

2.7 Finishes, Furniture, and Equipment

2.7.1 General Considerations

General Guidelines

All design services for new space or renovated space that will contain new furnishing shall include interior design and furniture selection as part of the design package. Designers are expected to select furnishings that are attractive, durable, flexible, and serviceable.

Interior finishes, fabrics, and furnishings shall be harmonious, and shall be displayed on a color and finish board after the selection process is complete. This board shall show paint manufacturers and mixture numbers, as well as manufacturers and model numbers of furnishings.

2.7.2 Selection and Procurement

General Guidelines

The designer is encouraged to provide selections from current State Contract items. These are available from the State Procurement office web site. Designers are required to prepare a complete purchase specification package for use by University Purchasing and to monitor delivery schedules once orders have been placed. North Carolina manufacturers of products are preferred.

2.7.3 Materials

General Guidelines

The designer is encouraged to consider durability as well as attractiveness in the selection materials for finishes. For carpet, 5 percent of the total carpeted area of additional carpet for shelf stock is required to be delivered to Physical Plant at the completion of construction. For other flooring or tile materials, consult with Facilities Planning and Construction.

Design Criteria

Paint

All paint shall be by Glidden (7078). Preferred whites are OW12- Navaho White, 11721 Antique White, and 13802 – Bone White. Color boards are to be prepared for each project showing the name and number of the paint colors selected.

Carpet

All carpet should be per the current state contract specifications, available on the State Purchase and Contract website. Each project should provide the University with 10% of the total carpet area as shelf stock. The following are the traffic area classifications:

Administrative offices	Light to medium
Classrooms	Heavy
Dormitories	Heavy
Corridors	Heavy
Cafeterias	Heavy
Libraries	Medium

Window Treatments

Window treatments are to consist of aluminum mini-blinds, which are available on State contract. Colors should be picked during when other interior colors are picked by the building committee.

More formal window treatments such as drapes, valances, etc., are reserved for formal areas such as Chancellors and Vice Chancellors areas, board rooms, and other areas by special designation.

Other Floor Treatments

The University prefers easily maintainable floor treatments such as vinyl composition tile, ceramic tile, and terrazzo in high traffic and high maintenance areas such as corridors, work areas, bathrooms, etc. Each should be considered on a case by case basis with the Building Committee.

2.7.4 Elevators

General Guidelines

It is the university's goal to have all buildings equipped with a minimum Of one accessible elevator. There shall be no elevators labeled "for Handicapped use only." In new construction , all passenger elevators shall comply with Americans with Disabilities Act Standards for Accessibility (ADASA). Car dimensions, jamb designation, doors, call buttons, hall lanterns, elevator to floor clearance, self leveling mechanism, and mechanism, and automatic operation shall comply with ADASA.

2.7.5 Laboratory Equipment

General Guidelines

Intent

The intent of this section is to provide guidance on the selection and design of fixed laboratory furniture and equipment. This equipment should be durable, flexible, and easily maintained.

Resources

Vendor catalogs
On campus faculty

Documentation

All drawings showing fixed laboratory equipment are to have a schedule showing manufacturer and model number.

Design Criteria

All design work requiring fixed laboratory equipment should be performed by firms experienced in this type of work. Generally the casework is shown on separate drawings. Casework should be flexible in arrangement of shelving, have panels to access utilities, and be made of durable, acid and chemical resistant material. Panels and countertops should be easily replaceable.

Accessibility Requirements

A minimum 5%, or at least one of each type of station, of Laboratory furniture, benches, fumehoods, and other lab Equipment shall be accessible.

2.7.6 Furniture

General Guidelines

All furniture purchases and planning of arrangement of furniture must comply with accessibility codes and guidelines. See other applicable sections above. Design services must include diagrams showing the arrangement and layout of furnishings.

Design Guidelines

Typical office furniture setups are as follows:

Secretary/Clerk

Secretarial desk with return, computer desk, credenza, ergonomic chair, vertical file cabinets, bookcases, side chairs.

Supervisor/Manager/Chairman

Executive desk, full credenza, hutch with doors, lateral files, executive chair, bookcases, side chairs.

2.7.7 Classroom Equipment and Furnishing

(For Future Use)

2.7.8 Special Fixtures and Furnishing

(For Future Use)