

Minutes for the Student Affairs and Campus Life Committee (SA&CL)
Mon., Jan. 23rd, 2017
3:30pm
University Center - 233

Members of the Committee:

Brooke Kelly, Senator and Chair

Carla Rokes, Secretary

Emerald Bilbrew, Faculty Member (Absent)

Carol Higby, Senator

Logan John, SGA President (Absent)

Beverly Justice, Senator

Sara Oswald, (filling in for Karen Helgeson), Chair of Student Publications Board

Rachel Morrison, Faculty Member

Lisa Schaeffer, Vice Chancellor for Student Affairs

Omar Torres, Student Member

Order of Business

A. Call to Order

- a. Kelly Called meeting to order 3:33pm

B. Approval of 11-21-16 Minutes

- a. Sara Oswald noted spelling correction: "Aurochs" and SPB Chair's name - Karen "Helgeson".

C. Approval of Agenda

- a. Sara Oswald noted spelling correction: SPB Chair's name - Karen "Helgeson".

D. Report from the Chair

- a. No report submitted.

E. Report from the Chair, Student Publication Board – No Report

- a. Financial oversight of SPB switched from Student Affairs to Academic Affairs. Sara Oswald concerned about possibility of SPB remaining under SA&CL. Request to leave under Student Affairs.
- b. Lisa Schaeffer commented that Leslie Bell (Academic Affairs) oversees the SPB budget therefore the switch to Academic Affairs was suggested, but not confirmed.

F. Report from Vice Chancellor of Student Affairs

- a. See Attached Appendix i.
- b. Sara Oswald noted that Miss UNCP admission is free for students, faculty and staff, and that if funded by Student Affairs, should faculty/staff pay a reduced rate for admission?

G. Report from Student Government Association

- a. Omar Torres reported that SGA main objective is to maintain momentum of previous semester.
- b. SGA is encouraging students to be more active/engaged in student affairs.
- c. Senators beginning to write legislation, SACL should expect to hear more soon.
- d. Training for new senators happens in two weeks.
- e. SGA at large candidacy applications were made available Jan 9-23 and SGA Day is January 31st
- f. Beverly Justice asked Mr. Torres to pass along message to Senators to use SACL if SGA needs assistance with student concerns/issues.
- g. Omar Torres commented on concern from SGA about recent policy to add printing cost for students in the library (.35 color/.10 b/w per copy)

H. Old Bus

--considering the possibility of re-instating the activity period, analysis of faculty survey

- a. Rachel Morrison commented on Qualtrics data mining from student activity hour survey. Asked committee about the specifics we want to report to Faculty Senate.
- b. Brook Kelly suggested reporting the basic facts/percentage on faculty response to Senate.
- c. Sara Oswald reminded SACL committee that survey was only sent to faculty.
- d. Sara Oswald suggested differentiating data between senior and junior faculty, and different curricular areas.
- e. Brooke Kelly suggested that the Senate might consider sending the survey to staff and students after analyzing data from the faculty survey.

--compiling list of questions for financial aid to create a quick reference sheet for faculty advising

- a. Committee revised and added questions from previous "Financial Aid Quick Reference Sheet". See Appendix ii.

I. New Business

- a. Brooke Kelly reminded committee members to consider more issues/items that SACL could bring forward to be more productive with time.

J. Adjournment: 4:30pm

STUDENT AFFAIRS AND CAMPUS LIFE COMMITTEE

January 23, 2017

Projects:

Student Health Services Building: Contract completion date is March 7, 2017. Beneficial Occupancy projected date is March 16, 2017 - Total completed percentage is 69%.

The UCP Hawks Nest just completed an extensive renovation to the bowling lanes to include replacing the wood lanes w/synthetic lanes; updating pin deck lights, ball rack and hoods; glow track upgrades, and new furniture caps. Response/usage so far has been great.

New Hires/Accolades:

Dr. Lisa Lewis Schaeffer was appointed Vice Chancellor for Student Affairs effective January 5th. With 33 years of experience at UNCP, she has served as interim Vice Chancellor twice, most recently since July 1, 2015. Congratulations to Dr. Schaeffer. A search for the now vacant Associate Vice Chancellor for Student Affairs position will commence this spring.

LeAnn Strickland Melvin completed her M.Ed. in Student Personnel Administration in Higher Education at UNCG in December 2016.

Current Vacancies:

- 1) Public Safety Officer for Police and Public Safety
- 2) Administrative Support Specialist for CAPS
- 3) Psychologist/Counselor for CAPS
- 4) Administrative Support Associate for SA/Student Conduct
- 5) Assistant Director of Fraternity and Sorority Life

Weekend Programming

The Pembroke Activities Council will host three on-campus social programs per semester on Saturdays. OSIL will host three on-campus social programs per semester on Saturdays (different days than PAC hosted events).

Collaboration in Division

Creating a leadership focused Talent Development Curriculum for positional-oriented student leaders with curriculum components based on NACE skills and the chancellor's values. Will include a Core Leadership Institute/Conference each semester. Committee is meeting this week to discuss activity content and determine BETA test date and parameters.

Last week under the leadership of the Office for Diversity and Inclusion, the Division of Student Affairs had a very successful week-long MLK, Jr. celebration with one of the largest days of service to date, a blood drive, student involvement fair, Dr. King Program and Celebration, presidential inauguration watch party, Inspire Summit and a trip to the Greensboro International Civil Rights Museum. Plans are underway for Black History Month in February.

