

Appendix A
Minutes
Meeting of the Academic Affairs Committee
Wednesday, January 16, 3:30 p.m.
University Center, Conference Room 313

Committee Membership

Jesse Peters (chair)
Leon Jernigan
Cherry Beasley
Jeff Bolles
Robert Brown
Judy Curtis
David Nikkel

Jeremy Sellers
Jaime Martinez (chair of Curriculum)
Joanna Hersey (chair of General Education)
Melinda Rosenberg (chair of Enrollment)
Larry Arnold (chair of Academic Support)
Ken Kitts (Provost and VC for Academic Affairs)

Members Present: Arnold (late arrival), Bolles, Brown, Curtis, Hersey, Jernigan, Martinez, Nikkel, Peters, Rosenberg, and Sellers

Members Absent: Beasley and Kitts

Guests: Jack Spillan, Jesse Rouse, Nathan Phillippi, Sharon Bell, and Liz Normandy

I. Call to Order

The Committee was called to order at 3:30 p.m.

Based on the previous agreement to rotate secretarial duties, Jeff Bolles will serve in this role for this meeting.

II. Approval of the Minutes of the November 20 Meeting

The Minutes were unanimously approved with a brief discussion regarding diversity policy, which was considered appropriate.

III. Approval of the agenda.

The Agenda was unanimously approved.

IV. Report from the Chair

Jesse attended a meeting in Chapel Hill in which many members of the faculty assembly were present. As well, Jesses suggested a hope that AAUP might assemble on the UNCP campus. Finally, Jesse briefly reported on the Chancellor's January 15 community forum.

V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

1. Actions Requiring only AA Chair Signature. Report received on five changes involving prerequisite and description revisions. From Department of Physical Education

(Masters), course description of EXER 5030 – David Nikkel moved to send EXER 5030 to Curriculum for further review with further materials, seconded by Jeremy Sellers. Passed 8-0-1; from Department of Music, revise prerequisites for MUS 3530; from Elementary Education, revise prerequisites from ELE 3010 and course description for ELE 4030 and ELE 4040; from Department of Accounting and Information Technology change course title to Business Law and Ethics.

2. Actions Requiring AA Approval only.

a. Proposal from the Accounting and Information Technology creating new course ACC 1020 Accounting for Non-Business Majors. cursory discussion provided some clarification of the course requirements. Approved 10-0-0.

b. Proposal from the Department of Management, Marketing and International Business creating new course MGT 4010 Fundamentals of Project Management. Approved 10-0-0.

3. Actions Requiring AA Approval and to be sent to Senate.

a. Proposal from the Department of Geology and Geography to add a new program, Geo-Environmental Studies. Robert Brown noted an error in the electives for the program that HST was misrepresented as HIS. There was a friendly amendment to make that change. Approved 10-0-0

b. Proposal from the School of Graduate Studies to revise the wording of the Curriculum Development and Revision Process to reflect all graduate degrees, not doctoral degrees. There was a correction of capitalization in “vice Chancellor” to “Vice Chancellor” that will be made before forwarding to Senate. Approved 10-0-0.

B. General Education: Joanna Hersey, Chair

There was no report, but Jesse asked everyone to review the Strategic Plan Report.

C. Enrollment Management: Melinda Rosenberg, Chair

Proposal to Alter the Course Repeat and Replacement Policy.

Discussion of Appendix E regarding the number of times a student should be allowed to attempt to pass a course, limiting it to a total of three and special approval if there are needs in excess of that. The motion passed unanimously.

D. Academic Support Services: Larry Arnold, Chair

1. There was no report
2. There were many questions regarding progress on CIO search. Liz Normandy suggested that it is likely not to take place until next year.
3. Concerns were raised about technology bugs and development of technology.

VI. Old Business

None

VII. New Business

Jesse opened discussion regarding the strategic plan, which will be voted on by BOG on February 8, 2013, two days after UNCP Faculty Senate will meet to discuss the strategic plan (February 6, 2013).

Joanna read the Appalachian State resolution on General Education that will be proposed. David Nikkel moved that we adopt the policy, revise it, and forward it on to Senate. Robert Brown seconded the motion.

“Whereas, the administrators of the various General Education programs on the UNC system campuses have particular expertise in the administration of those programs,

Therefore, Be It Resolved That the Faculty Senate of the University of North Carolina at Pembroke recommends to the UNC Faculty Assembly and the UNC General Administration that any system-wide committee or task force established to consider General Education in North Carolina include General Education administrators and faculty from UNC system campuses.”

Approved 10-0-0.

Extensive discussion moved to summer school policies and salaries.

VIII. Announcements

Larry Arnold stated that faculty should support faculty.

IX. Adjournment

The meeting was adjourned at 4:56 p.m.