

AGENDA
Meeting of the Academic Affairs Committee
Wednesday, October 15, 2014
University Center, Room 213

Committee Membership

Jose D'Arruda (Senator & Chair)	Marisa Scott (Senator)
Rick Crandall (Senator)	Lisa Mitchell (chair of General Education)
Tony Curtis (Senator) (secretary in rotation)	Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator)	Anita R. Guynn (chair of Enrollment)
Cyndi Miecznikowski (Senator)	Robert Arndt (chair of Academic Support)
David Nikkel (Senator)	Ken Kitts (Provost and VC for Academic Affairs)
Maria Pereira (Senator)	

- I. Call to Order
- II. Approval of the Minutes of the September 17, 2014 Meeting ([Appendix A](#))
- III. Approval of the Agenda
- IV. Report from the Chair
- V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

***a)* Actions Requiring only AA Chair Signature ([Appendix B](#))**

4. Proposal from the Department of Health, Physical Education, and Recreation

4.1 Program Proposal: Change the name of the 18-hour professional concentration from "Exercise & Sport Science" to "Human Performance"

Proposals 4.1 passed: 9 for, 0 against, 0 abstain; 4.1 will be forwarded to the Chair of Academic Affairs committee for his signature.

***b)* Actions Requiring AA Approval Only ([Appendix C](#))**

NONE

***c)* Actions Requiring AA Approval and to be sent to Senate ([Appendix D](#))**

6. Proposal from the QEP Committee

6.1 Program Proposal: Add 14 courses to the "The Writing Intensive Program."

Proposals 6.1 passed: 9 for, 0 against, 0 abstain; 6.1 will go to the Academic Affairs committee and then, pending approval, to the Faculty Senate for their consideration

- B. **Enrollment Management:** Anita R. Guynn, Chair
- C. **General Education:** Lisa Mitchell, Chair
- D. **Academic Support Services:** Robert Arndt, Chair

VI. Old Business

VII. New Business

Question about the “Responsibility for the final decision as to whether a disruptive student shall be administratively withdrawn from a class”.

VIII. Announcements

IX. Adjournment

Appendix A
Minutes (pending approval)
Meeting of the Academic Affairs Committee
Wednesday, September 17, 2014
University Center, Room 213

Committee Membership

Jose D'Arruda (Senator & Chair)	Marisa Scott (Senator)
Rick Crandall (Senator)(secretary in rotation)	TBE (chair of General Education)
Tony Curtis (Senator)	Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator)	Anita R. Guynn (chair of Enrollment)
Cyndi Miecznikowski (Senator)	Robert Arndt (chair of Academic Support)
David Nikkel (Senator)	Ken Kitts (Provost and VC for Academic Affairs)
Maria Pereira (Senator)	

Present: Arndt, Crandall, D'Arruda, Maisonpierre, Martinez, Miecznikowski, Nikkel, Scott

Absent: Curtis, Guynn, Kitts, Pereira

Guests: Andrew Ash, Leon Jernigan, Liz Normandy, Nancy Palm

X. Call to Order

The meeting was called to order by the Chair at 3:30pm.

Rotating duties for secretary fell on Rick Crandall, who compiled these minutes.

XI. Approval of the Minutes of the April 16, 2014 Meeting

Minutes were approved 8-0-0.

XII. Approval of the Agenda

Agenda was approved 8-0-0.

XIII. Report from the Chair

The proposal below (8.1) from the Department of Mathematics and Computer Science passed the Academic Affairs in April 2014 but was withdrawn from the senate because no member from that department was present at the senate meeting. I will therefore present it again at the next senate meeting for vote.

8. Proposal from the Department of Mathematics and Computer Science

8.1 Program Proposal: Revise the Minor in Information Technology to better incorporate pre-requisite courses

Proposals 8.1 passed: 8 for, 0 against, 0 abstain.

