

The University of North Carolina at Pembroke
Faculty Senate Agenda
 Wednesday, October 4, 2017 at 3:30 p.m.
 213 Chavis University Center

Aaron Vandermeer, Chair
 June Power, Secretary

Members of the Senate:

| To 2018 | To 2019 | To 2020 |
|---|-------------------------------------|------------------------------|
| ART June Power | ART Aaron Vandermeer | ART Joseph Van Hassel |
| EDN David Oxendine | EDN Heather Dial Sellers | EDN Joe Sciulli |
| LET Richard Vela | LET Enrique Porrua | LET Abigail Mann |
| NSM Dennis McCracken | NSM Sally Vallabha | NSM Nathan Phillippi |
| SBS Xinyan Shi | SBS Mitu Ashraf | SBS Michael Spivey |
| At-Large Beverly Justice | At-Large Polina Chemishanova | At-Large Roger Guy |
| At-Large Cliff Mensah | At-Large Jose D'Arruda | At-Large Ottis Murray |
| At-Large David Young | At-Large John Parnell | At-Large Joe West |
| Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs David Ward | | |

Order of Business

A. Roll Call

B. Approval of Minutes ([Appendix A](#))

C. Adoption of Agenda

D. Reports from Administration

1. Chancellor—Robin G. Cummings
2. Provost and Vice Chancellor for Academic Affairs—David Ward

E. Reports of Committees

1. Operations Committees
 - a. Executive Committee—Aaron Vandermeer
 1. Proposal to confirm the FRAB membership and respective terms (Senate Chair nominations): Catherine Parisian (2020), William Puentes (2020), Joshua Busman (2019), Irina Falls (2019), Bishwa Koirala (2019), Ryan Anderson (2018), Rita Hagevik (2018)

2. Proposal to accept the recommendation of the Learning Management System Implementation Committee on the timeline for Canvas implementation. ([Appendix B](#))
- b. Committee on Committees & Elections—Joey Van Hassel
 1. Proposal to appoint the following faculty members to committees:
Faculty Development and Welfare Subcommittee: Mark Tollefsen (ARTS until 2018); Health Safety and Environment Subcommittee: Charles Xiong (SBS until 2018) and John Toth (Nursing until 2018)
Faculty Evaluation and Review Subcommittee: Gretchen Robinson (EDUC until 2019); Enrollment Management Subcommittee: Laura Stall (EDUC until 2018); General Education Subcommittee: Katherine DeFiglio (ARTS until 2018).
 - c. Committee on Faculty Governance—Dennis McCracken
2. Standing Committees
 - a. Academic Affairs Committee—Richard Vela
 - b. Faculty & Institutional Affairs Committee— Joe Sciulli
 - c. Student Affairs & Campus Life Committee—Xinyan Shi

F. Faculty Assembly Report ([Appendix C](#))

G. Teacher Education Committee ([Appendix D](#))

H. Graduate Council ([Appendix E](#))

I. Other Committees

1. Learning Management System Implementation Committee—Roger Guy
2. SECC—Lisa Mitchell

J. Unfinished Business

K. New Business

L. For the Good of the Order

1. “Relaxed Attendance” during hurricane threat

M. Announcements

N. Adjournment

Appendix A

The University of North Carolina at Pembroke Faculty Senate Minutes

Wednesday, September 6, 2017 at 3:30 p.m.
213 Chavis University Center

Aaron Vandermeer, Chair
June Power, Secretary

Members of the Senate:

| To 2018 | To 2019 | To 2020 |
|---|-------------------------------------|------------------------------|
| ART June Power | ART Aaron Vandermeer | ART Joseph Van Hassel |
| EDN David Oxendine | EDN Heather Dial Sellers | EDN Joe Sciulli |
| LET Richard Vela | LET Enrique Porrua | LET Abigail Mann |
| NSM Dennis McCracken | NSM Sally Vallabha | NSM Nathan Phillippi |
| SBS Xinyan Shi | SBS Mitu Ashraf | SBS Michael Spivey |
| At-Large Beverly Justice | At-Large Polina Chemishanova | At-Large Roger Guy |
| At-Large Cliff Mensah | At-Large Jose D'Arruda | At-Large Ottis Murray |
| At-Large David Young | At-Large John Parnell | At-Large Joe West |
| Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs David Ward | | |

