

**The University of North Carolina at Pembroke
Faculty Senate Agenda**

Wednesday, Nov. 4, 2015, at 3:30 p.m.
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Order of Business

- A. Roll Call**
- B. Approval of Minutes** ([Appendix A](#))
- C. Adoption of Agenda**
- D. Reports from Administration**
 - 1. Chancellor—Robin G. Cummings
 - 2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
- E. Reports of Committees**
 - 1. Operations Committees
 - a. Executive Committee—Scott Hicks
 - b. Committee on Committees & Elections—Aaron Vandermeer
 - 1. Proposal to appoint Jose Rivera (ARTS, to 2016) to the Subcommittee on Curriculum
 - c. Committee on Faculty Governance—Jesse Peters
 - 1. Resolution of Appreciation for Senator Beverly Justice, past chair of Governance ([Appendix B](#))
 - 2. Standing Committees
 - a. Academic Affairs Committee—Jose D'Arruda
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
- F. Faculty Assembly Report** ([Appendix C](#))

- G. Teacher Education Committee ([Appendix D](#))**
- H. Graduate Council ([Appendix E](#))**
- I. Other Committees**
- J. Unfinished Business**
- K. New Business**
- L. Announcements**
- M. Adjournment**

Appendix A

The University of North Carolina at Pembroke Faculty Senate Minutes

Wednesday, Oct. 7, 2015, at 3:30 p.m.
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

To 2016	To 2017	To 2018
ART Aaron Vandermeer	ART Jonathan Maisonpierre	ART June Power
EDN Susan Edkins	EDN Joe Sciulli	EDN Carol Higy
LET Polina Chemishanova	LET Cynthia Miecznikowski	LET Jesse Peters
NSM Patricia Sellers	NSM Tom Dooling	NSM Marilu Santos
SBS Rick Crandall	SBS Brooke Kelly	SBS Xinyan Shi
At-Large Jeff Bolles	At-Large Scott Hicks	At-Large Beverly Justice
At-Large Jose D'Arruda	At-Large David Nikkel	At-Large Cliff Mensah
At-Large Roger Guy	At-Large Sara Simmons	At-Large David Young
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Polina Chemishanova, Robin G. Cummings, Jose D'Arruda, Tom Dooling, Susan Edkins, Roger Guy, Scott Hicks, Carol Higy, Beverly Justice, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Cliff Mensah, Cynthia Miecznikowski, David Nikkel, Jesse Peters, Marilu Santos, Xinyan Shi, Sara Simmons, Aaron Vandermeer, David Young

Members Absent: Joe Sciulli

Guests: Cherry Beasley, Ottis Murray, Elizabeth Normandy, Melissa Schaub, Meredith Storms, Karen Stanley

Order of Business

- A. **Roll Call**
- B. **Approval of Minutes** The Minutes were approved, 18-0-0
- C. **Adoption of Agenda** The agenda was adopted as amended, to included additions noted in bold in Sect. 1.b.1, 21-0-0
- D. **Reports from Administration**
 1. Chancellor—Robin G. Cummings

Dr. Cummings noted that he was proceeding with the search for the vacant Vice Chancellor for Finance & Administration position. He also discussed an optimistic future for the campus, referring to a March 2016 bond issue that (if passed) would direct \$23 million for a School of Business building on campus. The Chancellor stated that he would vigorously work to make up the projected \$12 million needed to complete the \$35 million needed to complete the building. Dr. Cummings also pledged to work on raising faculty salaries, especially those in the lower tiers. He described the importance of the University in making a difference in the lives of Robeson County residents, citing statistics concerning poverty, unemployment, and education.

2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
Provost Locklear briefed the Senate on the search for college deans, noting that she expected them to be open in the following week for applicants. Dr. Locklear also announced training for new department chairs under the direction of Arts & Sciences Associate Dean Richard Gay.

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Scott Hicks

Dr. Hicks announced that he had attended the Educational Planning Committee meeting of the most recent Board of Trustees meeting. He reported a trustees' statement regarding the issue of a soccer player threatened with failing a course to participate in scheduled competition as necessitating the April attendance policy and the wish of committee Chairman Jim Jones to hear from faculty as to their perspectives on attendance.

