

AGENDA
UNCP Graduate Council Meeting
Monday, February 16, 2015, 3:00 p.m.
UC Annex, Room 203

- 1. Introductions**
- 2. Approval of the Agenda**
- 3. Approval of the Minutes from January 26, 2015 Meeting**
- 4. Procedures for Graduate School**
Handbook changes for discussion (see Appendix)
- 5. Report from School of Graduate Studies**
 - Graduate Research and Writing Academy, February 21
 - Graduate School Open House, March 21
 - Graduate Research Poster Session 2015: March 31
 - GEMS Report—the new Graduate Survey (initial draft—link will be emailed)
 - Work to increase international student interest. Please share ideas with Irene.
 - Poster Session Judging Revamp Report
 - Recruitment: PDs meet with Dean to discuss recruitment plans
- 6. Unfinished/New Business**
 - How do you recognize graduate students who are graduating?
- 7. Announcements/Reminders**
 - Announcements
 - Remaining Grad Council Meetings for 14-15 (UC Annex room 203 at 3 pm): March 16 and April 20.
 - Graduate Research Poster Session: March 31, 2015, 5:30 to 7:00 in UC Annex (set up at 5:00)
 - Graduation Application Deadlines:
 - March 1 for fall 15 graduation
 - October 1 for spring 16 graduation
 - Graduate Appeals Committee meeting: February 18
 - Graduate Studies Spring Commencement: Friday, May 8, 2015
 - Fall New Graduate Student Orientation: Saturday, August 15, 2015 in the Annex
 - Withdrawal deadlines: Check Graduate Academic Calendar

Check Graduate Academic Calendar for dates of importance

Next Meeting: Monday, March 16, 2015, 3:00, UC Annex Room 203

Appendix

UNCP Graduate School Handbook changes excerpts:

Commencement

A graduate student may participate in commencement exercises if he or she has met all the requirements for graduation. These requirements include catalog listed and program listed requirements. **Students are to meet requirements of the catalog which were current at the time the students entered this institution or a subsequent catalog, if permission to do so is granted by the program director. A student moved to a subsequent catalog will not be allowed to revert back to any previous catalogs. For programs leading to state licensure, program requirements change to meet state licensure requirements; it is possible that a degree candidate who may participate in commencement might not receive a licensure recommendation until updated licensure requirements are completed.** When commencement takes place before final grades are processed, a graduate student may participate in commencement unless the Graduate Office or Registrar has been notified that the student will not meet all degree requirements by the last day of exams.

A graduate student is eligible to participate in the commencement ceremony that coincides with the semester during which he or she will complete all degree requirements. Specifically, if a graduate student will complete degree requirements during the fall semester, he/she is eligible to participate in the Winter Commencement and likewise for the spring semester. If he/she will complete degree requirements during the summer (i.e., between the end of the spring semester and the beginning of the fall semester), he/she is eligible to participate in the following Winter Commencement.

If a graduate student elects to receive his/her diploma in absentia, he/she must submit to the Registrar one month prior to graduation a written request that indicates the address to which the diploma will be mailed. The diploma will be mailed after commencement.

Appeals for Graduate Students (Excluding Honor Code Violations/Appeals)

Graduate students may choose to file an appeal with The Graduate Appeals Committee (GAC), the “due process” body for all graduate students as designated by The Graduate Council except for Academic Dishonesty Appeals which are handled by the Office of Student Conduct. Appeals may be made for the following: Extension of time to Degree, Credit reinstatement and/or transfer credit after the deadline, Grade Appeal (see Grade Appeal regulations section) and to Apply for Readmission after Dismissal.

The remaining portion remains the same.

Academic Honor Code Violations *(all new, formerly Student Academic Honor Code)*

Graduate students are held to the [UNCP Academic Honor Code](#). Violations to the Honor Code are handled by the Office of Student Conduct. Students are responsible for knowing, observing to and

reporting possible violations of the Academic Honor Code. Honor Code violation penalties and procedures are described at the [UNCP Academic Honor Code](#) link.

Documentation of all infractions will be placed in the student's folder in the Office of Graduate Studies and indefinitely and in the Office of Student Conduct for ten (10) years.