

**Faculty Research Advisory Board**  
**Meeting Minutes**  
2/22/2017  
Oxendine 2208

Members present: Rita Hagevik, Chair; Ryan Anderson, Irina Fall, Rebecca Bullard, Josh Busman and Bishwa Koirala, Secretary

Members absent: Richard Vela and John Roe

I. Call to Order

Called to order by Chair Hagevik at 3: 30pm.

II. Approval of Minutes of 1/25, 2017

Approved.

III. Approval of Agenda

Approved.

IV. Report from the Chair

Chair Hagevik reported that the Faculty Research survey has been administered to the faculty. Participation in the survey has been strong. It is decided that the survey would be available from Friday (2/24/2017) until March 18<sup>th</sup>. Rebecca will send out a link for the updated version of the survey a couple of more times via faculty e-mail.

VII. Old Business

- The upcoming grant workshop agenda was discussed. Committee members' day of presentation was decided and will be as follows: Josh, Rita, Ryan, and Irina on Wed. March 1<sup>st</sup>, 12:30 – 3:30 PM, Health Science 117, and Josh, Rita, John, and Bishwa on Thursday March 2<sup>nd</sup>, 10:00 AM – 1:00 PM, Health Science 121.
- Rebecca informed the committee that the Grants office will provide refreshments for the workshops.
- Josh has set-up a google drive for the workshop and for the handouts. Grant workshop participants should bring their laptops. Josh is managing WebEX for the grant workshop.
- Further, each committee member will advertise the workshop in their corresponding department and school.
- Ryan Anderson announced that PURC had successfully awarded faculty research grants.

- The chair informed based on her communication with Richard Vela that the P & T sub-committee has not met yet.

#### VIII. New Business

- Bishwa will prepare a short summary report of Faculty Research Survey based on available survey data.
- In March the chair of the FRAB committee will be discussed as well as the secretary so that a smooth transition can happen at the end of the April meeting.

#### IX. Announcements

- The first annual **UNCP Research and Creativity Showcase will be held on April 10, 1-4 p.m.** to highlight the scholarship, research, and creative works of UNCP faculty and staff and all disciplines are welcome to participate. Poster presentations will be organized as 90 minutes sessions; first session from 1-2:30 p.m., second session from 2:30-4 p.m. FRAB committee members are encouraged to present and to try and get others they know to also present their research.

The next meeting will be held in Oxendine room number 2208 on March 22, 2017.

#### X. Adjournment

The meeting was adjourned at 4:42 p.m.

Respectfully submitted by: Bishwa Koirala, PhD  
Recording Secretary