1. Proposal to accept the recommendation of the ad hoc committee on attendance for revision of Board of Trustees Pol. 02.05.06, "Attendance Policy for University Sanctioned Events," and development of comprehensive attendance policy through normal Senate structures. **(See Appendix B in the agenda)**

Motion to substitute the proposed attendance policy with an alternative attendance policy (see below) passed, 13-10-0

1. Overview of Attendance Policy For University Sanctioned Events
 - 1.1 If a student is representing the university in an official capacity (e.g.: academic conference, student government, course field trips, **service learning activities**, ROTC events, athletics, band), **it is recommended that the faculty member in charge of the course excuse the absence, for up to 15% of class sessions and, when it is feasible, allow the student to make up the missed**

work. However, the final decision on whether to excuse an absence rests with the faculty member.

- 1.2 It remains the responsibility of the student to communicate accurately and regularly with the professor or instructor about missed class due to any reason, including for university sanctioned events. During the first week of the semester, students shall provide official documentation of proposed university sanctioned events that will result in excused absences during the first week of each semester, unless such notice is impracticable (e.g., rescheduled events). Prior written documentation shall be provided for each excused absence, unless extenuating circumstances arise.
- 1.3 This policy shall become effective fall spring, 2015 2016.

Motion to pass the revised attendance policy passed 13-10-0

Motion to extend the Senate meeting passed 18-0-0

- b. Committee on Committees & Elections—Aaron Vandermeer
 1. Proposal to appoint Erik Tracy (S&BS, to 2016) to the Subcommittee on Academic Support Services; Chiuchu (Melody) Chuang (EDUC, to 2016) to the Subcommittee on Curriculum; Ashley Allen (S&BS, to 2016) to the Subcommittee on Faculty Development & Welfare; June Power (ARTS, to 2017) to the Faculty Evaluation Review Subcommittee; Frankie Denise Powell (to 2016) to the Committee on Faculty Governance; Carl Danis (ARTS, to 2017) to the Health, Safety & Environment Subcommittee; Motti Inbari to the Traffic Appeals Board; and **Sharon Mattila (to 2016) and Lisa Mitchell (to 2017) to the Campus Safety and Health Committee**
Motion passed 18-0-0
2. Standing Committees
 - c. Committee on Faculty Governance—Jesse Peters - **No report**
 - a. Academic Affairs Committee—Jose D'Arruda
 1. Proposal to adjust major-specific General Education requirements in the Department of Nursing to increase flexibility (Academic Affairs Committee, 11-0-0) (See Appendix D in the Agenda)
Motion passed 18-0-0
 - b. Faculty & Institutional Affairs Committee—Sara Simmons
Dr. Simmons briefed the Senate about the work of the subcommittees of FIAC.

- c. Student Affairs & Campus Life Committee—Brooke Kelly
 - 1. Proposal to accept revisions to the Academic Honor Code (See Appendix E in the Agenda)
Motion to restore stricken phrase, “The normal penalty for a first offense is an F in the course,” to Section 8.1.a in the Academic Honor Code passed 18-0-0

Motion to approve revisions in the Academic Honor Code passed 18-0-0

- F. **Faculty Assembly Report** (See Appendix F in the Agenda)
Motion that the UNCP Faculty Senate endorse the letters concerning Senate Bill 670 sent to the Governor and the North Carolina public from the UNC Faculty Assembly Executive Committee, because of its interest in keeping partisan politics out of public higher education, passed 18-0-0.

- G. **Teacher Education Committee** - No report

- H. **Graduate Council** (See Appendix G in the Agenda)

- I. **Other Committees**

- J. **Unfinished Business**

- K. **New Business**

- L. **Announcements**

- 1. Please contribute as you are able or see fit to the State Employees Combined Campaign; Professor Jeff Frederick is happy to assist you if you are interested.

- M. **Adjournment**

Motion to Adjourn Passed 17-0-0

Meeting adjourned 5:10 p.m.

Respectfully Submitted,

Roger Guy, Secretary

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Appendix B

The Committee on Faculty Governance recognizes the important role Senator Beverly Justice played in navigating several key issues related to shared governance during the last four years. Her guidance helped continue the strong role faculty play in shared governance at UNCP. The current members of the Committee on Faculty Governance officially recognize Beverly Justice's leadership and important contributions to the strengthening and maintenance of shared governance at UNC Pembroke and thank her for her service to this university.

