

**Miuntes**  
**Meeting of the Academic Affairs Committee**  
**Wednesday, March 19, 2014**  
**University Center, Room 213**

**Committee Membership**

Jose D'Arruda (Senator & Chair)	Jeremy Sellers (Senator)
Cherry Beasley (Senator)	Joanna Hersey (chair of General Education)
Jeff Bolles (Senator)	Jaime Martinez (chair of Curriculum)
Rick Crandall (Senator)	Lisa Mitchell (chair of Enrollment)
David Nikkel (Senator)	Larry Arnold (chair of Academic Support)
Maria Pereira (Senator)	Ken Kitts (Provost and VC for Academic Affairs)
Jesse Peters (Senator)	

**Present: D'Arruda, Beasley, Nikkel, Pereira, Peters, Sellers, Hersey, Martinez, Mitchell, Arnold, Kitts**

**Absent: Bolles and Crandall**

**Guests: M. Ash, B. Brown, S. Edkins, M. Edwards, E. Foeba, K. Finlin, D. McBroom, E. Normandy, N. Phillips, J. Robernson, M. Schaub, H. Sellers, K. Stanley, D. Zeingler**

- I. Call to Order 3:30 PM
- II. Approval of the Minutes of the February 15, 2014 Meeting **Approved unanimously**
- III. Approval of the Agenda **Approved unanimously as distributed**
- IV. Report from the Chair – **No report.**
- V. Reports from Subcommittees

A. **Curriculum:** Jaime Martinez, Chair

***a) Actions Requiring only AA Chair Signature***

**5. Proposals from the Department of Music**

**5.1 Course Proposal:** Revise title of MUS 1810 Class Piano I

**5.2 Course Proposal:** Revise title of MUS 1820 Class Piano II

**5.3 Course Proposal:** Revise title of MUS 2810 Class Piano III

**6. Proposals from the Department of Geology and Geography**

**6.1 Course Proposal:** Delete GLY 5040 Physiography and Ecology of the Atlantic Coastal Plain

**10. Proposals from the Department of Art**

**10.1 Course Proposal:** Delete ART 2120 Watercolor

- 10.2 Course Proposal:** Delete ART 2560 Web Design
- 10.3 Course Proposal:** Delete ART 3600 Problems Seminar I
- 10.4 Course Proposal:** Delete ART 3610 Problems Seminar II
- 10.5 Course Proposal:** Delete ART 4600 Problems Seminar III
- 10.6 Course Proposal:** Delete ART 4610 Problems Seminar IV
- 10.7 Course Proposal:** Revise prerequisites for ART 3080 Art Education Methods and Field Experience for Grades 6-12

## **12. Proposals from the Department of Health, Physical Education, and Recreation**

- 12.1 Course Proposal:** Delete ATH 1090 Healthful Living
- 12.2 Course Proposal:** Delete ATH 3070 Pharmacology
- 12.3 Course Proposal:** Delete ATH 3100 General Medical Conditions
- 12.4 Course Proposal:** Revise description of ATH 2000 Clinical Education I
- 12.5 Course Proposal:** Revise description of and prerequisite for ATH 2010 Clinical Education II
- 12.6 Course Proposal:** Revise description of and prerequisite for ATH 3000 Clinical Education III
- 12.7 Course Proposal:** Revise description of and prerequisite for ATH 3010 Clinical Education IV
- 12.8 Course Proposal:** Revise description of and prerequisite for ATH 4000 Clinical Education V
- 12.9 Course Proposal:** Revise title, description, and credit hours of ATH 4900 Research Techniques
- 12.10 Course Proposal:** Revise title, description, and prerequisites for ATH 4980 BOC Preparation