XIV. Reports from Subcommittees

E. Curriculum: Jaime Martinez, Chair

1. Actions Requiring only AA Chair Signature

7. Proposals from the Department of Chemistry and Physics

7.1 Course Proposal: Revise prerequisites for CHM 1300 General Chemistry I

7.2 Course Proposal: Revise prerequisites for PHY 1500 College Physics I

Proposals 7.1-7.2 passed: 12 for, 0 against, 0 abstain;

7.1-7.2 will be forwarded to the Chair of Academic Affairs committee for his signature. The changes also need to be proposed to the **General Education Subcommittee for their approval**

8. Proposals from the Department of Nursing

8.1 Program Proposal: Add program outcome to MSN catalog description

Proposals 8.1 passed: 12 for, 0 against, 0 abstain;

2. Actions Requiring AA Approval Only

None

3. Actions Requiring AA Approval and to be sent to Senate

6. Proposal from the Department of Biology

6.1 Program Proposal: Revise the requirements for the Bachelor of Science in Environmental Science. We proposed to remove three required courses (CHM 2500, GLY 1150, and GLY 2500), add two required courses (BIO 4320 and GGY 4040), and adjust the elective options.

Rationale: The proposed earth science and chemistry changes are to take advantage of courses that were not offered when the program was created and to add more flexibility so the students can tailor the degree to their career path. These courses changes will allow students to build a more specific skill set for future employment.

The proposed change associated with Conservation Biology (BIO 4320) is to help students meet the writing requirement and this course is a course that applies many of the principles presented in the other environmental courses.

Dept vote: 18 for; 0 against; 0 abstain

Affect others: Yes

Departments affected and how:

- Chemistry – will affect enrollment in CHM 2500 Organic Chemistry
- Geology – will lower enrollment in some earth science courses while increasing enrollment in others.

Affected Chairs:

Additional Resources: No

Additional Resources required:

DeAffects Degree Pathway: Yes

Affects CAA Degree Plan: No

Requirements for a Bachelor of Science Degree in Environmental Science	Sem. Hrs.
Freshman Seminar	1
General Education*	44(32)
Required Courses:	
BIO 1000*, 3040, 3420, 4310(WE), 4320(WE)	14 18
ENV 2200, 2300, 3100, 3200, 4900	19
CHM 1100, 1110, 1300*, 1310*, 2500	12 8
GGY 1150*; GGY 2500; GGY 4040 and two of the following: GGY 2500, GGY 2700, GLY 2260, GLY 2460, GLY 2620	9-10
MAT 1070* or 1090*, or 2100	3 6
Environmental Science degree electives—choose 3 of: ENV 2400, 4100; BIO 2500, 3010, 3400, 4100, 4220, 4320	9-12
Sustainable Agriculture Track—required: ENV 2450, 3250, 4200	11
Writing in the Discipline: BIO 4700	3
Electives (ENTR 2000, 2100, and 4000 are recommended, but not required, electives for the Sustainable Agriculture Track.)	11-14 11-15
	Total: 120

SCIENCE IN ENVIRONMENTAL SCIENCE

*Courses marked with an asterisk are General Education courses, and their hours are counted as General Education hours.

Sustainable Agriculture Track (11 sem hr): ENV 2450, 3250, 4200 (These courses are required instead of the Environmental Science degree electives.)

[change marked in MAT courses resolves inconsistency between print and online versions of catalog]

Proposal 6.1 was approved 8-0-0

Proposals from the Department of Art

10.8 Program Proposal: Revise our Minor in Art History by removing a required 3 hour non-Western art history course and replacing it with a 3 hour elective (selected from a list currently stated in the catalog).

Rationale: Students often consider declaring the minor late in their undergraduate careers and our course rotation prevents them from finishing in a timely manner. This change would not impact the minor's integrity and will allow students to pursue interests.