Members Present: Mitu Ashraf, Polina Chemishanova, Roger Guy, Beverly Justice, Abigail Mann, Dennis McCracken, Cliff Mensah, Ottis Murray, David Oxendine, Nathan Phillippi, June Power, Joe Sciulli, Heather Sellers, Michael Spivey, Sally Vallabha, Aaron Vandermeer, Joseph Van Hassel, Richard Vela, David Ward, David Young

Members Absent: Jose D'Arruda, Robin Cummings, John Parnell, Enrique Porrua, Xinyan Shi

Guests: Irene Aiken, Elizabeth Normandy, Melissa Schaub, Karen Granger, Scott Billingsley

Order of Business

- A. Roll Call**—The meeting was called to order at 3:30 PM.
- B. Approval of Minutes** (Appendix A in Agenda)—The Minutes were approved as disseminated.
- C. Adoption of Agenda**—The Agenda was approved as disseminated (rev).
- D. Reports from Administration**

4. Invited Report—Dajer Fernandez, Student Body President, SGA
Mr. Fernandez spoke about what motivates students from a student perspective – why they come and why they stay. While the answer is diverse and has many facets, he pointed out four commonalities that influence student success – inspiration, grit, comfort, and answers. Mr. Fernandez then spoke about SGA initiatives for the academic year including NC Promise preparedness, first generation student support, mental health awareness, International Programs and Study Abroad, art nights, the student activity period, and revamping Freshman Seminar. He thanked the Senate for the invitation to speak and the faculty for their work on behalf of the student body. When asked what the student concerns with NC Promise were, Mr. Fernandez answered that awareness, classroom dynamics, parking, and tuition were the main areas of concern.
5. Chancellor—Robin G. Cummings
There was no report, but Dr. Billingsley announced that coffee with the Chancellor would be held on Tuesday, September 12, 2017 at 3:30 pm.
6. Provost and Vice Chancellor for Academic Affairs—David Ward
Enrollment for the fall semester closed on August 29, 2017 and stands at 6,252, which is down 16 from last fall but is a significant accomplishment given last year’s changes. There was a healthy increase in graduate students, and first-time full-time retention is at 68.7%, up slight from last year. UNCP has had to submit strategic priorities for the UNC System strategic plan. There are 9 metrics on the system level and each institution had to put those into 3 categories: priority, improve, sustain. Within these priorities, each institution must identify 3 stretch goals. Our priorities are as follows: low income completions (stretch goal); rural completions (stretch goal); (rural and low income not mutually exclusive); improve 5 year graduation rate (stretch goal); degree efficiency; increase critical workforce completions. Improve category: low income enrollment; rural enrollment. An NC Promise Task Force has been formed with wide representation to identify constraints around possible expansion and determine an approach to student admission if we receive more qualified applicants than we can accept. We are meeting with our community college colleagues to develop proactive approach to help students prepare for the rigors of a UNCP education. A subcommittee is looking at how this would be done based on retention data across multiple metrics, not just GPA. Dr. Ward is working with the Deans on merit raise recommendations, with the objective of having them allocated for the October payroll, retroactive.

E. Reports of Committees

7. Operations Committees
 - h. Executive Committee—Aaron Vandermeer
 9. Dr. Vandermeer announced that Executive Committee selected Richard Vela to serve as Senate Chair Pro Tem this academic year. The Universal Syllabus Addendum and Student Resources Addendum have been deployed. The Executive Committee has two major goals for the academic year. The first goal is to put the promotion and tenure policies and procedures to rest, as it has been ongoing for seven years. Instructions for the inclusion of disciplinary statements will be added and then the updated process will go through the committee structure from FERS to FIAC to Senate before being sent for final approval to the BOT. The second goal is preparing for NC Promise. A Learning Management

