

Mail to: UNC at Pembroke
Office of the Registrar
P.O. Box 1510
Pembroke, NC 28372

or

Fax: 910-521-6328

UNCP ID:

8	4	0					
---	---	---	--	--	--	--	--

Upon completion of this form, please return to the Office of the Registrar, first floor, Lumbee Hall or FAX to 910.521.6328

Student biographical information			
Last	First	Middle	Suffix (Jr., II, etc.)
Home Phone:	Cell Phone:	Email: @bravemail.uncp.edu	

Are you receiving financial assistance from:			
<input type="checkbox"/> UNCP <input type="checkbox"/> VA or GI Bill <input type="checkbox"/> Other (Pell, etc.)	Are you graduating this term? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you an international student? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you a student athlete? <input type="checkbox"/> Yes <input type="checkbox"/> No Is this a *WX (Extenuating Withdrawal)? <input type="checkbox"/> Yes <input type="checkbox"/> No Is this a late withdrawal? <input type="checkbox"/> Yes <input type="checkbox"/> No		
*** If this is your last class on record or you wish to withdrawal from all your courses please submit a University Withdrawal ***			

Course Info: _____ **Title:** _____

Subject Course # Section# CRN #

- By signing, I acknowledge that this decision has consequences that can affect my academic standing, some of which are:**
- No refund of tuition or other fees apply to a course withdrawal
 - "W" grades will appear permanently on the transcript
 - "W" grades do not affect the GPA but might affect financial aid eligibility and prolong the time it takes to obtain a degree.
 - "W" grades do not count toward full-time (12 hours undergraduate) (9 hours graduate) enrollment.
 - Financial aid, scholarships, athletic eligibility, veterans' certifications, insurance, and student loan certification may be affected for students who fall below full-time status.
 - "WX" grades do not count toward the withdrawal semester hour limits.

*** The Associate Vice Chancellor for Enrollment may approve withdrawal from a course or courses for extenuating circumstances. Unsatisfactory academic performance does **not** constitute an extenuating circumstance. Legal or medical documentation **MUST** be attached for consideration. (see p.66 of the 2014-15 *Academic Catalog*) ***

Reason for WX request: _____

<p>EFFECTIVE FOR STUDENTS ADMITTED/RE-ADMITTED FALL 2012 AND AFTER.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Transfer Hours</th> <th style="text-align: left; border-bottom: 1px solid black;">Maximum Withdrawals</th> </tr> </thead> <tbody> <tr> <td>0-23 hours</td> <td>15</td> </tr> <tr> <td>24-51 hours</td> <td>12</td> </tr> <tr> <td>52-89 hours</td> <td>9</td> </tr> <tr> <td>90 or more hours</td> <td>6</td> </tr> <tr> <td>Candidate for second Bachelor's degree</td> <td>6</td> </tr> </tbody> </table>	Transfer Hours	Maximum Withdrawals	0-23 hours	15	24-51 hours	12	52-89 hours	9	90 or more hours	6	Candidate for second Bachelor's degree	6	<p style="text-align: center;">***IMPORTANT***</p> <ul style="list-style-type: none"> • It is the student's responsibility to ensure all signatures are obtained before submission. This form will not be processed without ALL required signatures, including student signature below. • *** If the course you are withdrawing from is an ONLINE course or you are a DISTANCE EDUCATION student, you may complete a distance education withdrawal by going to www.uncp.edu/academics/online-distance-education/forms. ***
Transfer Hours	Maximum Withdrawals												
0-23 hours	15												
24-51 hours	12												
52-89 hours	9												
90 or more hours	6												
Candidate for second Bachelor's degree	6												

Student Signature _____	Date _____
Advisor (Print) _____ Signature _____	Date _____
Instructor (Print) _____ Signature _____	Date _____
***Other approval as required _____	Date _____
Associate Vice Chancellor For Enrollment → (Required after published deadline and for extenuating circumstances)	

OFFICE USE ONLY: → Number of hours BEFORE this request: _____ Ineligible to Withdraw