Dept vote: 7 for; 0 against; 0 abstain
Affect others: no
Departments affected and how:

Affected Chair: Off
 New courses: no
 Additional Resources: no
 Additional Resources required:

Attached: Catalog Copy

Requirements for a Minor in Art History	Sem. Hrs.
Required Courses: ART 2080, 2090, and 3 hours of non-Western art (e.g., ART 2160 or 2170)	9 6
Plus nine twelve hours of electives* (taken after prerequisites if applicable): ART 2160, 2170, 3700, 3710, 3720, 3730, 3740, 3750, 4310, 4320, 4330, ARTS 3xxx, 4xxx, PHI 4230	9 12
	Total: 18

*Art 2050, 5050, and 5110 do not fulfill this requirement

10.9 Program Proposal: Revise Minor in Media Integration Studies

10.9 Program Proposal: Revise Minor in Media Integration Studies. Delete electives PHI 1020, MCM 2100, ENG 2900, BRD 2800, and SOC 2220. Add as electives ART 1500, ART 2400, ART 3000, ART 3500, ART 4750, and MUS 3670. Remove Mass Communication from list of interdisciplinary collaborators.

Rationale: The elective courses being removed are not offered consistently because of evolving departmental staffing and needs; Mass Communication has indicated that it will no longer participate in the minor for the same reason. The added electives are appropriate for the minor; the drawing and printmaking courses include animation and digital components.

Dept vote: 7 for; 0 against; 0 abstain

Affect others: yes

Departments affected and how: Courses offered by Mass Communication, Philosophy and Religion, Sociology, and English are being removed from the minor. An additional Music course is being added. Mass Communication will no longer be a collaborating department; Music remains.

Affected Chair: Off

New courses: no

Additional Resources: no

Additional Resources required:

Minor in Media Integration Studies

Media Integration Studies is an opportunity for interdisciplinary study in digital studios within ~~two~~ three academic departments: Art, ~~Mass Communications~~, and Music.

Requirements for a Minor in Media Integration Studies	Sem. Hrs.
Required Courses: ART 1450; ART/MUS 3800, 4580, 4800	12

Electives: Choose 2 courses from PHI 1020, MCM 2100, SOC 2220, ENG 2900, ART 1500, 2400, 2500, 3000, 3500, 4750; BRD 2800, MUS 3580, 3670	6
	Total: 18

Proposals 10.8-10.9 passed: 10 for, 0 against, 0 abstain

Proposal 10.8 was approved 8-0-0

Proposal 10.9 was approved 8-0-0

F. Enrollment Management: Anita R. Guynn, Chair

The report below was sent via email:

The Enrollment Management Subcommittee met on Wednesday, September 10 with four members in attendance. A new member from LETT and an SGA representative had not been selected by the time of this meeting.

The group selected Dr. Guynn as chair and Emily Neff-Sharum as secretary and agreed on a number of items to consider this year: complying with new regulations related to the Fostering Undergraduate Student Success initiative; encouraging students to complete financial aid paperwork earlier to eliminate delay in buying textbooks; roster verification and withdrawals for online students.

To address this last issue, the committee is interested in surveying faculty who teach online about their definition of online "attendance"; we request input from AA on this idea.

Anita R. Guynn

G. General Education: TBE, Chair

No report.

H. Academic Support Services: Robert Arndt, Chair

The Academic Support Services met September 9, 2014. Robert Arndt was elected Chair and Jesse Rouse was elected secretary. Susan Whitt, Interim Dean of Library Services, reported the Library is adjusting to a new updated integrated library service system and the webpages. Nancy Crouse, the new CIO, reported that DoIT is looking to fill 5 positions. Nicollete Campos reported that Accessibility Resource Center has handled the normal new freshman intake and a summer name change. Melissa Schaub, Associate Vice Chancellor for Enrollment, reported that the Writing Center is looking for tutors in certain subject areas. She also reported that the Writing Center is not able to open service point in the Library on Sunday through Tuesday nights (7-10 pm) due that time no corresponding to tutor schedules.

XV. Old Business

None.

XVI. New Business

No new business reported.

XVII. Announcements

No announcements reported.

XVIII. Adjournment

Meeting was adjourned at 3:48pm.

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Appendix B

4. Proposal from the Department of Health, Physical Education, and Recreation

4.1 Program Proposal: Change the name of the 18-hour professional concentration from “Exercise & Sport Science” to “Human Performance” (see p. 371 of 2013-14 catalog)

Rationale: To prevent student confusion, we need to differentiate between our Bachelor’s in Exercise & Sport Science and the concentration.