Super Bowl Weekend (2/3-5/17)

The Hawks Nest game room will host various collaboration events with OSIL/PAC and Housing & Res Life. The weekend will conclude with the broadcast of Super Bowl 51 in the UC lounge and Hawks Nest.

Student Health Services Programming: Sponsoring a Baby/Mom Drive for UNCP Healthy Start the month of February. Baby items and personal hygiene items for mom will be collected during this time. Boxes will be located in various areas of campus. In collaboration with the Health and Wellness Committee, will sponsor a Health Fair on March 15 from 11am-2pm.

Miss UNCP Scholarship Pageant

The pageant is February 2nd – 7pm – GPAC – 7 contestants.

Miscellaneous:

After strategic consideration, we have decided on a relocation strategy for May 2017 to move several offices within Student Affairs in order to better serve our students:

- The Office of Student Affairs and Student Conduct will move from Lumbee Hall to the UC Annex, second floor.
- The Office of Student Involvement and Leadership will move to the University Center in the current Counseling Center space.
- The Career Center will move into the current University Center and Programs space.
- The University Center and Programs office will move to the current Career Center space.

- The current Career Center Library will become a room that can be reserved and we will put the UC Annex room 217 back on line for reservations.

Chick-Fil-A is the new food court dining experience in the UC. The grand opening was January 19th. The ribbon cutting is January 26th at 10am.

In conjunction with the Bursar's Office, the Hawks Nest game room will begin cashless (debit/credit card) transactions in January 2017. Another feature launched this spring are semester passes:

- Half-Semester Billiards Pass = \$30.00 (Half-Semester Fee)
- Full-Semester Billiards Pass = \$55.00 (Semester Fee)
- Billiards League Pass = \$80.00 (Annual Fee)

While the Braves Shuttle pilot with SEATS ended on December 2nd, University Center and Programs is providing shuttle services this semester. The Braves Shuttle began a modified schedule on 1/10/17 and will operate on an afternoon schedule 2 days per week to transport students to local markets (Food Lion & Walmart) in Pembroke. As of today, there are 239 students registered.

The Live Safe app, a mobile safety communications platform, was launched on September 23rd and has 323 registrants.

Student Health Services now has e-prescribing available to students. The e-prescribing is electronic prescriptions that goes to the student's pharmacy (no more paper copies). SHS is currently working on implementing Patient Portal. This will allow students to submit their health forms and immunizations electronically.

The Disaster Relief Fund was launched through the UNC Pembroke Foundation to assist UNCP students who were impacted by Hurricane Matthew. Students can receive funding for books and other essential academic expenses, safety needs like lock changes, replacement of personal belongings, and more. Applications are available now and are being managed by the Division of Student Affairs with selections by an established committee.

OSIL is prepping to launch the 2017 Student Leadership Awards Information Packet and Nomination Link on February 1, 2017.

The Spring Involvement Fair was Jan 19 w/69 student orgs, 6 campus partners and 14 community partner participants. A top goal for this spring is the co-curricular transcript which was launched at the fair:

- A step by step process for students to update their transcript
- Will offer free printing and consultation of transcripts during Involvement Fairs and within OSIL

OSIL 's Inspire: Uniting our Dreams Student Organization Leadership Development Conference had 50 student, 9 staff and 3 faculty participants. OSIL is creating a student organization advisor professional development series for the spring. OSIL is also collecting, reviewing, and refining Leadership LLC, Hawk Leadership Certificate, and LEAD Fellow assessment information and data.

Upcoming OSIL programming includes: Women's Dialogue Series: Women as Mentors – Jan 25 at 6pm in the UC Career Center, a leadership film: Dead Poets Society film and discussion – Jan 24 – 6pm – Dial 225.

SGA at large candidacy applications were available Jan 9-23 and SGA Day is January 31st.

The Division of Student Affairs has created a marketing project list to promote the activities and services within the division. Joanna Warner is the point person.

As part of our focus on student engagement and success, Student Affairs will be promoting the 3+1 model: encouraging students to find opportunities that are CAREER RELATED, ENJOYABLE, & GIVE BACK all with PEOPLE DIFFERENT FROM THEMSELVES. For more info, visit www.uncp.edu/3plus1.

Appendix ii: Suggested Questions for “Financial Aid Quick Reference Sheet”

Suggested Questions for Financial Aid Quick Reference Sheet

During a Student Affairs and Campus Life Committee meeting, during which financial aid attended as an invited guest, the idea of an online quick reference sheet for advisors came about. SACL agreed to create potential questions to be included in such a document. Below are the questions that SACL has generated so far. The committee would also like to solicit suggestions from the senate for additional questions that might be useful to include in such a document on the financial aid office’s web site.

Sample Questions:

- “If a student withdraws from a course to drop below 12 hours will that affect financial aid?” How and when?
- “If student gets an “F” will it affect their financial aid for the following semester?”
- “Is there a credit hour limit for grants?”
- “What Grants are available to students?”
- “How does GPA affect financial aid?”
- “When do students have to apply for FASFA and how often?”
- “When do they find out the amount of their grant?”
- “How does the verification process work?” “
- What other grants exist besides Pell?”
- “Can students who are on suspension with “F” get financial aid?
- Can students who are on suspension with an “I” get financial aid?”
- “How many credit hours are mandatory for financial loans/financial aid for summer school?
- Can funding for summer be applied to more than one session over the summer?
- How many credit hours are required to receive funding for the summer? How do those need to be spread out over the course of various summer sessions?
- What are the differences between academic and financial aid appeals?
- Do charges of academic dishonesty affect financial aid?
- Does UNCP offer merit based scholarships?