## **13. Proposals from the Department of School Administration and Counseling** (\*pending Graduate Council approval)

- 13.1 Course Proposal:** Delete prerequisites for EDNL 5800 Supervision and Instructional Leadership
- 13.2 Course Proposal:** Revise description for EDNL 5850 Curriculum Leadership
- 13.3 Course Proposal:** Revise titles, description, and prerequisites for EDNL 5900 and 5950 Internship and Seminar in Administration I and II
- 13.4 Course Proposal:** Delete EDNL 5960 and 5970 Internship and Seminar in Supervision I and II
- 13.5 Program Proposal:** Revise program description for a Master of School Administration

## **14. Proposals from the Department of Elementary Education**

- 14.1 Course Proposal:** Delete ELE 4010 Mathematics and Science I
- 14.2 Course Proposal:** Delete ELE 4020 Mathematics and Science II
- 14.3 Course Proposal:** Delete ELE 4040 Literacy and Language Arts I in the Elementary School
- 14.4 Course Proposal:** Delete ELE 4050 Literacy and Language Arts II in the Elementary School

**Received without comment**

### ***b) Actions Requiring AA Approval Only***

## **6. Proposals from the Department of Geology and Geography**

- 6.2 Course Proposal:** Create GLY 5030 Geology of North Carolina- **Vote: 11-0-0; approved.**

## **8. Proposals from the Department of Biology**

- 8.1 Course Proposal:** Create BIO 3400 Natural History of Costa Rica Offered as topics in the

**Vote: 11-0-0; approved.**

**12. Proposals from the Department of Health, Physical Education, and Recreation**

**12.11 Course Proposal:** Create ATH 3200 Emergency Procedures

**12.12 Course Proposal:** Create ATH 3300 Exercise and Nutrition Prescription

**12.13 Course Proposal:** Create ATH 4100 General Medical Conditions and Pharmacology I

**12.14 Course Proposal:** Create ATH 4200 General Medical Conditions and Pharmacology II

**12.15 Course Proposal:** Create ATH 4970 BOC Preparation I

**Vote: 11-0-0; approved.**

**14. Proposals from the Department of Elementary Education**

**14.5 Course Proposal:** Create ELE 3040 Teaching Mathematics in the Elementary School I

**14.6 Course Proposal:** Create ELE 3050 Literacy and Language Arts: Emergent Readers

**14.7 Course Proposal:** Create ELE 3060 Literacy and Language Arts: Developing Readers

**14.8 Course Proposal:** Create ELE 4110 Teaching Mathematics in the Elementary School II

**14.9 Course Proposal:** Create ELE 4120 Teaching Science in the Elementary Schools

**14.10 Course Proposal:** Create ELE 4150 Literacy and Language Arts: Fluent Readers

**Vote: 11-0-0; approved.**

**15. Proposals from the Department of Educational Specialties**

**15.1 Course Proposal:** Create RDG 2010 Foundations of Reading & Writing Across the Content Areas

**15.2 Course Proposal:** Create RDG 2020 Reading & Writing through Literature

**15.3 Course Proposal:** Create RDG 3010 Special Issues in Reading Education

**15.4 Course Proposal:** Create ECE 4150 Agency Partners

**15.5 Course Proposal:** Create ECE 4170 Learning Environments and Teaching in Preschool and Kindergarten

**Vote: 11-0-0; approved.**

***c) Actions Requiring AA Approval and to be sent to Senate***

**7. Proposals from the Department of Mathematics and Computer**

**7.1 Program Proposal:** Revise degree requirements for the Bachelor of Science in Mathematics Education for Middle Grades Concentration (6-9)

