

Faculty Senate Routing Form
(Senate Action/Resolution/Recommendation Attached)

I. Item Description

a) Item Title: Overview of Attendance Policy For University Sanctioned Events

b) Item Identification (Year-Month-Action number): 15161001

c) Brief Description: See related attachment for policy

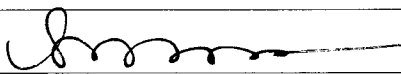
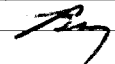
d) Type: Action Resolution Recommendation

e) Initiated by: Executive Committee

II. Faculty Senate Action: approved not approved other date: 10/07/2015

Senate Vote: Yes No Abstain

Comments: See attached for policy

Faculty Senate Chair Signature:  date 10-13-15
Faculty Senate Secretary Signature:  date 10-07-2015

III. Chancellor:

Requested Action:

For information Recognition of receipt
 For Action

Chancellor Action:

approved not approved

Unit/Person Responsible for implementation

Comments: AD HOC COMMITTEE MET + SUBMITTED THEIR PROPOSED REVISIONS, SENATE VOTED ON SUBSTITUTE MOTION THAT DOES NOT UP HOLD THE SPIRIT OF BOT POLICY IN PLACE.

Chancellor signature  date 10/10/15

Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.

BOT policy April 17, 2015

1. Overview of Attendance Policy For University Sanctioned Events

- 1.1** If a student is representing the university in an official capacity (e.g.: academic conference, student government, course field trips, service learning activities, ROTC events, athletics, band), it is recommended that the faculty member in charge of the course excuse the absence, for up to 15% of class sessions and, when it is feasible, allow the student to make up the missed work. However, the final decision on whether to excuse an absence rests with the faculty member.
- 1.2** It remains the responsibility of the student to communicate accurately and regularly with the professor or instructor about missed class due to any reason, including for university sanctioned events. During the first week of the semester, students shall provide official documentation of proposed university sanctioned events that will result in excused absences ~~during the first week of each semester~~, unless such notice is impracticable (e.g., rescheduled events). Prior written documentation shall be provided for each excused absence, unless extenuating circumstances arise.
- 1.3** This policy shall become effective ~~fall spring, 2015~~ 2016.

Rationale:

Individual faculty need to determine how and when absences should be excused and whether a student can make up missed work.