- Dept vote: 36 for; 0 against; 0 abstain
- Affect others: No
- Departments affected and how:
- Affected Chair: Off
- Cross listing: No
- Articulation: No
- Additional Resources: no
- Additional Resources required:

BACHELOR OF SCIENCE DEGREES OFFERED

Athletic Training (CAATE Accredited)*

Exercise and Sport Science with tracks in Health Promotion, Recreation, Exercise Physiology, and Sport Management

Health/Physical Education with Licensure by the State of North Carolina for teaching in the public schools (K-12)

*Details on the Athletic Training Education Program, including admission requirements, technical standards, and program evaluation, are included at the end of this section.

PROFESSIONAL CONCENTRATION OFFERED

~~Exercise and Sport Science~~ Human Performance

MINORS OFFERED

- Athletic Coaching
- Health Promotion
- Physical Education
- Recreation

BACHELOR OF SCIENCE IN EXERCISE AND SPORT SCIENCE

Requirements for a Bachelor of Science Degree in Exercise and Sport Science	Sem. Hrs.
Freshman Seminar	1
General Education Requirements	44
Core Courses: HLTH 1060, 3770; HPER 3270; PED 1340, 2060, 2070, 3480, 3490, 4030, 4150	20
*Track Option (see listings below)	
*Electives	
	Total: 120

***B.S. in Exercise and Sport Science Track Option Course Requirements**

Track	Sem. Hrs.
Health Promotion Track	
HLTH 2000, 3060, 3070, 3080, 3300, 3650, 4100, 4700	27
HPER 4999	3
Minor or Concentration chosen from the following list: African American Studies, American Indian Studies, Exercise and Sport Science, Gender Studies, Information Technology, International Sociology, Marketing, Medical Sociology, Psychology, Social Welfare, Sociology, Spanish, Substance Abuse	18-21
Electives	4-7
Recreation Track	
PED 1380, 2040, 4750	
HPER 4999	
MAT 2100	
REC 2300, 3000, 3320, 4000, 4160, 4250, 4400	
Track Total	33
Electives	22
Exercise Physiology Track	
ATH 1040	
HLTH 3300, 4100	
PED 3400, 4020, 4110, 4120, 4240, six Coaching courses	
REC 4000	
Track Total	33
Electives	22
Sport Management Track	
ATH 4050	

HLTH 2000, 4100, 4700	
HPER 4999	
PED 3120, 3400, 4750	
REC 3320, 4400	
Track Total	33
Electives	22

BACHELOR OF SCIENCE IN HEALTH/PHYSICAL EDUCATION (K-12)

Coordinator: Denny Scruton

Upon successful completion of the program of study in Health/Physical Education and related requirements, graduates are eligible for an "A" license to teach in the State of North Carolina. For a more detailed description, including the program standards and goals and objectives, turn to Undergraduate Licensure Programs in the School of Education section of this catalog.

Course Requirements	Sem. Hrs.
Freshman Seminar and General Education (*should take PED 1380 in Gen. Ed.)	45(43)*
Essential Standards PED 1010, 1380 (also meets Gen Ed. Req.)*; PED 2000, 2040, 2060, 2070, 3120, 3480, 3490, 4120, 4150, 4240; 2 1-hour coaching courses HLTH 1060, 3300, 3650, 3770, 4100, 4700	40
Professional Studies Core EDN 2100, 3130, 3150, SED 3310	12
Content Pedagogy PED 3000, 3170, 3175, 3020, 4040, 4060 EDN 4490	20
General Electives	3
	Total: 120

NOTE: Students who desire teacher licensure in Health/Physical Education should declare the major as soon as possible in their college career. Consultation with the Program Coordinator or program advisor prior to registering for General Education courses is strongly recommended.