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Appendix C

Highlights of UNC Faculty Assembly Meeting—Oct. 23, 2015

Due to the last-minute scheduling of the Board of Governors meeting to elect a new President of the UNC System, the Friday, October 23, 2015 meeting of the UNC Faculty Assembly was moved to the Center for School Leadership Development. Stephen Leonard called the meeting to order at 9:00 a.m. The Assembly unanimously endorsed the Statement of the UNC Faculty Assembly on the UNC President Search Process, written by Chair Leonard and Chair-Elect Gabriel Lugo on behalf of the Executive Committee. The Statement relates the failure of the Board of Governors to engage Faculty Assembly recommendations as to best practices in various areas, in violation of shared and good governance, culminating in the search process that lacked the input of faculty and other constituents of the University.

Chair Leonard and the Assembly discussed plans for the day. Delegates left for the Spangler Center after 10:00 a.m. A few delegates found seats in the Meeting Room for the Board of Governors, whose meeting was scheduled for 11:00 a.m. Most sat in rooms on the second floor to watch the proceedings on screen, except for the closed session of the Governors' meeting. After Margaret Spellings was chosen as the next President of the UNC System and following her brief press conference, the Faculty Assembly held a press conference in front of the Spangler Building. In addition to Chair Leonard, several delegates answered questions and addressed the press. The main points conveyed were 1) that the Assembly would not pass judgment on President Spellings, as we have not had a chance to talk with her 2) that the search process lacked transparency and inclusivity 3) that we hope that with this fresh start the President and Governors will take seriously the counsel of the Faculty Assembly regarding best practices.

After returning to the Center and having lunch, the Assembly by consensus agreed on the following three actions: 1) To invite Margaret Spellings to attend our December meeting, whose focus is on Historically Minority Institutions 2) Compile a "list of particulars" of actions the Board of Governors have taken contrary to the counsel of the Faculty Assembly, to be shared with President Spellings and with interested Governors 3) Form a task force consisting of the two co-chairs and three members from the Academics Committee, to review and comment on the Spellings Commission Report on Higher Education. How to use this white paper will be decided at a future meeting.

The meeting adjourned at 3:10 p.m.

Respectfully submitted,
David Nikkel, UNCP Faculty Assembly Delegate

Respectfully submitted,

David Nikkel, UNCP Faculty Assembly Delegate

Leonard, Steve. "Assembly Communications." E-mail to Faculty Assembly email list. 28 Oct. 2015.

Please note the following communications, issued on your behalf. (You can always tutor me at our next meeting if you think I was talking out of my hat.... and note that Gabriel was also in on the Spellings letter).

Steve

On faculty quality of work concerns:

<http://www.higheredworksfoundation.org/2015/10/faculty-assembly-chair-trouble-at-all-levels-with-recruitment-retention-2/>

On greeting Margaret Spellings to her new job:

Dear President-Elect Spellings,

On behalf of the UNC Faculty Assembly, welcome to the University of North Carolina community! We are confident that the University of North Carolina, and its 17 distinctive and unique campuses, are well poised to continue their leadership as models of excellence in public higher education. We know that you will appreciate working with UNC faculty as you join us in keeping the University at the cutting edge of teaching, research, and service to the people of North Carolina. Our colleagues are a remarkably talented and resourceful group, and always ready to roll up their sleeves and move things forward.

Sometime in the next couple weeks we will be sending along some information about the history and organization of the Assembly, and its advisory responsibilities to the President, Board of Governors, and the NC General Assembly. That should help all of us get right to work when you come on board. The President of UNC has a dedicated period of time in the first hour (or part thereof) of every Faculty Assembly meeting, so there will be ample opportunity for direct and candid conversation with faculty representatives from the campuses. And the Assembly membership works actively with General Administration on a wide range of initiatives, committees, and working groups, so there is almost always someone from the Assembly available for consultation.

Finally, the Assembly would like to send you a gift of some potentially useful books (what else? Geeks do books). I will be sending those to your office at the Bush Center today or tomorrow; they should get to you by early next week. (You may find chapters 13, 15, 16, 17 of the King book, and chapter 6 of the Link book, particularly useful. Please note that the test on these readings will be in essay format.... just kidding, of course! But we do hope you find them helpful).

We know you are keen to sustain the legacy of great leadership you are inheriting from your predecessors, and we know the faculty are keen to help you succeed in keeping UNC a model system of public higher education. With hard work, and a bit of luck, all of us can do our part to make good on those goals.

Thanks for your consideration. We look forward to meeting you soon.

