

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, December 7, 2016 at 3:30 p.m.  
 213 Chavis University Center

Sara Simmons, Chair  
 Aaron Vandermeer, Secretary

Members of the Senate:

To 2017	To 2018	To 2019
<b>ART</b> Jonathan Maisonpierre	<b>ART</b> June Power	<b>ART</b> Aaron Vandermeer
<b>EDN</b> Joe Sciulli	<b>EDN</b> Carol Higy	<b>EDN</b> Heather Dial Sellers
<b>LET</b> Cynthia Miecznikowski	<b>LET</b> Jesse Peters	<b>LET</b> Enrique Porrua
<b>NSM</b> Tom Dooling	<b>NSM</b> Dennis McCracken	<b>NSM</b> Sally Vallabha
<b>SBS</b> Brooke Kelly	<b>SBS</b> Xinyan Shi	<b>SBS</b> Mitu Ashraf
<b>At-Large</b> Scott Hicks	<b>At-Large</b> Beverly Justice	<b>At-Large</b> Jose D'Arruda
<b>At-Large</b> David Nikkel	<b>At-Large</b> Cliff Mensah	<b>At-Large</b> Polina Chemishanova
<b>At-Large</b> Sara Simmons	<b>At-Large</b> David Young	<b>At-Large</b> John Parnell
<b>Chancellor</b> Robin G. Cummings		
<b>Provost and Vice Chancellor for Academic Affairs</b> Zoe Locklear		

**Members Present:** Mitu Ashraf, Polina Chemishanova, Robin Cummings, Jose D'Arruda, Heather Sellers, Tom Dooling, Scott Hicks, Carol Higy, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Dennis McCracken, Cynthia Miecznikowski, David Nikkel, John Parnell, Jesse Peters, Enrique Porrua, Joe Sciulli, Xinyan Shi, Sara Simmons, Sally Vallabha, Aaron Vandermeer, David Young

**Members Absent:** Beverly Justice, Cliff Mensah, June Power

**Guests:** Irene Aiken, Scott Billingsley, Al Bryant, Jeff Frederick, Richard Gay, Mark Gogal, Karen Granger, Elizabeth Normandy, Justin Smith, Robin Snead, Dennis Swanson, Jennifer Twaddell, Jeffrey Warren, Chunmei Yao

**Order of Business**

- A. Roll Call**—The meeting was called to order at 3:30PM
- B. Approval of Minutes**—The Minutes were approved as disseminated.
- C. Adoption of Agenda**—The Agenda was approved as disseminated (revised version).
- D. Reports from Administration**
  - 1. Chancellor—Robin G. Cummings
 

A job description has been posted for the Provost Search. Dr. Cummings encouraged senators to invite qualified friends and colleagues to apply. The AVC for Enrollment search is underway. UNCP seeks a Director of Nursing. The search firm has spoken

to several people and conducted preliminary interviews with a few. NC GAP and Lab School topics will be discussed at the General Faculty meeting on Friday. UNCP released an RFP to find company to help us develop our online programs. It closes on December 14, and a handful of companies have already replied. Faculty attendance at graduation is very good. Chancellor Cummings, along with chancellors of other NC Promise schools, met with Senator Berger and his Chief of Staff, Jim Blaine, last Thursday. Senator Berger spent nearly an hour with the chancellors, and communicated his commitment to the success of NC Promise. We are surrounded by community colleges who are offering free tuition for students in their county. We are concerned about the uncertainty of students who would normally enroll in Fall 2017 waiting a year until NC Promise starts. We want to increase our out-of-state student enrollment. Dr. Cummings asked the faculty senate to help retention and recruitment, asking for suggestions from the senate body structure. There will be a retreat on Monday, December 12 at COMTech to discuss enrollment—senators are invited to attend. Planning for School of Business building is going well, with good traction on fundraising.

2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear  
The cabinet is participating in an active shooter exercise next week. Bravebook activity is updated on website. Good progress is being made.

## **E. Reports of Committees**

1. Operations Committees
  - a. Executive Committee—Sara Simmons
    - 1) Information Item: Establishment of an ad hoc committee: Learning Management System (LMS) Advisory Committee; See Appendix B in the Agenda
  - b. Committee on Committees & Elections—Tom Dooling  
Reported on completion of senate elections and upcoming elections.
  - c. Committee on Faculty Governance—Jesse Peters
    - 1) Proposal to change the title of Director of the Academic Support Center to Director of the Center for Student Success on the Subcommittee on Academic Support Services (Governance Committee 7-0-0)—See Appendix C in the Agenda; **Approved 21-0-0**
2. Standing Committees
  - a. Academic Affairs Committee—Jonathan Maisonpierre
    - 1) Proposals from the Curriculum Subcommittee (Academic Affairs Committee 10-0-0)—See Appendix D in the Agenda
      - (1) Proposals from the Department of Nursing:
        - (a) to revise requirements for M.S. in Nursing Clinical Nurse Leader concentration. **Approved 21-0-0**
        - (b) to create a Post-Master Certificate in Nursing Education. **Approved 21-0-0**
      - (2) Proposal from the Department of Educational Leadership and Counseling to create a Certificate in Advanced School Counseling for Postsecondary Success. **Approved 21-0-0**

- (3) Proposal from the Writing Intensive Committee to add HST 4430, History of the British Empire (WE); THE 4030, Senior Capstone I (WD); and THE 4040, Senior Capstone II (WD) to the Writing Intensive Program as a Writing in the Disciplines course.

**Approved 21-0-0**

- 2) Proposal from the Enrollment Management Committee—Statement defining online attendance and roster verification (Academic Affairs Committee 9-0-1); See Appendix E in the Agenda; **Approved 21-0-0**

b. Faculty & Institutional Affairs Committee— Jesse Peters

There are no action items. Topics being discussed are moving P&T portfolios to electronic format and administering SEI electronically.

c. Student Affairs & Campus Life Committee—Brooke Kelly

There are no action items. The committee will have news in the spring regarding a possible recommendation regarding re-establishment of a student activity period. The committee is interested in creating a quick-reference sheet for faculty about financial aid.

**F. Faculty Assembly Report**

**G. Teacher Education Committee Report**

**H. Graduate Council Report**

**I. Other Committee Reports**

**J. Unfinished Business**

There was discussion about Lab School status.

**K. New Business**

**L. Announcements**

**M. Adjournment**—The meeting was adjourned at 4:44PM.

Respectfully submitted,

Aaron Vandermeer, Secretary