

**REQUEST FOR ACADEMIC/PROFESSIONAL**

**RECOMMENDATION**

Dear Recommender,

 We have implemented a new application system and this form is not yet electronic. We ask that you download, complete, and upload this form during the interim. Please fill in applicants name and other information to the best of your ability. Thank you so much for your patience.

Sincerely,

**The Graduate School**

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Applicant’s Full Legal Name:Click here to enter text.

1. How long and in what professional capacity have you known the applicant? Click here to enter text.

2. Evaluate this applicant, comparing him/her with other students/employees at similar stages of their academic/professional careers.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Excellent** | **Above Average** | **Average** | **Below Average** | **No Basis for Judgment** |
| Ability to Communicate- Orally |[ ] [ ] [ ] [ ] [ ]
| Ability to Communicate- Written |[ ] [ ] [ ] [ ] [ ]
| Ability to Work with Others |[ ] [ ] [ ] [ ] [ ]
| Creativity |[ ] [ ] [ ]   |[ ]
| Exhibits Potential to Pursue Graduate Study |[ ] [ ] [ ] [ ] [ ]
| Initiative |[ ] [ ] [ ] [ ] [ ]
| Leadership |[ ] [ ] [ ] [ ] [ ]
| Work habits |[ ] [ ] [ ] [ ] [ ]
| Overall Rating |[ ] [ ] [ ] [ ] [ ]

3. Elaborate on one or more of the listed characteristics that demonstrates the candidate’s particular aptitude for graduate study in his/her chosen field. Click here to enter text.

Recommender’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution/Affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_