Will you, a member of your research team or a collaborator observe, interact with, or intervene with individuals to gather information that will be used for research? Examples:
- Surveys, questionnaires, focus groups, interviews
- Games, experiments in physical or in electronic environments
- Physical or biomedical procedures – imaging, scanning, blood collection, anthropomorphic procedures
- Diet, nutrition studies, taste tests
- Studies examining effectiveness of educational tools or curricula
- Use of instruments or devices, including phones, to collect data or monitor or influence behavior
- Passive observation of public behavior (in physical or online environments, including social media)
- Studies examining individuals’ responses to manipulation of their physical or online environment
- Another activity that involves observation of, or interaction with, individuals to gather information for research

**NO,** research will use only existing data

**The focus of the project is only on products, methods, policies, procedures, organizations: e.g., interviewing transportation staff and officials about parking or transportation policies and procedures.**

Refer to IRB Decision Tree #2 on Existing/Secondary data

**The project may lead to use of the results outside of the course (e.g., for a publication, presentation, thesis, or dissertation).**

**PROJECT IS RESEARCH WITH HUMAN SUBJECTS.**
An application to the IRB office and written notice of approval required before the study can begin.

Forms available at www.uncp.edu/academics/research/institutional-review-board
Does Your Research Involving Secondary or Existing Data, Documents or Biological Specimens Require Review by the UNCP IRB Office?

Decision Tree #2

Are the data/specimens about or from individuals who are or may be still living?

NO. Materials are from cadavers, or data is about deceased individuals

Project is Not Human Subjects Research
No application to the Cornell IRB office needed*

NO. Data is de-identified

Can the provider link the specimens/data, directly or indirectly, to identifiable living individuals?

NO. Provider is solely providing, with no role in the research

YES

Can the recipient link the specimens/data, directly or indirectly, to identifiable living individuals either directly or through a code?

NO

Is the provider a collaborator in the recipient’s research? i.e. involved in the design, conduct or reporting of the research, listed as collaborator on research proposals or protocols, planned sharing of authorship credit.

YES

Project is Human Subjects Research
Application to the IRB office and written notice of approval or notice of exemption required before research can begin.

Forms at www.uncp.edu/academics/research/institutional-review-board

YES

Are the specimens (human cell lines, tissue, etc.) obtained from a producer or supplier of public use data; or

Is all the information about the specimens/data available in the public domain?

NO

Were/will the specimens/data (be) collected specifically for the research through an interaction or intervention with living individuals?

YES

Recipients have access to identifiable data

NO

Can the provider link the specimens/data, directly or indirectly, to identifiable living individuals?

YES

Are the data/specimens about or from individuals who are or may be still living?

NO

Data is not publically available

*Contact the UNCP Office of Sponsored Research and Programs (www.uncp.edu/osrp) if acquiring the data requires a Data use Agreement or a Materials Transfer Agreement between the provider and recipient.

Reference: