Adjunct
SOE	Couns	PhD	Ed Leadership	George	Small	Prof. Affil
SOE	Couns	PhD	Counselor E	Alfred	Bryant	Full
SOE	Couns	PhD	Ed Psy	Glen	Walter	Full
SOE	EE	PhD	Elem Education	Kathryn	Sullivan	Adjunct
SOE	EE	PhD	Elem Education	Joe	Sciulli	Full
A&S	English	PhD	English	Denise	Feikema	Full
SOB	MBA	DBA	Finance & Acct	Victor	Bahhouth	Full
A&S	MBA	PhD	Business Admin	James	Frederick	Full
A&S	MPA	PhD	Sociology	Roger	Guy	Full
A&S	MPA	PhD	Public Admin	Michael	Hawthorne	Full
A&S	MPA	PhD	Sociology	Mario	Paparozzi	Full
SOE	MSA	EdD	Sch Admin	Charles	Jenkins	Full
SOE	MSA	EdD	Ed Ldrship	Olivia	Oxendine	Full

A&S	MSW	PhD	SW	Joanne	Hessmiller	Full
A & S	MSW	MSW	Social Work	Carmellia	Webb	Adjunct
A&S	Sci Ed	PhD	Biology	Andrew	Ash	Full
A&S	Sci Ed	PhD	Chem and Phy	Jose	D'Arruda	Full
A&S	Sci Ed	PhD	Biology	Bruce	Ezell	Full
A&S	Sci Ed	PhD	Chem and Phy	Paul	Flowers	Full
A&S	Sci Ed	PhD	Chem and Phy	Sivanadane	Mandjiny	Full
A&S	Sci Ed	PhD	Pharm Anal	Meredith	Storms	Full
A&S	Sci Ed	PhD	Chemical Bio	Velinda	Worix	Full
A&S	Sci Ed	PhD	Zoology	David	Zeigler	Full
A&S	SSE	PhD	History	Charles	Beem	Full
A&S	SSE	Ph.D.	History	Jeffrey	Frederick	Full

Proposals: Proposals from the MSW program were considered and approved:

SWK: updating Advanced Standing summer bridge courses to better align the content with needs of beginning students in the program. Adding two courses (SWK 5330 and SWK 5340—four hours each) and eliminating four courses (SWK 5110; SWK 5120; SWK 5130; SWK 5140 --two hours each—eight hours total. Add new course to electives: SWK 6600.

SWK 5330: Advanced Standing Bridge Course I—4 hr

The SWK 5330 course is a five (5) week bridge course that is fast-paced and requires the student attentiveness to detail. This course is for advanced standing students in the Department of Social Work who have completed the Bachelor of Social Work degree...(see form)

SWK 5340: Advanced Standing Bridge Course II—4 hr-- This course is for advanced standing students in the Department of Social Work who have completed the Bachelor of Social Work degree from an accredited social work program, and have been admitted into the Advanced Standing program. This course is a continuation of SWK 5330. This course will address scholar skills that are necessary to successfully complete the MSW program, specifically in the area of writing and research. Credit: 4 semester hours. PREREQ: Acceptance into the Advanced Standing Program and SWK 5330 completed with a “B” or better.

SWK 6600: Advanced Social Work Practice in Integrated Healthcare—3 hr--The course will introduce students to the essential practice skills needed to effectively address the challenges of integrating services, care, and support for persons with health, mental health, and substance use problems. Students will become fluent in the language and culture of health and will develop a working knowledge of a wide variety of chronic health conditions. Students will examine the challenges of multidisciplinary team practice and current best practices for effective interventions.

Graduate Studies Processes

- Irene Aiken reminded faculty to advise UG students taking graduate courses that the grade will not be computed into their UG GPA. Also, there is a new “Senior Privilege” form for UG students to request permission to take a graduate course is available online
- GAs for 15-16: Program Directors were told they can count on the same number of GAs as they were allotted this year in the 15-16 as program numbers did not vary much. Also, Irene will be sending the General information about the GA process, soon.
- Interviewing candidates: Rebecca Bullard-Dillard reminded program directors to be careful about what they can and cannot ask as they interview candidates for program admission and for GAs. The questions limits are the same as for faculty candidates.

- Building networking occasions: Irene asked faculty to consider adding networking occasions into their program plan as students are requesting such opportunities.

