

Wednesday, September 27th, 2017

- I. Call to Order
 - A. Irina Falls, FRAB chair, called meeting to order at 3:36pm
- II. Approval of Minutes
 - A. Minutes were approved by members present (with new members abstaining): Irina Falls (Education), Rita Hagevik (Biology), Bishwa Koirala (Business), Joshua Busman (Music), Ryan Anderson (History),
- III. Approval of Agenda
 - A. Agenda was approved by members present: Irina Falls (Education), Bill Puentes (Nursing), Rita Hagevik (Biology), Bishwa Koirala (Business), Joshua Busman (Music), Ryan Anderson (History), Cathy Parisian (English)
- IV. Report from Chair
 - A. Summary of committee history, purpose, and organizational structure for the edification of new members
 1. Newly-established rotation for membership per conversation with Aaron Vandermeer (document in OneDrive)
 - B. Confirmation of committee meeting schedule for next academic year (School of Education, Conference Room 316 at 3:30pm on the last Wednesday of each month, excluding December and summer months)
 - C. Summary of committee's activities from last year (including faculty research survey summarized in last year's committee report)
- V. Old Business
 - A. Membership replacements for members who rotated off committee
 1. Richard Vela (English) replaced with Kathy Parisian (English)
 2. John Roe (Biology) replaced with William Puentes (Nursing)
- VI. New Business
 - A. Continuing to analyze data from last year's survey
 1. Uploading spreadsheets of raw data to committee OneDrive folder and re-reading to identify as yet unexplored avenues of analysis

2. Explore possibility of Office of Research and Sponsored Programs creating another complementary survey with identifying information to better connect faculty to research and funding resources
- B. Update from Rebecca Bullard-Dillard, Associate Vice Chancellor for Research and Sponsored Programs
1. Summer research funding shifted from Teaching and Learning Center to Office of Research
 2. Strategizing about appropriation of General Assembly funding sources for faculty recruiting and retention
 3. Increasing financial and organizational emphasis on research from Provost and AVC offices
- C. Update from Ryan Anderson, Director of Pembroke Undergraduate Research and Creativity (PURC) Center
1. Tenure and Promotion Committee facilitating the drafting of statement(s) to define disciplinary guidelines and expectations for “research” as it relates to tenure and promotion (Assistant to Associate Professor rank)
 2. PURC encouraging the inclusion of undergraduate research (curriculum-based undergraduate research experiences or CUREs, student presentations/publications, research funding, research-intensive teaching, etc.) in criteria for faculty assessment
 3. Bill Puentes asks “Is there a role for course reduction in incentivizing faculty research or faculty mentorship of undergraduate research?”
- D. Potential for Pembroke Day tie-in
1. Could FRAB and/or Office of Research help facilitate a booth that enumerates and explains the scope of faculty research to general public?
- E. Bishwa Koirala asks about the possibility of running another round of grant-writing workshops in the spring semester; Rebecca Bullard-Dillard suggests the possibility of also adding a “writing bootcamp” session

VII. Meeting Adjourned

- A. Irina Falls, FRAB chair, adjourned the meeting at 4:38pm