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 **Course Substitution Form**

Use this form to request an alternative course offered at UNCP to be accepted in lieu of a course listed in the required program of study. This form must be completed and approved in order for the substitute course to be counted towards degree requirements for graduation.

Name: Click here to enter text. Date: Click here to enter text. Banner ID: Click here to enter text.

Degree Program: Click here to enter text.

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**Directions:** Use a separate form for each course substitution requested.

**I request** Click here to enter text. (*include course prefix, course number, and complete course title)* **be substituted for** Click here to enter text. **which is required for my degree program** (*include course prefix, course number, and complete course title)****.***

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I approve the substitution specified above.

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 Program Director Printed Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Program Director Signature Date

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 Advisor Printed Name (if different from Program Director)

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 Advisor Signature Date

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**Rationale:**

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 Dean of The Graduate School Date

Please submit this form to The Graduate School office in room 124 Lindsay Administration building. The form will be filed in the student’s permanent student folder and, if approved, will provide documentation of a course substitution for the degree audit that is conducted when the student applies for graduation.

Copies for:

 Student File

 Program Director (see above)

 Advisor (see above)