For the UNC Faculty Assembly,
Best regards,
Steve Leonard, Chair
Gabriel Lugo, Chair-Elect

UNC system Faculty Assembly

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Appendix D



Teacher Education Committee Meeting Minutes August 19, 2015

**3:00 p.m., room 1106, Jones Athletic
Building**



“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: M. Ash, S. Averette, D. Bonneau, A. Bryant, S. Cinnamon, D. Davis, M. Edwards, D. Feikema, K. Granger, A. Horton-Lopez, E. Jeon, M. Klinikowski, R. Ladd, C. Lara, T. Lightfoot, L. Mabe, L. Mitchell, G. Robinson, J. Rivera, M. Scott, D. Scruton, H. Sellers, S. Simmons, K. Stanley

Staff: A. Opata, B. Winters

Guests: S. Hunt, V. Ford

1. **Call to Order** – The meeting was called to order at 3:02 p.m.
2. **Approval of the Minutes:** The April 19, 2015 minutes were approved as presented.
3. **Sharing Good News** – Dr. Simmons informed the group that Dr. Irina Falls will be able to apply for continuation funding of the NC QUEST grant.
4. **SOE Transitions** – Dr. Karen Stanley – Please join me in congratulating the following individuals on their new administrative appointments.

(1) Dr. Bryan Winters has been appointed as the Interim Chair for the Department of Health, Physical Education, and Recreation (HPER). Currently, Dr. Winters serves as the Director of University-School Partnerships (USP) and will continue in this capacity dividing his time between the offices of USP and the HPER department.

(2) Ms. Karen Granger has been appointed as Special Assistant to the Dean for the School of Education. In this role, Ms. Granger will assist the Dean with tasks related to the Teacher Education Program and the School of Education. Ms. Granger will also assist Dr. Winters with the day-day operation of the USP Office.

5. Curriculum Items

Educational Specialties – Dr. Marisa Scott – Remove Educational Media (EDM) courses: EDM 3600; EDM 3610; EDM 4600; EDM 4610; and EDM 4660 from the course catalog. These courses have not been offered within the last five semesters. In addition, these courses are not required of any School of Education major. TEC vote to remove these courses was unanimous.

6. Action Items

Admission into the Teacher Education Program – Ms. Aku Opata – Thirty-seven students were presented for admission into the Teacher education Program and approved. .

37 (UG), 1 (Lateral), 9 (Licensure), 28 (AIG Add-ons), 2 (Preschool Add-on licensure)

7. **Teacher Recruitment and Retention (R&R) Activities Report** – Ms. Karen Granger – Please share materials with Loria Huggins/Karen Granger to be used during any recruitment activities that we sponsor. Funding for brochure that highlights all program info.
8. **Report from the Office of University-School Partnerships** – Dr. Bryan Winters
 - a. There are 35 fall 2015 interns.
 - b. Clinical teacher orientation sessions will be held August 19-24, 2015 at the Regional Center.
9. **Report - NCATE/Accreditation** – Dr. Roger Ladd
 - a. Submission of IR Report – submitted IR report in March 2015.
 - b. In July 2015, Debbie Hill met with the NCATE group regarding the offsite findings from the report.
 - c. Dr. Karen Stanley formally asked for an extension because of changes within our department structure.
 - d. Please note the handout regarding information needed for the revised IR report.
 - e. New site visited granted; scheduled for April 17-19, 2016.
10. **Report - Director of Assessment** – Ms. Mary Klinikowski – met with fall interns today to discuss new DRF system.
11. **Technology Report** – Dr. Lisa Mitchell –
 - a. Submit updates for the TV and blog to lisa.mitchell@uncp.edu.
 - b. Update program websites with current catalog information by contacting your department or TEP WICs for assistance. You may contact Tony Wilson for Drupal training.
 - c. There is no state funding for technology this year; please submit needs but also use DoIT services. We are repurposing equipment to fit needs.
 - d. Contact James Lewis if you need a refresher on your interactive whittles board.
 - e. Tech Topics training will be held monthly at 1:30pm in the Education building room #203. Fall dates are: September 16, October 21, & November 18, 2015.

12. Announcements

- Dr. Ford will conduct Praxis Core overview on September 15, 2015 in the Education room #203 from 10-11am & on September 16, 2015 in the Education room #203from

5-6pm. An announcement will be distributed later in September regarding all other workshops.

- Praxis Plus grant will end on September 30, 2015 unless funding is identified to keep program.

