

UNIVERSITY of NORTH CAROLINA
PEMBROKE

Meeting Minutes of the Staff Council

January 23, 2017 – 2:00 p.m.
University Center Annex, Room 213

Welcome and Call to Order

The meeting was called to order at 2:00 p.m.

Welcome Newest Staff Council Members

Delegates: Jean Marie Floyd, Mary Baynes, Sheila Hardee, Dawn Wheeler, Parker Watson, Alison DeCinti

Alternates: Evelyn Cheek, Greg Harris and Tina Rodgers

Election of Council Executive Committee

Gordon Byrd conducted the officer elections by giving an overview of each officer's responsibilities; opened the floor for nominations for Officers. The following officers were elected unanimously by the Council:

Parliamentarian:	Gordon Byrd
Secretary:	Tara Hunt
Treasurer:	Kay Strickland
Vice Chair:	Gordon Byrd
Chair-Elect:	Jean Marie Floyd
Chair:	Robert Canida will remain as Chair through June 30, 2017.

Roll Call

Present: Kay Strickland, Sheila Hardee, Tara Hunt, Charla Suggs, Kim Hunt, Mary Baynes, Alison DeCinti, Gordon Byrd, Parker Watson, Jean Marie Floyd, Dawn Wheeler, Angela Russell, Robert L. Canida, II

Absent: Tawanna Locklear

Approval of Agenda

Alison DeCinti made a motion to approve the January 23rd agenda, the motion was seconded by Tara Hunt and unanimously approved by the council.

Approval of December 2016 Minutes

Alison DeCinti made a motion to approve the December 2016 minutes, the motion was seconded by Gordon Byrd and unanimously approved by the council.

Treasurer's Report – Kay Strickland

Balances as of 12-14-2016

SC Non-state:	\$1,650.18 (270890)
SC State:	\$1,500.00 (170890)
SC Gift:	\$34.77 (670030)
SC Scholarship:	\$143.30 (687000)

Reports from Administrators and Guests

a. Mr. Ben Simmons, Director of Employee Relations & Workforce Development

Human Resources:

- No update, no changes yet regarding FSLA.
- Service Award emails went out February 2nd.
- Cabinet approved Braves Kickoff event for this upcoming academic year. The goal is to use feedback from last year to improve the event this year.
- Launched the automated on boarding process; the performance management module has been approved.

Former Business

Ms. Cheryl Rogers is the fall 2016 Employee of the Quarter.

Chair's Report – Robert L. Canida, II

- a. Employee of the year has been chosen. The winner will be announced at the 2nd Annual Awards and Recognition Ceremony in May.
- b. SC now has storage space in West Hall, room #105.
- c. Robert will attend the UNC Staff Assembly Chair Teleconference, 1/27 from 10-12.
- d. All media based inquiries related to UNCP should be routed to Jodi Phelps; we should not answer. We need to invite Jodi to one of our meetings to discuss or explain issues surrounding the proposed media policy.
- e. Quarterly forums, ask a department and/or division to speak. The last forum we had, the feedback was not positive. Robert will send out survey to poll the staff on things they want to know about, which departments they want to hear from.
- f. UNC Staff Assembly meeting, Chapel Hill, March 13th & 14th. Robert and Jean will attend.

Announcements

RAISE MONEY!!!

- March 15th-We are UNCP campaign begins. Staff Council is an option to choose as a beneficiary.
- Issues regarding the use of electric vehicles and parking spaces on campus.

New Business/Committee Reports

- a. Employee Recognition Committee: No Updates
- b. Publication and Information Committee: No Updates
- c. Constitution Committee: No Updates
- d. Personnel Committee: No Updates
- e. Election Committee: No Updates
- f. Health and Safety Committee: Annette Straub & Sylvia Chavis
- g. Executive Committee: No Updates
- h. Adverse Weather Committee: No Updates

Adjournment

Meeting adjourned 3:34pm

Next meeting: Tuesday, February 21, 2017, 2PM in UC 213

Respectfully submitted by,

Tara R. Hunt
Staff Council Secretary