Implementation Committee (Appendix B in Agenda) has appointed by the Senate chair. The transition is well underway and faculty may choose to adopt Canvas as early as Spring 2018. The committee will dissolve in upon full implementation of Canvas. The Executive Committee has been asked to identify a Faculty Athletic Representative – please forward any nominations you may have to the Executive Committee. Roger Guy will be filling in as SACL chair until Xinyan Shi returns from leave. Dr. Vandermeer announced faculty appointments to the Student Grievance Panel – Bishwa Koirala, Alice Locklear, and Selvarajah Mohanarajah and alternates Deborah Hummer and Yawo Bessa. The Faculty Research Advisory Board has been reconstituted to provide for appropriate rotation off the committee, and Governance will review again. Gabriel Lugo, chair of the Faculty Assembly, asked the Senate for a response to the BOG proposal to prevent UNC Centers from engaging in litigation. It was needed before the Senate met so the Executive Committee reviewed and supported the resolution drafted by the Chapel Hill Faculty Executive Committee. All agenda items collected over the summer and during the retreat will be tasked to committees. The Faculty Grievance Advisory Committee, created by the Senate in 2015, was not approved by the Chancellor’s Office.

j. Committee on Committees & Elections—Joey Van Hassel

11. Proposal to appoint the following faculty members to committees:

Curriculum Subcommittee: Tracy Cooper (SBS) to 2019

General Education Subcommittee: Charles Xiong (BUS/ECON) to 2018 and Bradley Fevrier (EDU/HPER) to 2019

Approved 18-0-0

a. Committee on Faculty Governance—No Report – Dr. Vandermeer will convene the first meeting as no chair has been selected yet.

12. Standing Committees

m. Academic Affairs Committee—Richard Vela – Meeting is forthcoming, and NC Promise will be a prominent topic.

n. Faculty & Institutional Affairs Committee— Joe Sciulli

o. Student Affairs & Campus Life Committee—Xinyan Shi – SACL has not met yet, but Roger Guy will chair the first meeting in the absence of Dr. Shi. SACL will be reviewing activity period survey data, the results at the end of last year were mixed.

F. Faculty Assembly Report – No report; Meeting on September 14, 2017.

G. Teacher Education Committee (Appendix C in Agenda)

H. Graduate Council (Appendix D in Agenda)

I. Other Committees

1. Faculty Awards Committee – BOG nominations are due Friday, September 15, 2017.

Please submit nominations so that there is a diverse pool to choose from. There is currently one nomination.

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment – The meeting adjourned at 4:30 PM.

Respectfully submitted,

June Power

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Appendix B

Recommendation:

The Learning Management System Implementation Committee(LMSIC) recommends that UNCP fully transition to Canvas when the current contract with Blackboard expires on June 30, 2018, the end of the 2017-18 academic year.

Implications:

This means that the last day that faculty, staff, and students will have access to Blackboard is June 1, 2018. Faculty wishing to offer courses online during the 2018 Maymester will have access to Blackboard, however all courses beginning with the full 2018 Summer 1 sessions will be in Canvas. Faculty should arrange to export their existing course content Blackboard courses to a storage device to create a personal archive before June 1st if they wish to use the material in the future.

Rationale:

Transitioning to Canvas by June 2018 will:

- Provide a seamless and consistent experience in one, rather than two, LM systems for students and faculty beginning Summer 2018.
- Reduce the support burden on LMS administrators in DoIT. One FTE is dedicated to running both Blackboard and Canvas.
- Focus resources for training, development, and support on Canvas.
- Ensure we are good stewards of scarce funding resources. Continuing the Blackboard contract, and the Oracle services that support Blackboard, costs \$150,000 annually. That cost is covered with E&T fee revenues. Terminating Blackboard allows us to invest these funds in some of the following needs:
 - Augment our LMS (Canvas) with video tools integrated to meet the need for desktop conferencing, video streaming, and content management.
 - Augment our faculty support with resources, tools and instruction to more readily create and deliver accessible content (such as captioning).
 - Provide additional learning opportunities for students and faculty as we implement Canvas, our new LMS.
 - Upgrade classroom technologies.

Future Plans

The LMSIC is developing a detailed time line for the transition to Canvas. We will work with DoIT, DE, and academic leadership to include training and additional faculty resources to ensure a successful transition. This includes providing a standard UNCP course template and training in line with best practices in instructional design for faculty to use for their courses offered in Canvas.

The committee urges those who have not done so to attend the required Canvas 101 training as soon as possible so that they will have access to edit courses in the Canvas platform.