13. Adjournment – The meeting was adjourned at 3:45 p.m.

Respectfully submitted – Courtney S. Brayboy



**Teacher Education Committee Meeting
Minutes
September 9, 2015**

3:00 p.m., room 1106, Jones Athletic Building



“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: A. Bryant, S. Cinnamon, D. Davis, M. Edwards, I. Falls, D. Feikema, K. Ficklin, V. Ford, K. Granger, A. Horton-Lopez, E. Jeon, M. Klinikowski, R. Ladd, C. Lara, T. Lightfoot, L. Mabe, A. McDonald, J. Rivera, G. Robinson, D. Scruton, H. Sellers, S. Simmons, K. Stanley, J. Warren.

Staff: A. Opata, B. Winters

Guests: S. Hunt, R. Gay

14. **Call to Order** – The meeting was called to order at 3:00 p.m.

15. **Approval of the Minutes:** The August 19 minutes will be approved at the October 7 meeting.

16. **Sharing Good News** – Dr. Falls informed the group that she will be able to apply for continuation funding of the NC QUEST grant.

17. Curriculum Items

Graduate EDN Courses – Dr. Angela McDonald – A handout was distributed which highlighted courses that have been replaced with other courses (red highlight) or have not been offered in several years (yellow highlight). Please review the handout and let her know if these courses are still needed. TEC will take action at the next meeting to remove these courses from the catalog.

18. Action Items

- a. Admission into the Teacher Education Program – Ms. Aku Opata – All of the students presented for admission into the Teacher education Program were approved.
- b. 2014-2015 TEC Membership – Dr. Karen Stanley – Please send nomination recommendations for the following representatives on TEC: undergraduate student, graduate student, school level representative, district level representative, and teacher representative.
- c. Subcommittee descriptions and service – Dr. Karen Stanley – Each subcommittee was asked to elect a chair and begin functioning. The membership list was distributed for members to request a change in their subcommittee service from the current list. The new committee sign-up sheet was also distributed.
- d. Removal of In Focus Plan for El Ed majors – Ms. Kelly Ficklin – Ms. Ficklin requested that the current In Focus Plan be eliminated for elementary

education majors. Elementary students are now required to pass the newly adopted tests that are required for all students. It has been reported that Birth-Kindergarten students are choosing to change majors for an Elementary In Focus Plan since the BK In Focus Plans was removed. Four of the seven students applying for an plan are moving from these plans in BK. The motion to remove the In Focus Plan for elementary education majors was approved unanimously. Denny Scruton may submit a request to remove the In Focus plan for Health and PE to the next TEC meeting. Ms. Opata mentioned that many students want an In Focus plan and do not have a program preference. It is also hard for students to eventually meet the required 2.5 GPA when the In Focus plan GPA is significantly below the 2.5.

19. Teacher Recruitment and Retention (R&R) Activities Report – Ms.

Karen Granger –

TEC members were asked to review the handout requesting submission for videos for Teach Now North Carolina website and share with graduates who are classroom teachers. Submissions are requested from any classroom teacher with no preference to years of experience or training. The deadline is September 15, 2015.

20. Report from the Office of University-School Partnerships – Dr. Bryan Winters

- a. Intern orientation sessions and seminars – The orientation sessions were a success August 19-24 and the following faculty were recognized for their participation: Drs. Higy, Jones, Mabe, McDonald, Stargell and Ms. Klinikowski. The LGBT session was well received and Dr. Bryant is waiting to review the evaluations.
- b. Clinical teacher orientation sessions – Dr. Bryant and Ms. Klinikowski delivered one orientation session to all clinical teachers at the Regional Center.
- c. Early field registration process and placements – The requests were sent last Thursday and approval was received from Montgomery County. Students will have to do criminal background checks in all counties but Robeson. As field experience is cleared information will be sent to the listserv.

21. Praxis Core Academic Skills for Educators Tests – Dr. Valjeaner Ford –

The handout of the Praxis Core workshops for the fall semester 2015 was reviewed. This document is also available on the Blackboard site. Faculty were asked to encourage students to attend these free sessions. The flyers are posted on campus and the information is on the television/blog. Dr. Ford has also attended sessions on the tests. Faculty should contact Dr. Ford if they would like her to visit classes. The price of the Praxis Core has increased to \$150, no longer \$135. One test is also higher at \$90. North Carolina is still one of the few states accepting composite scores. Dr. Simmons acknowledged and thanked Dr. Ford for her efforts.