BACHELOR OF SCIENCE IN ATHLETIC TRAINING

Requirements for a Bachelor of Science Degree in Athletic Training	Sem. Hrs.
Freshman Seminar	1
General Education Requirements (<i>see specific Gen. Ed. Requirements</i>) Specific General Education Requirements: BIO 1000 or 1030; CHM 1300 and 1100 or 1400 and 1120; MAT 1070	44
Other Mandated Requirements: MAT 2100 Department Required Courses: ATH 1040, 1090, 2000, 2010, 2040, 2050, 3000, 3010, 3040, 3050, 3070, 3100, 4000, 4050, 4900, 4980 ATHL 2040, 2050, 3040, 3050 HLTH 1060, 2060 PED 3480, 3490, 4110, 4120	64
Electives	11
	Total: 120

PROFESSIONAL CONCENTRATION IN ~~EXERCISE AND SPORT SCIENCE~~ HUMAN PERFORMANCE

Requirements for a Professional Concentration in Exercise and Sport Science Human Performance	Sem. Hrs.
Required: At least 18 hours of any combination of ATH, HLTH, PED, and/or REC prefixed courses that do not duplicate any present PE K-12 Licensure requirement.	
	Total: 18

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Appendix D
Actions Requiring AA Approval and to be sent to Senate

6. Proposal from the QEP Committee

THE WRITING INTENSIVE PROGRAM

The Writing Intensive Program is an initiative of the UNC Pembroke Quality Enhancement Plan. The goal of the program is to enhance the ability of students to write effectively and appropriately in both general writing and professional writing in their disciplines. The program consists of Writing Enriched courses and Writing in the Discipline courses. Writing Enriched courses are 2000- and 3000-level courses in which writing supplements the coverage of course content. It includes extensive and intensive instruction in writing. Writing in the Discipline courses are 3000- and 4000-level courses that are designed to teach students about the roles and uses of writing in their fields of study. As a requirement for graduation, students must complete nine semester credit hours of Writing Enriched and Writing in the Discipline courses. One course must be a Writing in the Discipline course.

The courses listed below are approved to be offered as Writing Enriched or Writing in the Discipline courses. When these courses appear with the designation WE (Writing Enriched) or WD (Writing in the Discipline) in the title of the course in the course schedule, they can be taken to satisfy the writing intensive graduation requirement. The completion of ENG 1050 is a prerequisite for all Writing Enhanced or Writing in the Discipline courses.

**AIS 2410/
ENG 2410 Environmental Literature—Writing Enriched**

Survey of Indigenous and multinational environmental literature and its relationship to race, class, gender, sexuality, and/or dis/ability, attentive to local human and ecological communities. Variety of authors and genres. Credit, 3 semester hours. PREREQ: "C" grade or better in ENG 1050.

- Informal Writing: freewrites and writing workshops, 10 pages, 20% of course grade
- Formal Writing: essay and oral history transcript, 16 pages, 55% of course grade

ENTR 4000 Planning and Strategy—Writing in the Discipline

This course for the ECP and Minor in Entrepreneurship programs will let the students create entrepreneurial ventures. The emphasis here is to allow the students with faculty supervision to create plans and develop products and/or services for a viable business entity. Credit, 3 semester hours.

Prerequisite: ENTR 2100 or MGT 4100.

- Informal Writing: business analyses & marketing plan, 17 pages, 50% of course grade
- Formal Writing: Business Plan, 20 pages, 25% of course grade

HST 1020 American Civilizations since 1877—Writing Enriched

A survey of the major political, economic, social, and cultural developments in the United States since 1877, with some attention to Canada. Credit, 3 semester hours.

- Informal Writing: outlines, quizzes, & book analysis, 10 pages, 40%
- Formal Writing: essay tests & analytical paper, 15 pages, 60%

HST 4040 History of the Old South—Writing Enriched

This course traces the contours of the Old South from the Colonial Period to the end of the Civil War. Included are conceptualizations of race, class, gender, religion, and cultural meaning. Credit, 3 semester hours.

- Informal Writing: reading summaries and journal entries, 10 pages, 20%
- Formal Writing: book reviews, exams, and research essay, 33 pages, 80%

HST 4050 History of the New South—Writing Enriched

This course traces the contours of the New South from the end of the Civil War to the emergence of the New South. Included are conceptualizations of race, class, gender, religion, and cultural meaning. Credit, 3 semester hours.

