

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, March 6, at 3:30 pm  
 213 Chavis University Center

Susan Cannata, Chair  
 Roger Guy, Secretary

Members of the Senate:

<b>To 2013</b>	<b>To 2014</b>	<b>To 2015</b>
<b>ART</b> Richard Gay	<b>ART</b> Adam Walls	<b>ART</b> June Power
<b>EDN</b> Betty Brown	<b>EDN</b> Jeff Bolles	<b>EDN</b> Marisa Scott
<b>LET</b> Robert Brown	<b>LET</b> Scott Hicks	<b>LET</b> Susan Cannata
<b>NSM</b> Leon Jernigan	<b>NSM</b> Jeremy Sellers	<b>NSM</b> Maria Pereira
<b>SBS</b> Jack Spillan	<b>SBS</b> Victor Bahhouth	<b>SBS</b> Mike Spivey
<b>At-Large</b> Roger Guy	<b>At-Large</b> Cherry Beasley	<b>At-Large</b> Judy Curtis
<b>At-Large</b> Sherry Edwards	<b>At-Large</b> Jonathan Maisonpierre	<b>At-Large</b> Jesse Peters
<b>At-Large</b> Jamie Litty	<b>At-Large</b> David Nikkel	<b>At-Large</b> Kim Sellers
<b>Chancellor</b> Kyle Carter <b>Provost and Vice Chancellor for Academic Affairs</b> Ken Kitts		

**Members Present:** Victor Bahhouth, Jeff Bolles, Robert Brown, Cherry Beasley, Robert Brown, Susan Cannata, Kyle Carter, Judy Curtis, Sherry Edwards, Richard Gay, Roger Guy, Scott Hicks, Leon Jernigan, Kenneth Kitts, Jamie Litty, Jonathan Maisonpierre, David Nikkel, Maria Pereira, Jesse Peters, June Power, Jeremy Sellers, Jack Spillan, Mike Spivey, Adam Walls

**Members Absent:** Betty Brown, Kim Sellers, Marisa Scott

**Order of Business**

**A. Roll Call**

**B. Approval of Minutes:**

Approval of Minutes of the February 6 meeting. The minutes were approved.

**C. Adoption of Agenda** The Agenda was adopted.

**D. Reports from Administration**

1. Chancellor—Dr. Kyle Carter

The Chancellor discussed vacancies in the Board of Trustees, and announced that Robin Cummings has resigned from the Board of Trustees. He also announced that the strategic plan

was passed and that UNCP would serve as a pilot for one component of the strategic plan. Dr. Carter announced that the state budget would be released on March 18th and that it was probably that higher education would be negatively affected. He stressed the importance of enrollment and likely budget reduction of \$1million in the upcoming academic year.

2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts

The Provost stressed the importance of enrollment and retention, and announced the Fall 2013 enrollment goals to avoid additional budget reductions. The target enrollment submitted to General Administration is set at 6593 students. The target enrollment is dependent on maintaining a retention rate of 70% in addition to enrolling a combination of freshman, transfer, readmission, and graduate students. Dr. Kitts urged the Senate to be active in working with Student Academic Support Services in identifying students that are in need of their services in order to retain students.

**E. Reports of Committees:**

1. Operations Committees

a. Executive Committee—Susan Cannata

Dr. Cannata announced that the Chair of the Faculty Governance Committee had met with the Executive Committee of the Senate to discuss changes in the membership and charge of the Senate Subcommittees. She also urged the Senate to complete a survey issued by the Promotion and Tenure Review Committee.

b. Committee on Committees & Elections—Scott Hicks

c. Faculty Governance Committee—Beverly Justice

d. Health, Safety, and Environment Committee—Ottis Murray

2. Standing Committees

a. Academic Affairs Committee—Jesse Peters

i. Proposal from the Department of Mass Communication

Switch positions of JRN 3010 and PRE 4200 in electives and requirements for the Public Relations minor.

ii. Proposal from Department of Mass Communication

Remove JRN 3010 from Public Relations major requirements and replace it with PRE 4200.

**Proposals passed 21-0-0**

iii. Add three new courses to QEP.

**Proposal passed 19-2-0**

- b. Faculty and Institutional Affairs Committee—Jonathan Maisonpierre
  - i. Proposal to revise the Faculty Leave Policy for Childbirth/Adoption

**Proposal passed 20-1-0**

- ii. Proposal to amend sections of the *Faculty Handbook* and Forms related to service in the faculty evaluation model.

**Motion to strike section c from the proposal fails 6-14-1**

**Motion to call the question passed 21-0-0**

**Proposal passed 15-6-0**

- iii. Proposal to revise the Dean’s Recommendation for Annual Salary Increase Form

**Proposal passed 20-0-1**

- c. Student Affairs and Campus Life—Jamie Litty  
Dr. Litty announced that the Health Safety and Environment had approved a policy regarding the safety of skateboarders on campus.

- d. Special Committees. **No special committees**

**F. UNC Faculty Assembly Report:** See Agenda

**G. Teacher Education Committee:** - See Agenda

**H. Graduate Council:** - See Agenda

**I. Other Committees – No other committees.**

**J. Unfinished Business – No unfinished business.**

**K. New Business**

- 1. Closed Senate Session: Consideration of a candidate for an Honorary Degree (materials will be provided at the Senate meeting)

**Motion to approve the nominee for an Honorary Doctorate passed 20-1-0**

**L. Announcements No announcements.**

**M. Adjournment. The senate was adjourned at 4:53 p.m. in closed session.**

Respectively Submitted,  
Roger Guy, Secretary