22. **Praxis Plus Report** – Ms. Melissa Edwards – Ms. Edwards encouraged faculty to urge students to attend Praxis Plus sessions while there is still funding available. It is anticipated that the program will continue through December or perhaps as late as February. However, currently funding goes through the end of September. Refunds for the examination fee are still available for students enrolled in the program. Ms. Edwards reminded everyone that students must attend a minimum of 6 sessions in order to be reimbursed. She encouraged faculty to check the Praxis Plus webpage for details about program requirements.
23. **Report from Hearing Appeals Board** – Ms. Kelly Ficklin – The Hearing Appeals Board, heard three appeals in August and all were approved. In addition, there have also been 6 appeals for elementary education students to enroll in additional courses during the internship semester and all were approved. These courses were required to complete a concentration but students were unable to take the courses earlier because of course rotation in concentration areas outside of teacher education.. Dr. Stanley reminded the group that this committee needs a public school representative. Dr. Stanley expressed appreciation for the many hours of service provided by this subcommittee.
24. **Report - NCATE/Accreditation** – Dr. Roger Ladd
- a. Revision of IR Report - Timing – There is no deadline at this time but we are proceeding with date 2 weeks away.
 - b. Evidences needed from coordinators/directors – Please send in the data requested on how diversity assignments are assessed. Ms. Klinikowski showed an example of a rubric and also referred to the provided handout. Please let her know if this information is in Taskstream.
 - c. CAEP Meeting in Washington, D.C. Our TEC will be represented by Roger Ladd, Alfred Bryant, Bryan Winters, Karen Granger and Karen Stanley, September 17-19.
25. **Report - Director of Assessment** – Ms. Mary Klinikowski – Please refer to handout for requested information for field experience assignments and the diversity assignments. Please continue to send syllabi and program handbooks; actual documents are required, not hyperlinks.
- a. Taskstream:
 - (1) Results from seminar evaluations
 - (2) Results from exit surveys
 - (3) Continued work on new ePortfolio drf systems
 - b. Due date reminders:
 - (1) Midpoint evaluations for undergrad interns due Friday, October 9

- (2) Midpoint is a 3-way conference, one collaborative rating is agreed upon and University Supervisor enters rating in Taskstream. Hard copies of midpoint form are found at TEC Blackboard webpage under "forms."
- (3) Students should be teaching or about to teach their TCWS unit by midterm to ensure sufficient time for completion.
- (4) TCWS should be completed by 10/23 for MAT students and 11/20 for undergraduate students.
- (5) Early release date for interns to take a full-time teaching position is Friday, November 20. **In order for an intern to be given early release, everything must be turned in and completed in Taskstream and University School Partnerships no later than Friday, November 13. See Dr. Winters for more information.**

26. **Technology Report** – Dr. Lisa Mitchell – no report

27. **Announcements**

- Dr. Sellers mentioned the technology development workshop that will be conducted by James Lewis on September 14 at 2:00 p.m. in room 223. She will send an email and all faculty are encouraged to attend.
- Dr. Simmons reminded everyone of the fall Teacher Education Forum. Dr. Stanley will send another email.
- Ms. Opata is currently working on the Title II report due in November (Praxis II results).
- Ms. Ficklin reminded faculty about the test prep sessions for Elementary and Special Education students. There will be 6 sessions offered in fall semester and Dr. Winters will send out those dates.

28. **Adjournment** – The meeting was adjourned at 3:58 p.m.

Next meeting: Wednesday, October 7, 2015, 3:00 p.m., Jones Building, room 1106 (note change of date due to fall break schedule!)

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Appendix E

Faculty Senate Report **Graduate Council** **Nov. 4, 2015**

The Graduate Council met on October 19. Information most relevant to Faculty Senate is presented below.

The Graduate Council voted to change the Graduate Grade Appeals regulation to include a third reason for appealing a grade. Previous possible reasons to appeal a grade included: (1) evidence of miscalculation, and (2) material deviation from information published in the course syllabus without adequate notice of the change. The newly adopted reason for an appeal is: (3) discriminatory or capricious academic evaluation on the part of the instructor. This regulation change will appear in the 2016-17 catalog.

The Graduate Council also approved a modification to the Appeal to Apply for Readmission after Dismissal regulation. Students are now allowed to attend other institutions during the four semester waiting period required to complete such an appeal. This regulation change will appear in the 2016-17 catalog.

The Graduate Research Symposium will be held on April 5, 2016, beginning at 5:30 in UC Annex. A 3-Minute Thesis is being planned in conjunction with the Symposium. Graduate faculty interested in working with either of these should contact a Program Director or Irene Aiken.

The next Graduate Council meeting will be held Monday, November 16, 2015 at 3:00 in UC Annex Room 203.

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