

## Checkpoint #2 Interview Protocol

**This interview is to be completed sometime during the semester prior to the internship. A convenient time for the interview to be scheduled is during the advisement appointment when PINs are distributed for pre-registration, usually October or March. Program coordinators may choose a time that works best with the schedule of events that are unique to their plan of study.**

### **Prior to interview:**

- A. Student must complete the following and submit to Ms. Nicky Bullard in the office of University School Partnerships. Students will then contact their program coordinator schedule the interview:
  - a) Application to Internship Semester
  - b) Resume
  - c) Health form and TB skin Test
  - d) Photocopy of both sides of health insurance card
  - e) Internship application in Qualtrics
  - f) Signed FERPA form
  - g) Application for Graduation
- B. Interviewee must complete the *Professional Dispositions Checkpoint #2 Self-Assessment*, before the interview begins.
- C. Faculty will ask at least one question/scenario from each NC Professional Teaching Standard area.
- D. Each interviewer should document interviewee responses and dispositions on the *Faculty Summary and Evaluation of Interview* form. During the Admissions interview, we request that 2 faculty members be present. For checkpoint 2, this is left to the discretion of the program coordinator.
- E. Once the interview is completed, the program coordinator will mark the interview as Satisfactory or Needs Review. The program coordinator may then submit the student's completed *Faculty Summary and Evaluation of Interview* to Nicky Bullard in the University School Partnerships office. Nicky will take the information from the *Faculty Summary and Evaluation of Interview* form and confirm that the student has completed all requirements for the internship semester. Those who receive a rating of Needs Review will not be confirmed for the internship semester and a remediation plan must be developed.

### **Possible Teacher Candidate Interview Questions and Scenarios:**

Students may be asked to discuss an experiences related to the following North Carolina Professional Teaching Standards. They may also be given a particular classroom scenario that might occur and then discuss their reactions to that particular scenario. You may include questions regarding these NC Professional Teaching Standards as they relate to course assignments.

1. Teachers Demonstrate Leadership
2. Establish a Respectful Environment
3. Knowing the Content
4. Facilitate Learning for Students
5. Reflecting on Practice