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Appendix C

**UNC Faculty Assembly Meeting Notes:
September 15, 2017
(PowerPoints for some presentations will be provided at a later date)
Prepared by Mario Paparozzi**

UNC Faculty Assembly Meeting: Thursday-Friday, September 14-15, 2017
Center for School Leadership Development (CSLD),
140 Friday Center Drive, Chapel Hill, NC
Theme: "UNC Governance"

Gabriel Lugo, Faculty Assembly (FA) Chair

- Meeting called to order by Gabriel Lugo.
- In attendance from UNCP: Jeffery Geller; Cheryl Beasley; Mario Paparozzi; Aaron Vandermeer.
- Gabriel Lugo facilitated elections to Faculty Assembly Executive Committee – faculty assembly at-large.
- Gabriel Lugo: What is the role of the FA?
 - Protect academic freedom.
 - Promote/facilitate shared governance. Faculty are the experts and they should play a critical role in governance of the university. Faculty should be involved in hiring, promoting, and firing faculty via recommendations that should be seriously considered by university administrators.
 - Protect the concept of tenure.
- There are many outside intrusions into the roles that faculty have traditionally played at the university. This is problematic and is a trend that should be reversed. In this regard, the FA Executive Committee has, over the summer, developed resolutions and letters to the Board of Governors (BOG).
- The FA Executive Committee has also prepared a resolution about the DACA, which will be voted on today. The FA Executive Committee has also written Op-Ed articles related to issues related to the governance of the university.

Harry Smith, Vice-chair of Board of Governors

- BOG is concerned with costs of operation the university and the importance of the academic core of the university.
- \$1 billion needed for repairs across the system. The university does not have funds to cover these repairs.
- Largest cost to the system if related to poor retention rates. The rates have not improved for 20 years. Rate is 35% - overall.
- Approximately 500% increase in tuition over the past ten years. This is not sustainable.

- Need to harness the power of the system. There are 17 standalone leadership structures. We do not function as a system. The goal is to function more as a system and enhance the academic core at each constituent institution.
- We need to compete with neighboring states by offering in-state tuition. For example, Virginia students should be offered in-state rates to attend Elizabeth City State.
- The BOG greatly appreciates the role of faculty.
- The BOG supports the President in her efforts to assure a focus on the academic core of the university.
- The financial platform of the system must be in place so that the academic core can be supported.
- We have not done a good enough job taking care of the academic core.
- BOG and faculty should not go into a full attack mode when there are disagreements. Instead, come to a BOG meeting and engage in discussion. Attacking each other publicly is often not helpful in resolving problems.
- NC Promise is consistent with the constitution of the State of North Carolina (keep higher education as affordable as possible).
- UNC system is the state's biggest asset. The BOG fully understand this. The academic core is the foundation of the system.
- Fees have increased dramatically across the system. This needs to be examined closely.

Margaret Spellings, UNC President

- Shared governance is critical to the university system.
- Faculty are welcome and encouraged to attend BOG meetings.
- The BOG recently adopted three resolutions as follows:
 - Create subcommittee to look at how and when BOG meets.
 - Create a task force on where GA should be located.
 - Examine the following question carefully: What is the role and scope of GA within the UNC system.
- We all need to educate the BOG about what we do to support the mission of the university.
- Last BOG meeting was cathartic. BOG members vented and expressed their feelings and beliefs about the state of the UNC system and future directions. As is always the case, the nine new members of the BOG need to be educated about the UNC system in order to make informed policy decisions.
- The BOG is interested in the operational aspects of the system in order to achieve cost effectiveness in order to divert funds to the academic core.
- The strategic plan calls upon the UNC system to set goals for the system and examine policy obstacles that impede the achievement of those goals.
- We need to engage the public to better understand what the public really wants from its higher education system. Broad input from various constituents is necessary before final policies are developed.
- We recently received from the legislature the largest increase for the university that we have gotten in ten years – 5.2%.
- UNC is still one of the most affordable and highly regarded systems in the country.