- Informal Writing: reading summaries and journal entries, 10 pages, 20%
- Formal Writing: book reviews, exams, and research essay, 33 pages, 80%

HST 4360 American Political History—Writing Enriched

This course traces the contours of American political history from the birth of the Republic through modern media-driven politics. Discussion includes party formation, electoral and programmatic politics, and conceptualizations of race, class, gender, and religion. Credit, 3 semester hours.

- Informal Writing: reading summaries and journal entries, 10 pages, 20%
- Formal Writing: book reviews, exams, and research essay, 33 pages, 80%

HSTS 4360 Civil Rights Movement in America—Writing Enriched

This course will trace the contours of the Civil Rights Movements of the 20th century, including actions by African Americans, American Indians, Hispanic farm workers, women, and gay and lesbian Americans. The books, lectures, discussion, media, additional assigned readings, reserved readings and document analysis will all be important tools for understanding the issues, events, conflicts, historical actors and interpretations of these inter- and intra-related movements.

- Informal Writing: reading summaries and journal entries, 10 pages, 20%

- Formal Writing: book reviews, exams, and research essay, 33 pages, 80%

HSTS 4390 Sports and American Society—Writing Enriched

This course will use the lens of sports to assess changes in American culture. In most cases a thematic approach will be used, though chronological and topical discussions will also be included. The books, lectures, discussion, media, additional assigned readings, reserved readings and document analysis will all be important tools for understanding the issues, events, conflicts, and historical actors. The course cannot hope to be synthetic; there is simply too much material about American sports history. As a result, the greatest emphasis will be placed on important evolutions, social issues, and economic ramifications.

- Informal Writing: reading summaries and journal entries, 10 pages, 20%
- Formal Writing: book reviews, exams, and research essay, 33 pages, 80%

PAD 2190 Public Policy and Analysis—Writing Enriched

This course seeks to explore both the causes and consequences of public policy, i.e., both policy determination and policy impacts. The former is concerned with political, economic, social, environmental or other factors which are hypothesized to be political determinants. The latter is concerned with social, economic, political, or other conditions which are hypothesized to be policy impacts. Credit, 3 semester hours. PREREQ: PAD 1000.

- Informal Writing: scaffolding assignments for policy analysis paper, 20+ pages, 17%
- Formal Writing: case study, exams, and policy analysis paper, 30+ pages, 55%

PED 4150 Organization and Administration in Physical Education—Writing Enriched

A study of the organization and administration of physical education and athletics with particular reference to management, logistics, legal issues, budgeting, facilities, etc. Credit, 3 semester hours.

- Informal Writing: in-class developmental writing, 8 pages, 10%
- Formal Writing: discussion board and final project, 8 pages, 50%

PLS 3100 Constitutional Law—Writing Enriched

A study of (1) the federal system, especially the relations between the national government and the States, and (2) the jurisdiction of the federal courts. Credit, 3 semester hours. PREREQ: PLS 1010 and 2170.

- Informal Writing: essay quizzes and case excerpt briefs, 43 pages, 25%
- Formal Writing: case essays and essay exams, 20+ pages, 75%

PLS 3110 Constitutional Law of Individual and Equity Rights—Writing Enriched

A study of the U.S. Constitution and appellate court rulings and interpretations of civil liberties and individual rights. PREREQ: PLS 1010 and 2170.

- Informal Writing: essay quizzes and case excerpt briefs, 43 pages, 25%
- Formal Writing: case essays and essay exams, 20+ pages, 75%

SOC 4530/

CRJ 4530 Family Violence—Writing Enriched

Historical, cross-cultural and current issues in family and domestic violence, with attention to child abuse, couple violence, and the responses of criminal justice, counseling and social service agencies. Credit, 3 semester hours.

- Informal Writing: journals and reading summaries, 20 pages, 30%
- Formal Writing: final paper, 12 pages, 20%

SWK 3850 Social Work Practice II—Writing Enriched

- A continuation of SWK 3800. [SWK majors must complete with a minimum 2.0.] Credit, 3 semester hours. Prerequisites: SWK 2000, 2450, 3710, and 3800 and permission of instructor.
 - Informal Writing: journals and essay drafts, 15 pages, 5%
 - Formal Writing: essay, 12 pages, 20%

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