Report from School of Graduate Studies

- Irene Aiken gave a report on GAs for spring 15: 23 in-state and 2 out of-state funded by AA, 13 others funded by dept. or grants. Out of state GAs were given \$4500 each semester tuition awards, in state were given \$660/semester.
- Irene Aiken asked that Program Directors check the accuracy of the Program Specific Requirements updates (requested last meeting and via email). All changes have been made online.
- Graduate School Visitation Day, March 21, all Program Directors are to be present. Advertisements have been made of the event.
- Graduate Research Poster Session 2015: March 31: At present, 23 posters are being presented. All Program Directors are to be present.
- Poster Session Judging Report: Ki Chae presented a final draft for the Council to examine (attached—modified to fit page).

Unfinished/New Business

- none

Announcements/Reminders

- MSW will have a Sandhills cohort next year. An Interest session is planned April 22. MSA is planning an Interest Session in Richmond County (RCC) March 24 and one in Sandhills at a later date. The Science Departments will hold the Louis Stokes Alliance for Minority Participation Annual Meeting here at UNC Pembroke on Saturday, October 31, 2015.
- Remaining Grad Council Meetings for 14-15 (UC Annex room 203 at 3 pm): April 20.
- Graduate Research Poster Session: March 31, 2015, 5:30 to 7:00 in UC Annex (set up at 5:00)
- Graduation Application Deadlines:
 - March 1 for fall 15 graduation
 - October 1 for spring 16 graduation
- Graduate Studies Spring Commencement: Friday, May 8, 2015
- Fall New Graduate Student Orientation: Saturday, August 15, 2015 in the Annex
- Withdrawal deadlines: Check Graduate Academic Calendar

Check Graduate Academic Calendar for dates of importance

Next Meeting: Monday, April 20, 2015, 3:00, UC Annex Room 203

2015 GRADUATE STUDENT POSTER & PRESENTATION JUDGING RUBRIC

Student Name:

Judge Name:

1. CONTENT (60%)		HIGH LEVEL DESCRIPTORS	LOW LEVEL DESCRIPTORS	SUB-TOTAL
INTRODUCTION	Justification/Scope/Rationale of Inquiry	Focused/Engaging	Unfocused/Not engaging	/10
	Objectives	Clear	Unclear	
	Predictions or Hypotheses	Clear and aligned with objectives	Unclear/Unaligned	
MATERIALS	Description of Procedures to Obtain Data	Appropriately detailed	Vague	/10
	Quantitative, Qualitative or Mix-Method Design	Clear and aligned with objectives	Unclear/Inappropriate	
RESULTS OBSERVATIONS	Statement of Results	Clear/Unambiguous	Unclear/Ambiguous	/20
	Interpretation of Results	Concise and insightful	Incorrect/Not comprehensive	
	Relationship to Other Research	Appropriate/Relevant	Not appropriate/Irrelevant	
CONCLUSIONS	Stated Implications or Synthesis	Strong and aligned with rationale	Weak/Unaligned	/20
1. CONTENT SECTION TOTAL				/60
2. POSTER DESIGN & DISPLAY (25%)		HIGH LEVEL DESCRIPTORS	LOW LEVEL DESCRIPTORS	SUB-TOTAL
VISUAL DISPLAY	Figures, Tables, and Pictures	Clear, simple and informative	Unclear/Confusing	/13
	Color/Composition	Attractive/Appealing	Distracting/Unattractive	
	Readability of Text	Easy to read	Difficult to read	
ORGANIZATION	Arrangement/Flow	Easy to follow	Difficult to follow	/12
	Information Amount and Detail	Clear, concise, and simple	Excessive, unclear or insufficient	
	Independence from Oral Description	Clear and self-explanatory	Requires verbal explanation	
2. POSTER DESIGN & DISPLAY SECTION TOTAL				/25
3. PERSONAL INTERACTION (15%)		HIGH LEVEL DESCRIPTORS	LOW LEVEL DESCRIPTORS	SUB-TOTAL
PERSONAL KNOWLEDGE	Demonstrated Insight & Mastery of Topic	Strong command of topic	Limited knowledge base	/8
	Ability to answer questions	Comprehensive and well-informed	Incomplete/Poorly informed	
PROFESSIONALISM	Confidence/Enthusiasm	Confident	Unsure	/7
	Visitor engagement/Management	Greets/Acknowledges visitors	Unresponsive to visitors	
	Voice/Articulation	Strong	Weak	
3. PERSONAL INTERACTION SECTION TOTAL				/15
Add Section 1,2,and 3 for a GRAND TOTAL				/100

Comments to Student (on Reverse Side):