

AGENDA
Wednesday, September 18, 2013
University Center, Room 213

Committee Membership

Jose D'Arruda (Senator & Chair)
 Cherry Beasley (Senator)
 Jeff Bolles (Senator)
 Rick Crandall (Senator)
 David Nikkel (Senator)
 Maria Pereira (Senator)
 Jesse Peters (Senator)

Jeremy Sellers (Senator)
 Joanna Hersey (chair of General Education)
 Jaime Martinez (chair of Curriculum)
 Lisa Mitchell (chair of Enrollment)
 Larry Arnold (chair of Academic Support)
 Ken Kitts (Provost and VC for Academic Affairs)

Members Present: D'Arruda, Bolles, Crandall, Nikkel, Pereira, Sellers, Hersey, Martinez, Mitchell, Arnold

Members Absent: Beasley, Kitts

Guests: Elizabeth Normandy (sitting for Ken Kitts), Judy Curtis, Melissa Schaub

I. Call to Order

The meeting was called to order at 3:30 PM. Jeff Bolles served as secretary (permanent)

II. Approval of the Minutes of the April 17, 2013 Meeting

The minutes were approved by consensus

III. Approval of the Agenda

The agenda was approved by consensus

IV. Report from the Chair

Dr. D'Arruda opened his report by giving the floor to Dr. Judy Curtis, Faculty Senate Chair and guest, who delivered her charge for the committee

Dr. A'Aruruda reminded all committee chairs to submit their approved minutes to Dr. Roger Guy, Faculty Senate Secretary

Dr. D'Arruda announced that Dr. Jeff Bolles will serve as the permanent AA Committee Secretary and Cherry Beasley will serve as the alternate secretary

V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

Dr. Martinez opened her report by taking questions on those items that only needed AA chair approval and continued as follows.

Actions Requiring only AA Chair Signature

1. Proposals from the Department of Mass Communication

5.1 Course Proposal: Revise title of PRN 2200
Approved 12-0-0

5.2 Course Proposal: Revise elective course options for the Minor in Journalism
Approved 12-0-0

2. Proposals from the Department of English and Theatre, and Foreign Languages

6.1 Course Proposal: Revise title and description of ENG 4550

6.2 Course Proposal: Revise prerequisites for TESL 4890

6.3 Course Proposal Revise prerequisites for TESL 5890 **PENDING APPROVAL FROM TEACHER EDUCATION COMMITTEE ON 9/11**

All three Approved 12-0-0

3. Proposals from the Department of Health, Physical Education, and Recreation

7.2 Program Proposal: Change title of M.A.T. with Physical Education Specialization to M.A.T. with Health and Physical Education Specialization. **PENDING APPROVAL FROM GRADUATE COUNCIL ON 9/16**

Approved 12-0-0

4. Proposals from the Department of History

8.1 Course Proposal: Delete AST 4010

8.2 Course Proposal: Revise title and description of HST 3140

8.3 Course Proposal: Revise title and description of HST 3150

8.4 Course Proposal: Revise title of HST 4330

All four Approved 12-0-0

Actions Requiring AA Approval Only (Appendix C)-NONE

Actions Requiring AA Approval and to be sent to Senate

1. 7.1 Program Proposal: Revise Exercise Physiology track of the Exercise and Sport Science degree

Currently in our Exercise Physiology track of our Exercise & Sport Science degree, we require six 1-hr coaching courses. We would like to

now require those six coaching courses OR A 6-HOUR INTERNSHIP (HPER 4990).

Approved 12-0-0

AA Approved 10-0-0

2. **10.1 Resolution:** The Curriculum subcommittee passed the following resolution to the Faculty Senate regarding removing courses from the catalog which are no longer being offered: 12 for, 0 against, 0 abstain.

The Faculty Senate recommends that all department chairs and program directors review the list of courses offered by their programs and delete any which are no longer offered, revise any course descriptions which are in need of updating, and submit proposals for course deletion or course revision to the Curriculum subcommittee. This request is being made in the interest of providing accurate information to students and our accrediting agency as well as saving paper and printing costs.

AA Approved 10-0-0

Comments from Catalog Editor:

Sara Oswald made a proposal to Curriculum to clean up the meeting agenda and use it as an outline with additional information added to agenda. Discussion ensued. A new format with the course syllabi linked separately from the course overview will be implemented.

3. **10.2 Program Proposal: Add Four Courses to QEP**

SOC 3610 Social Research—Writing Enriched

SPN 3110 Spanish Composition and Review of Grammar—Writing Enriched

SPN 3200 Literary Analysis and Criticism in Spanish—Writing in the Discipline

SPN 3700 Advanced Spanish Grammar and Composition—Writing Enriched

All four above Approved 12-0-0

AA Approved 9-0-1

- B. Enrollment Management: Lisa Mitchell, Chair

No new business to report

- C. General Education: Joanna Hersey, Chair

Meets next week. No report.

- D. Academic Support Services: Larry Arnold, Chair

Dr. Larry Arnold reported:

- i. Library extended hours in the spring until 2 AM during exam period and

reported it was a huge success and will continue the practice;

ii. Writing Center reported continued success and satisfaction from the students;

iii. CAE asked committee to pass on:

- Lack of space – Assigned space in Wellons (above instrumental practice rooms – very disturbing)
- Trouble finding tutors for 27 courses in the tutoring program

E. Old Business

None

F. New Business

Curriculum Content Management-- Jaime Martinez (chair of Curriculum)

Comments from the UNCP Catalog Editor were discussed under the Curriculum report

No other new business

G. Announcements

Jose announced the meeting went well!

H. Adjournment

The meeting was adjourned at 3:57 PM