Junius Gonzales, UNC Senior Vice President for Academic Affairs

- We need to have reasoned discourse.
- Student success is of high importance:
 - Degree completion improvement plans exist for each institution. They should be read and understood by faculty.
 - 7-8 week classes may be able to help with retention and completion rates.
 - GA has been doing studies to identify factors related student retention and completion rates.
- \$1 million has been allocated to study faculty retention issues.
- GA has called for RFPs to study interdisciplinary, interinstitutional research and planning projects.
- GA has provided support for leadership and professional development for department chairs.
- GA has supported a teaching, learning, and technology conference.
- We have to reduce barriers to student success wherever they exist.

Jonathan Pruitt, Senior Vice President for Finance and Budget

- A task force has been created by the President Spellings. Purpose is to examine funding model for the UNC system. It is anticipated that the task force will submit formal recommendations to the BOG in April 2018.
- Total system revenue is \$10.2 billion. General fund revenue portion of the total is \$4.2 billion.
- Enrollment funding is a significant portion of our revenue.
- Non-resident enrollment has been increasing over time.
- Top five most popular disciplines business, health, education, engineering, and biology.
- Degrees increasing in health, business, and engineering.
- Current funding model is based on the number of credit hours awarded for particular courses.

Phyllis Klein, Senior Director, CAPTRUST

- She is an independent consultant/advisor to the UNC system for retirement planning.
- All employees of the university are covered.
- Website is: www.captrustadvice.com; use this to schedule appointments and obtain information about services provided.
- CAPTRUST will give specific investment advice, and they will always act in the best interests of the client.
- CAPTRUST will help individuals at any stage of their careers.
- CAPTRUST will provide a retirement blueprint once the process is completed.
- Consultation/advising can be done telephonically.
- Appointments can also be scheduled by phone: 800-967-9948.

Drew Moretz, UNC Vice President for Government Relations

- There have been 180 bills that are related in some way to the UNC system.
- The budget this year was the best budget for the system in about ten years.
- NC Promise is fully funded.
- \$1 million awarded for the purpose of faculty recruitment and retention.

UNC Branding session (UNC President's Staff)

- UNC is working on a re-branding in order to enhance its image and to make all of the benefits of UNC to the State of North Carolina, and beyond, better known.
- The FA was asked to review and comment on a confidential draft document.

Brian Usischon, Associate Vice President Human Resources

- Looking at the relationship between employee engagement and student retention.
- A survey will be funded by GA. Data will be collected over the next year.
- The survey will examine pride, fairness, salary/benefits, etc.
- The results of the survey will be used to make improvements that will result in more employee satisfaction and engagement.
- UNC employees who start employment in 2021 will not be eligible for medical benefits in their retirement years.
- UNC is exploring the possibility of offering extended care benefits and supplemental life insurance.

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Appendix D



Teacher Education Committee Meeting Minutes August 10, 2017



3:00 p.m., room 102, Education Building

“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: I. Aiken, D. Brownsberger, A. Bryant, S. Cinnamon, M. Edwards, I. Falls, K. Ficklin, L. Fiorentino, K. Granger, N. Grant, R. Hagevik, S. Jones, M. Klinikowski, R. Ladd, L. Mitchell, K. Pitchford, J. Rivera, G. Robinson, M. Scott, H. Sellers, T. Trendowski, J. Warren, J. Whittington, B. Winters

Guests:

1. **Call to Order:** 12:05pm
2. **Approval of the May 23, 2017 Minutes:** Approved as presented.
3. **Adoption of the Agenda**
4. **Introductions, Good News:**
 - Dr. Naomi Grant finished her chemotherapy treatments.
 - In June, we partnered with DPI and held a BT summit for beginning teachers.
 - We also worked with DPI to hold the AP READY Summit for Assistant Principals. Both groups completed stakeholder feedback surveys that we can share with the School Partnerships subcommittee to be used for program improvement.
 - SOE hosted a successful PANC/Human Resources breakfast on July 26th with 9 regional public school representatives and 10 SOE faculty members. Conversation centered on the production of more certified teachers, assistance with praxis preparation and a continued relationship with our regional personnel offices. This feedback from our HR stakeholders is being used as we develop our training calendar for licensure exam support sessions for 17-18 and will be addressed in upcoming program coordinator meetings with the Dean’s Office.
 - Dr. Claudia Nickolson, partnered with the PSRC for migrant camp on June 8. Multiple activities were provided for the local school children participating in the camp. This was a valuable service to an identified need in the region.
5. **Report from the Dean’s Office**

