

The University of North Carolina at Pembroke
Faculty Senate Minutes
 Wednesday, May 2, at 3:30 pm
 213 Chavis University Center

Susan Cannata, Chair
 Roger Guy, Secretary

Members of the Senate:

To 2014	To 2013	To 2012
ART Adam Walls	ART Richard Gay	ART Tim Altman
EDN Jeff Bolles	EDN Betty Brown	EDN Zoe Locklear
LET Melissa Schaub	LET Robert Brown	LET Anthony Curtis
NSM Jeremy Sellers	NSM Paul Flowers	NSM Nathan Phillippi
SBS Victor Bahhouth	SBS Jack Spillan	SBS John Parnell
At-Large Cherry Beasley	At-Large Jamie Litty	At-Large Susan Cannata
At-Large David Nikkel	At-Large Roger Guy	At-Large Jose D'Arruda
At-Large Jonathan Maisonpierre	At-Large Sherry Edwards	At-Large Eric Dent
Chancellor Kyle Carter		
Provost and Vice Chancellor for Academic Affairs Ken Kitts		

Members Present: Tim Altman, Victor Bahhouth, Cherry Beasley, Betty Brown, Robert Brown, Tony Curtis, Jose D'Arruda, Eric Dent, Paul Flowers, Richard Gay, Jamie Litty, Zoe Locklear, Kenneth Kitts, Jonathan Maisonpierre, David Nikkel, Nathan Phillippi, Melissa Schaub, Jeremy Sellers, Jack Spillan, Adam Walls

Members Absent: John Parnell, Sherry Edwards

Guests: Michael Alewine, Judy Curtis, Libby Denny, David Dran, Kevin Freeman, Joanna Hersey, Heather Higgins, Carol Higy, Sharon Kissick, Elizabeth Normandy, Robert Orr, Mario Paparozzi, Sara Simmons

Order of Business

A. Roll Call

B. Approval of Minutes. The minutes were approved with the following change: The word “agenda” was replaced with the word “minutes” in the title.

C. Adoption of Agenda. The agenda was adopted.

D. Reports from Administration

1. Chancellor—Dr. Kyle Carter

The Chancellor announced that he was taking the steps to review of the promotion and tenure process.

2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts
The Provost announced that our book adoption rate for the Fall 2012 semester was 100 percent a significant improvement from the 81 percent adoption rate in the previous semester. In addition the Provost announced that 100 percent of graduates in Athletic Training Education Program had passed the Board of Certification exam to practice as athletic trainer. Dr. Kitts gave special thanks to Beverly Justice and Susan Edkins, clinical instructors, in the Athletic Training Education Program.

E. Reports of Committees:

1. Operations Committees

- a. Executive Committee—Susan Cannata
- b. Committee on Committees & Elections—Eric Dent

Motion to approve committee appointments for 2012-13 passed 16-0-0

- c. Faculty Governance Committee—Beverly Justice – No report.
- d. Health, Safety, and Environment Committee—Michael Alewine

2. Standing Committees

- a. Academic Affairs Committee—Jose D’Arruda. Report attached. Action items as follows:

- i. Proposal from the Department of Political Science

1. Change "PLS 3030" to "PLS 3030 OR PHI 2050" under the Pre Law Option Package.
2. Add PLS 2060, PLS 2070, PLS 3025 and PLS 3750 to the list of courses acceptable in the "International Studies Option Package"
3. Indicate that even though students can take PLS 2060 and PLS 2070 up to four times each, they only count ONE time each for purposes of major fulfillment.

Motion passed 18-0-0

- ii. Proposal from the Department of Music

1. Add MUS 2540 Introduction to Music Education as a requirement to the current program of studies in Music Education.

Morton passed 18-0-0

- iii. Proposal to add the attached list of course to the QEP

Motion passed 18-0-0

- iv. Proposal from the General Education Subcommittee to amend section 5 of the Faculty Handbook, “Academic Policy and Curriculum Matters, General Education Program Changes” (p. 113) by adding the following paragraphs under subsection “e”:

- e. If a course is to be removed from the General Education Program only, then the proposal is to be brought directly to the General Education Subcommittee, after which the proposal will be forwarded to the Academic Affairs Committee for the continuation of this portion of the curriculum process.
 - 1. Changes to a General Education course title, number or description are considered minor changes, and may go directly from the Academic Affairs Committee to the registrar. Faculty Senate approval is not required.
 - 2. Changes to a General Education course prerequisite, or the addition or deletion of a General Education course are considered major changes and require Academic Affairs and Faculty Senate approval.

Motion passed 19-0-0

- v. Proposal from the Academic Support Services Subcommittee to approve the survey created for faculty to provide input on their course management software preferences.

Motion passed 20-0-0

Academic Affairs Report:

- b. Faculty and Institutional Affairs Committee—Jonathan Maisonpierre
 - i. Proposal to amend Faculty Handbook section on “Student Evaluations of Instruction” (pp. 124-125)
 - ii. Proposal to amend the instructions for the Student Evaluation of Instruction for face-to-face and on-line courses.

Proposals i and ii

Motion passed 20-0-0

- iii. Proposal to endorse a form for the Faculty Serious Illness Policy.

Motion to endorse proposal passed 20-0-0

- iv. Resolution re: handbook sections for “Faculty Evaluation” and “Tenure and Promotion Policies and Regulations”

Motion passed 20-0-0

- c. Student Affairs and Campus Life—Jamie Litty

3. Special Committees

F. UNC Faculty Assembly:

G. Teacher Education Committee:

H. Graduate Council:

I. Other Committees

1. Awards Committee

Proposal to amend the Faculty Handbook, Section 8, "Faculty Awards" (pp.169-174)
Motion passed 20-0-0

2. Task Force for Teaching Excellence (taken over the Faculty Research and Development Committee):
3. Honors College Council:
4. Institutional Review Board for Research Involving Human Subjects
5. Strategic Planning and Research Council (SPARC2)
6. Traffic Control Board:
7. University Athletics Committee:
8. Technology Report:

J. Unfinished Business

1. Faculty Compensation Feedback:

K. New Business

L. Announcements