

University School-Programs complies fully with policies and procedure of the Family Educational Rights and Privacy Act (FERPA). University School-Programs secures student records in file cabinets that are assessable only to the Director and his support staff. Cabinets are secure during and after hours of operations. Faculty and staff in the School of Education must have a legitimate interest in a respected student in order to view the student's records. Request to view records must be made to the Director and/or his support staff, after which the record is provided. USP does not allow any student records to be removed from the USP office.