- a. UG Handbooks: Please send to Courtney Brayboy to be uploaded on the website. Thanks to those who have already posted theirs.
- b. Lab Schools – moved to Fall 2019. We will continue to explore our partnership with PSRC.
- c. NC NTSP – NC New Teacher Support Program signed MOUs with Robeson, Bladen, and Scotland counties. Three Instructional Coaches will be hired to work in these counties. One coach will work with 30 teachers. We have 48 in PSRC, 30 in Scotland and 20 in Bladen.
- d. NCATE visit – NCATE visit will take place April 14-17, 2017.
- e. Catherine Truitt GA meeting – will visit the SOE team on September 5th to discuss evidence based practices for literacy and review our undergraduate programs.
- f. As we strengthen our students’ skills in partnering with families, please note the link to the CAEP video on family involvement <http://caepnet.org/aboutfamilyengagement>
- g. SED 3310 is partnering with the Exceptional Children’s Assistance Center (ECAC) to strengthen communication with parents of students with disabilities and to promote family involvement in the schools.
- h. STEM Day is scheduled for Saturday November 4, 2017 more info to follow
- i. Six elementary students collected PE equipment for their trip to Belize for 10 days. To participate, students must have a 3.0 GPA, be admitted into the TE Program, hold no conduct reports. Students may pay for their course/trip through fundraisers and scholarships. Total trip cost roughly \$2200.00 per student which covers plane ticket, hotel expenses, and all excursions.

6. Report from the Office of University-School Partnerships – Dr. Bryan Winters

- a. Updating Field Experiences by Course Chart
 - Program Coordinators and Program Directors will review the Field Experience Chart and make changes to courses and hours required to complete FE.
 - August 16, 2017 is the 1st day of internship for the fall 2017 semester.
 - Clinical Teacher Orientation at COMtech to be held on August 31, 2017 at 4:00pm.

7. Report from the Office of Assessment – Ms. Mary Klinikowski

- a. Update about DPI Program Reviews:
 - Submitted 44 reviews and 32 have been approved and posted in Blackboard.
- b. Summer meeting with ECU’s Director of Assessment and edTPA coordinator
 - Meeting held in regards to Assessment of ITP and ADV programs
 - Discussed ECU’s MAT structure: a certificate for initial licensure; 1 year program. Considering how different MAT structures at UNCP might best address our region’s need.
 - Emphasized strong need to invest in edTPA student support and curriculum mapping as the data from students’ scores provides valuable data used for

program improvement. ECU holds an annual data summit that focuses only on edTPA data while their annual program reports include more data to demonstrate student learning outcomes progress.

c. Annual Reports

- Internal annual report link posted on the TEC Blackboard website contains data to be used by program coordinators and directors with their area faculty to make program improvement decisions.
- Effective March 2016, SAT scores have changed from 1100 to 1170; MATH must be 570 instead of 550 and READING must be 600 instead of 550
- Annual reports are due October 1.

8. **Report from Teacher Recruitment and Retention** – Dr. Kelly Ficklin and Dr. Jennifer Whittington

- Thanked Dr. Ficklin for her service and welcomed Dr. Jennifer Whittington, Director of Teacher Recruitment and Retention
- Will be updating materials to new SAT scores. All 2.7 GPAs should be updated to reflect new admissions criteria. Please alert Courtney if any 2.5s are out there. – must order new recruiting materials.
- Praxis support – Dr. Val Ford is working on scheduling support sessions for Praxis as well as a new Praxis info sheet. Based on feedback received from area stakeholders about need for Praxis II support, the budget is being proposed for AY 17-18 to include support for Praxis I and II sessions, as well as NCTEL support.

9. **Report from edTPALS** – All ITP TEC programs are in the unit wide pilot for edTPA. Dr. Kay Pitchford meeting is scheduled for today at 1:00pm in room 211 & 3:00pm in room 212.

10. **Action Items:**

- a. Admission into the Teacher Education Program: The new format for student data tracking to include new admits and licensure decisions was presented and discussed. Feedback was solicited to clarify presentation of the data. Vote on admits deferred to next TEC meeting.

