

**Academic Affairs Committee
Agenda, October 18, 2017 at 3:30PM
University Center 233**

Committee Members:

Richard Vela, Chair (Senator)
Robert Arndt (Chair, Academic Support Services Subcommittee)
Jose D'Arruda (Senator)
Mitu Ashraf (Senator)
Abigail Mann (Senator)
Edwain Mensah (Senator)
John Parnell (Senator)
Enrique Porrua (Senator)
Michael Spivy (Senator)
Melissa Schaub (Chair, Enrollment Management Subcommittee)
Roger Ladd (Chair, General Education Subcommittee)
Jamie Martinez (Chair, Curriculum Subcommittee)
David Ward (Provost and VC for Academic Affairs)

I. Call to Order

II. Approval of Minutes from September 20, 2017

III. Approval of Agenda

IV. Election of Secretary

V. Report from Chair

VI. Reports from Administrators

VII. Reports from Subcommittees

- a. Curriculum Subcommittee: Jaime Martinez <https://uncp.curriculog.com/agenda:35/form>
 - i. Actions Requiring only AAC approval only
 1. Proposals from the Writing Intensive Committee
 - a. Add PLS 4170 International Security to the list of WE courses
 - b. Add PHY 4200 Advanced Laboratory I to the list of WD courses
 2. New Course Proposals from the Department of Health and Human Performance
 - a. ATR - 5000 - Functional Anatomy
 - b. ATR - 5010 - Emergency Care
 - c. ATR - 5100 - Clinical Experience I
 - d. ATR - 5120 - Clinical Examination and Diagnosis I
 - e. ATR - 5130 - Evidence-Based Practice I
 - f. ATR - 5140 - Therapeutic Interventions I
 - g. ATR - 5200 - Clinical Experience II
 - h. ATR - 5220 - Clinical Examination and Diagnosis II
 - i. ATR - 5230 - Evidence-Based Practice II
 - j. ATR - 5240 - Therapeutic Interventions II

- k. ATR - 5300 - Clinical Experience III
- l. ATR - 5320 - Clinical Examination and Diagnosis III
- m. ATR - 5330 - Evidence-Based Practice III
- n. ATR - 5340 - Therapeutic Interventions III
- o. ATR - 5400 - Clinical Experience IV
- p. ATR - 5420 - Clinical Examination and Diagnosis IV
- q. ATR - 5430 - Evidence-Based Practice IV
- r. ATR - 5440 - Therapeutic Interventions IV
- s. ATR - 5500 - Clinical Experience V
- t. ATR - 5560 - Leadership of Athletic Training
- u. ATR - 5570 - Wellness Promotion Across the Lifespan
- v. ATR - 5600 - Clinical Experience VI
- w. ATR - 5660 - Transition to Professional Practice
- x. ATR - 5700 - Clinical Experience VII
- 3. New Course Proposal from the Department of Philosophy and Religion
 - a. REL - 3350 - Sexuality and Religion
- ii. Actions Requiring AAC and Senate Approval
 - 1. Program Proposal from the Department of Health and Human Performance to create M.S. in Athletic Training
 - 2. Program Proposal from the department of Chemistry to revise Chemistry, Molecular Biotechnology track to Biotechnology track
 - 3.
- iii. Course Proposal: revise title for PRE 3450 Computer-Assisted Editing and Publication
- b. Enrollment Management Subcommittee: Melissa Schaub
- c. General Education Subcommittee: Roger Ladd
- d. Subcommittee on Academic Support Services: Robert Arndt

VIII. Unfinished Business

IX. New Business

X. Announcements

XI. Adjournment

MINUTES
Meeting of the Academic Affairs Committee
Wednesday, September 17, 2017
University Center, Room 233

Members present: Richard Vela, Chair (Senator), Robert Arndt (Chair, Academic Support Services Subcommittee), Jose D'Arruda (Senator), Mitu Ashraf (Senator), Abigail Mann (Senator), Edwain Mensah (Senator), John Parnell (Senator), Enrique Porrua (Senator), Michael Spivy (Senator), Melissa Schaub (Chair, Enrollment Management Subcommittee), Nathan E. Thomas (Chair, General Education Subcommittee), Jamie Martinez (Chair, Curriculum Subcommittee), David Ward (Provost and VC for Academic Affairs)

Members absent: None

Guests: None

Recording Secretary: Mitu Ashraf

- I. Call to Order
Richard Vela (Chair) called the meeting to order at 3:30 PM.
- II. Approval of Minutes from April 19, 2017
The minutes were approved without amendments.
- III. Approval of Agenda
The agenda was approved.
- IV. Election of Secretary
Chair Vela asked for a volunteer to serve as secretary. Mitu Ashraf volunteered.
- V. Report from Chair
No report.
- VI. Reports from Administrators
David Ward (Provost and Vice Chancellor for Academic Affairs) provided updates on issues related to NC Promise. Student enrolment is expected to increase due to NC Promise. Some of the issues expected to arise include parking, student quality, and course offerings.

With regard to course offerings Provost Ward mentioned that if some of the incoming students under NC Promise were not prepared to take college-level courses, the University might offer remedial courses and might enter into partnerships with the area community colleges where such students would get remedial courses. He mentioned that the administration did not expect any significant changes in the distribution of the student body due to the influx of students entering UNCP under NC Promise.

VII. Reports from Subcommittees

A. Curriculum Subcommittee: Jaime Martinez

Curriculum Subcommittee Chair did not have any items that required approval from the Academic Affairs Committee.

B. Enrollment Management Subcommittee: Melissa Schaub

a. Associate Vice Chancellor for Enrollment, Ms. Louis Williams, reported that the total was 6252 students, with 1033 new freshmen students, 538 transfer students, and 286 new graduate students. The official retention rate is 68.7 percent.

b. Mr. Derek Oxendine, Director of the Center for Student Success, reported that

i. during summer, New Student Orientation served 1102 freshmen and 565 transfer students

ii. the advising model at UNCP would change between now and 2018. New students will be brought in as the advisees of the Center for Student Success rather than the advisees of academic departments. Furthermore, not all faculty members would be expected to serve as advisors. Faculty members who would serve as advisors would use the “EAB Student Success Campus platform.” The platform was gradually rolled out. A committee had been formed to look at the possibility of a “university college” model.

c. Ms. Williams and Mr. Oxendine are on the NC Promise Committee. They will keep the Enrollment Management Subcommittee informed and communicate any issues that various stakeholders may have.

d. Mr. Oxendine suggested that the University might want to reconsider its practice of admitting transfer students for summer sessions. He mentioned that it was often difficult to enroll transfer students in the needed classes. The Subcommittee asked Ms. Williams to provide data to the Subcommittee before addressing the issue.

e. The Enrollment Management Subcommittee discussed issues related to online courses and the student retention rate. The Subcommittee also expressed concern of having a “related attendance policy” during weather-related emergency situation.

C. General Education Subcommittee: Nathan Thomas

The General Education Subcommittee discussed the possible impact of NC Promise on general education. No resolutions were passed. The Subcommittee members were of the opinion that individual academic departments were better suited to plan for the possible impact of NC Promise.

D. Subcommittee on Academic Support Services: Robert Arndt

No report.

VIII. Unfinished Business

IX. New Business

X. Announcements

XI. Adjournment
Meeting adjourned at 4:45 p.m.

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