**7.2 Program Proposal:** Revise degree requirements for the Bachelor of Science in Mathematics Education (9-12)

**7.3 Program Proposal:** Revise degree requirements for the Bachelor of Science in Mathematics

**Vote: 11-0-0; approved.**

## **8. Proposals from the Department of Biology**

**8.2 Program Proposal:** Revise degree requirements for Bachelor of Science in Science Education

**Vote: 7-3-0; approved.**

**8.3 Program Proposal:** Create a minor in Sustainable Agriculture

**Vote-11-0-0; approved.**

## **10. Proposals from the Department of Art**

**10.8 Program Proposal:** Revise Minor in Art History

**10.9 Program Proposal:** Revise Minor in Media Integration Studies

**No representative- referred back to Curriculum; no action taken.**

## **11. Proposal from the Bachelor of Interdisciplinary Studies Program**

**11.1 Program Proposal:** Create a Systems Administration Track within the BIS major in Applied Information Technology

**Vote-11-0-0; approved.**

## **12. Proposals from the Department of Health, Physical Education, and Recreation**

**12.16 Program Proposal:** Revise requirements for Bachelor of Science in Athletic Training

**Vote-11-0-0; approved.**

## **14. Proposals from the Department of Elementary Education**

**14.11 Program Proposal:** Revise program requirements for the Bachelor of Science in Elementary Education

**Vote-11-0-0; approved.**

## **15. Proposals from the Department of Educational Specialties**

**15.6 Program Proposal:** Revise requirements for the Professional Concentration in Reading

**15.7 Program Proposal:** Revise requirements for a Bachelor of Science in Birth-Kindergarten Education

**Vote- 11-0-0; approved.**

## 17. Proposal from the QEP Committee

**17.1 Program Proposal:** Add two courses to the Writing Intensive Program

**ENG 2230 American Literature Before 1865 (This WE course. 11-0-0; approved.)**

**SOC 3210 Social Inequalities (This is a WE course. Vote: 11-0-0; approved.)**

### **B. Enrollment Management: Lisa Mitchell, Chair 09-1-1**

**Policy changes regarding UNC Policy Manual 400.1.5 were updated by EMS and UNCP changes were approved unanimously.**

### C. General Education: Joanna Hersey, Chair

1 Question and Answer Session about Freshman Seminar with E. Froeba and M. Schaub.

- a) How is FRS 1000 categorized? FRS is not considered part of the general education requirements. It is not part of the general education requirement. It is a one hour required course that is calculated into the GPA.
- b) Are department specific FRS session being eliminated? FRS that are part of learning community will remain department specific. Music and Nursing will have their sessions.
- c) How is the expectations for faculty being changed? Advising will now be separated from the teaching of the course.
- d) Who is teaching the course? Currently for the fall, 20 staff (all who have at least a master's degree) and 31 faculty (11 in part of the learning community.) have volunteered to teach FRS 1000.
- e) How are changes in FRS 1000 approved? Course changes will go through the same approval process as other courses in the curriculum committee. There is a process that will have an internal review of FRS 1000 for changes such as course objectives.

**General Education Subcommittee will continue to follow this. Academic Affairs**

**Committee members expressed support for FRS and consider it has a critical role in retention and adjustment to college.**

2. Discussion regarding name change request from Sharon Kissick. To change the title of General Education Program Elective. **Decided to take no action on request.**

### D. Academic Support Services: Larry Arnold, Chair

1. DoIt: Windows XP gone away. If still using it, check with DoIt
2. Center for Academic Excellency: None
3. Academic Support Services Faculty Survey--- will be implemented electronically to faculty and students. **Vote-11-0-0; approved.**
4. Center for Academic Excellency- M. Schaub came to answer questions proposed at last month's meetings about the methods used to collect, analyze and report the data from the Center. The data is correlated and reported. The Committee asked some questions about the meaning of the data and if it could not be analyzed to provide additional information. C. Beasley agreed to coordinate efforts between the Center and Academic Affairs.
5. Library- transition is taking place tomorrow. Question was raised by the committee that some of the services of the by the Consortium was still needed, such as extending services and loan times.

- VI. **Old Business:** Role of faculty in the elimination of a program- No report at this time.
- VII. **New Business:** None
- VIII. **Announcements :** None
- IX. **Adjournment:** Adjourned at 4:58 PM