11. **TEC Subcommittees** – Minutes of all Subcommittee meetings are archived in Bb. All SC Chairs please make sure minutes from this academic year have been emailed to Courtney Brayboy so she may put into Bb. Below are SC goals for the 2017-2018 AY

- Conceptual Framework: Common Syllabus and Conceptual Framework visual that was created and approved in 2016. The image needs to be updated to reflect a change in the SC names.
- Assessment: The subcommittee is reviewing UNCP's data presented on the Educator Quality Dashboard to determine how this data can be used in program improvement decisions.

- Diversity, Recruitment, Retention: Will work with Director of TRR to create recruitment plan that meets CAEP standards and addresses recruitment and retention needs specific to our diverse region.
- Hearing Appeals: new members needed (one district and one student)
- Policy Review: Subcommittee is reviewing policy vs. regulation verbiage in the TEC Policy Manual
- School Partnerships: Review data from READY and BT summer meetings for interest areas from stakeholders about needed professional development opportunities then present list to faculty.
- Student Input: Explore ways to increase student attendance at feedback sessions
- Technology: Need new chair. Review and assist in incorporating Digital Learning/Technology standards for teachers into all TEP curricula.

12. Announcements

- New TEC meeting space in Education, Room 102

13. **Adjourn:** 12:53pm

Next meeting: Wednesday, September 13 3:00 pm SOE room 102

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Appendix E



Graduate Council Faculty Senate Report October 4, 2017

Respectfully submitted by Dr. Irene Pittman Aiken, Dean

The Graduate Council had its first meeting of the 17-18 academic year on September 18, 2017. The following is a summary of information most relevant for Faculty Senate.

- **Graduate Faculty nominations** approved were as follows:

| Last | First | Degree | Dept | Program | Status |
|-------------|----------|--------|---------|---------------|------------|
| Akers | Whitney | PhD | ELC | CMHC | Full |
| Whittington | Jennifer | EdD | EE | Elementary Ed | Full |
| Granger | Karen | EdD | EE | Elementary Ed | Full |
| Ficklin | Kelly | EdD | EE | Elementary Ed | Adjunct |
| Harding | George | PhD | ETFL | English | Adjunct |
| Lamphere | Renee | PhD | SOC/CJ | MPA | Full |
| Trendowski | Thomas | ABD | HHP | MAT/MA HHP | Adjunct |
| Medina | Amy | PhD | Nursing | MSN | Full |
| Garcia | Alicia | MSW | SW | MSW | Prof. Aff. |
| Savage | Tamara | PhD | SW | MSW | Full |
| Unger | Dana | PhD | ELC | PSC | Full |

- The Graduate Council heard and approved the following proposal:
SoE, HPER: **Master of Science in Athletic Training** (see curriculum)
The MSAT program is a two year, full-time (65 credit hours), year-round professional health care program that prepares students to successfully challenge the Board of Certification (BOC) examination. This program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE) which is requiring accredited programs to become master's level. The MSAT plan is to begin admitting students in the summer of 2020. Students will be admitted in cohorts and courses must be taken in the specified sequence.
- **Processing Issues:** Dr. Aiken reminded the Council about important new students have one year and MUST apply for transfer credit; students in a graduate program must obtain PRIOR approval by PD and the Dean of Graduate School for transfer credit.
- **Funds for recruiting:** Dr. Aiken discussed availability of: University Communications (30K set aside for GS advertising) and The Graduate School funds --Dr. Aiken offered up to several hundred dollars available to programs for recruiting.

- Possible **changes to commencement**: Dr. Aiken discussed possible changes to winter commencement ceremonies (NOT to impact 2017) to combine grad and undergrad (School of Ed grad and undergrad – i.e., divide by College).
- Send announcements of departmental activities to Dr. Bumin for possible inclusion in professional development activities. Send activities/accolades of students/faculty for inclusion in facebook, LinkedIn, the website, etc.
- Grad Council Meetings remaining for 17-18 academic year (UC Annex room 203 at 3:00 pm); **Oct. 16, Nov. 20, Jan 22, Feb. 19, March 19, and Apr. 16.**

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