

**The University of North Carolina at Pembroke
Faculty Senate Minutes**

Wednesday, February 5, 2014, at 3:30 p.m.
213 Chavis University Center

Judy Curtis, Chair
Roger Guy, Secretary

Members of the Senate:

To 2014	To 2015	To 2016
ART Adam Walls	ART June Power	ART Aaron Vandermeer
EDN Jeff Bolles	EDN Marisa Scott	EDN Susan Edkins
LET Scott Hicks	LET Susan Cannata	LET Polina Chemishanova
NSM Jeremy Sellers	NSM Maria Pereira	NSM Dena Evans
SBS Victor Bahhouth	SBS Mike Spivey	SBS Rick Crandall
At-Large Cherry Beasley	At-Large Judy Curtis	At-Large Tony Curtis
At-Large David Nikkel	At-Large Jesse Peters	At-Large Jose D'Arruda
At-Large Jonathan Maisonpierre	At-Large Kim Sellers	At-Large Roger Guy
Chancellor Kyle Carter Provost and Vice Chancellor for Academic Affairs Ken Kitts		

Members Present: Victor Bahhouth, Jeff Bolles, Cherry Beasley, Susan Cannata, Kyle Carter, Polina Chemishanova, Rick Crandall, Judy Curtis, Tony Curtis, Jose D'Arruda, Susan Edkins, Roger Guy, Scott Hicks, Kenneth Kitts, Jonathan Maisonpierre, David Nikkel, Jesse Peters, Maria Pereira, June Power, Kim Sellers; Mike Spivey, Jeremy Sellers, Aaron Vandermeer, Adam Walls

Members Absent: Kyle Carter, Dena Evans

Guests: Mark Canada, Paul Flowers, Beverly Justice, Lisa Mitchell, Elizabeth Normandy, Melissa Schaub, Jack Spillan, Christopher Ziemnowicz

Order of Business

A. Roll Call

B. Approval of Minutes:

Approval of Minutes of the December 4, 2013, meeting
The minutes were approved as amended. See Agenda.

C. Adoption of Agenda

D. Reports from Administrators

1. Chancellor—Dr. Kyle Carter – Dr. Carter was not present.
2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts

Provost Kitts announced that the Chancellor had approved the elimination of the graduate program in Music Education and had forwarded this recommendation to General Administration. The Provost provided an update on the spring enrollment stating that there had been a 7.2 % decline following the exit of the December graduates, which is about the same as the decline from the previous fall to spring. The total enrollment stands at 5771. There has been a 17% increase in new transfer students this spring compared to last spring. New graduate school enrollment is down 25% (20 students) primarily due to the changes in state-level education licensure, which no longer automatically provides salary incentives for obtaining graduate degrees. Fall freshman application 35% higher than last year. Dr. Kitts announced that the Governor's budget director has requested contingency plan has requested a 2% cut in all state budgets for the next fiscal year, which would represent a \$1million reduction for the UNCP budget in addition to the \$450,000 that the university absorbed this year. The Provost expressed concern at this request in light of the large increase in state-level tax revenue.

Proposal to ratify mission statement: See Appendix B in the Agenda.

Motion passed 21-1-0

E. Reports of Committees:

1. Operations Committees
 - a. Executive Committee—Dr. Judy Curtis

Dr. Curtis announced that the routing forms for November and December have been posted on the Senate website. The Chancellor and Provost will continue their informal discussion with the colleges this semester. She also announced that the Provost had changed the name of the Faculty Awards Dinner to Faculty Appreciation Dinner to make it reflect the honoring of all faculty including those receiving awards and distinctions. The Chair concluded by urging senators to be proactive in lobbying their elected representatives regarding budget reductions in university funding.

- b. Committee on Committees & Elections—Susan Edkins

- i. Election of 2014-2015 Senate Chair and Senate Secretary

Motion to close nominations passed 22-0-0

Professor Susan Edkins conducted the election for Senate Chair and Secretary by paper ballot after no nominations were made from the floor. On the ballot were Judy Curtis and Scott Hicks for Chair. Dr. Hicks was elected. Roger Guy ran unopposed and was elected Secretary

ii. Add April Ventura (NS&M) to HSEC through 2014
Motion passed 22-0-0

c. Faculty Governance Committee—Beverly Justice

Proposal Summary:

- **Governance Committee** -- Create staggered terms and increase terms from 2 years to 3 years. Also, decrease committee membership from 11 to 9. **Motion passed 21-1-0**
- **Enrollment Management Subcommittee** – Alter administrative membership on the committee by adding the Associate Vice Chancellor of Enrollment. The Vice Chancellor for Enrollment Management (position no longer exists) and the Registrar/Financial Aid positions will be removed from the membership. **Motion passed 22-0-0**
- **Academic Support Services Subcommittee** – Alter administrative membership on the committee by adding the Associate Vice Chancellor for Enrollment and eliminating the Vice Chancellor for Academic Affairs, as well as the Director of the Writing Center and the CAE Director. Two at-large faculty members from departments not already represented will also be added. **Motion passed 20-2-0**
- For the **Curriculum** and **Academic Support Services Subcommittees**, specify that a faculty member will serve as chair (align wording with that of other subcommittees). **Motion passed 22-0-0**

d. Health, Safety, and Environment Committee

2. Standing Committees

a. Academic Affairs Committee—Dr. Jose D’Arruda

Proposal from the Department of Chemistry and Physics

Program Proposal: Create a new track (Analytical Chemistry) for the B.S. in Chemistry degree

Proposal passed Curriculum: 10 for, 0 against, 0 abstain

Proposal passed Academic Affairs: 8 for, 0 against, 0 abstain

Motion passed 22-0-0

b. Faculty and Institutional Affairs Committee—Dr. Tony Curtis

Proposal to add item 21 to syllabus checklist

Proposal passed FIAC: 4 for, 3 against, 1 abstention

21. Does the syllabus state that the professor reserves the right to amend the course activities schedule as needed depending on work accomplished and needs of the class?

Motion to amend the proposal passed 22-0-0

Does the syllabus state that the professor reserves the right to amend the ~~course activities schedule~~ syllabus as needed depending on work accomplished and needs of the class?

Motion to passed 22-0-0

c. Student Affairs and Campus Life Committee—Dr. Marisa Scott – No Report

3. Special Committees

F. UNC Faculty Assembly Report: See agenda

G. Teacher Education Committee: No report

H. Graduate Council: See agenda.

I. Other Committees – There are no other committees

J. Unfinished Business – There was no unfinished business

K. New Business Dr. Cannata requested that the Senate consider the possibility of the UNC General Administration reimbursing the Senate Chair for travel to the Faculty Assembly meetings.

L. Announcements

M. Adjournment

Motion to adjourn passed 21-0-0

Meeting Adjourned 4:45 p.m.

Respectfully submitted

Roger Guy, Secretary.