

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, October 2, 2013, at 3:30 p.m.  
 213 Chavis University Center

Judy Curtis, Chair  
 Roger Guy, Secretary

Members of the Senate:

<b>To 2014</b>	<b>To 2015</b>	<b>To 2016</b>
<b>ART</b> Adam Walls	<b>ART</b> June Power	<b>ART</b> Aaron Vandermeer
<b>EDN</b> Jeff Bolles	<b>EDN</b> Marisa Scott	<b>EDN</b> Susan Edkins
<b>LET</b> Scott Hicks	<b>LET</b> Susan Cannata	<b>LET</b> Polina Chemishanova
<b>NSM</b> Jeremy Sellers	<b>NSM</b> Maria Pereira	<b>NSM</b> Dena Evans
<b>SBS</b> Victor Bahhouth	<b>SBS</b> Mike Spivey	<b>SBS</b> Rick Crandall
<b>At-Large</b> Cherry Beasley	<b>At-Large</b> Judy Curtis	<b>At-Large</b> Tony Curtis
<b>At-Large</b> David Nikkel	<b>At-Large</b> Jesse Peters	<b>At-Large</b> Jose D'Arruda
<b>At-Large</b> Jonathan Maisonpierre	<b>At-Large</b> Kim Sellers	<b>At-Large</b> Roger Guy
<b>Chancellor</b> Kyle Carter <b>Provost and Vice Chancellor for Academic Affairs</b> Ken Kitts		

**Members Present:** Victor Bahhouth, Jeff Bolles, Susan Cannata, Kyle Carter, Rick Crandall, Judy Curtis, Tony Curtis, Jose D'Arruda, Susan Edkins, Dena Evans, Roger Guy, Scott Hicks, Kenneth Kitts, Jonathan Maisonpierre, David Nikkel, Maria Pereira, Jesse Peters, June Power, Kim Sellers, Mike Spivey, Aaron Vandermeer, Adam Walls

**Members Absent:** Cherry Beasley, Polina Chemishanova, Marisa Scott, Jeremy Sellers

**Guests:** M. J. Braun, Mark Canada, Rebecca Bullard-Dillard, Martin Farley, Jane Haladay, Carole Graham, Mary Ann Jacobs, Brooke Kelly, Sharon Kissick, Dandan Liu, Ramin Maysami, Cliff Mensa, Rose Stremlau, Elizabeth Normandy, Carla Rokes, Cindy Saylor, Melissa Schaub, Sara Simmons.

**Order of Business**

**A. Roll Call**

**B. Approval of Minutes:**

Approval of Minutes of the Sept. 4, 2013. **The minutes were approved.**

## C. Adoption of Agenda - The agenda was adopted

### D. Reports from Administrators

#### 1. Chancellor—Dr. Kyle Carter

The Chancellor noted that the shutdown of the U.S. Government has had not impact on the operations of the university. He announced the visit by members of the Board of Governors on February 19, 2014. He also announced that the Governance website had gone live and was located on the Chancellor's webpage on the UNCP website. He briefed the faculty about the possibility and process of charging faculty to use the fitness center on campus. The faculty dining room will soon no longer exist due to the demand for space by students using the dining hall. Faculty are free to use the Chancellor's Dining Room during the lunch hours. The chancellor briefed the Senate on the budget, and announced that his office will meet the October 15th deadline for a budget reduction plan. The University has acquired a house and land close to the university. He envisions a multi-use function for this house, once renovated, for faculty, staff, and students.

#### 2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts

Dr. Kitts discussed the recent dissemination of the Faculty Workload Policy. He stressed that there were no substantive changes in this policy and the University was required to transmit this policy to the UNC General Administration. He also noted that based on rising interest regarding the issue of campus citizenship there will be a forum that he will co-chair with the Senate Chair at 3 p.m. on October 14th. He also announced that he met with Educational, Planning, and Personnel Committee of the Board of Trustees and highlighted faculty accomplishments since May of 2013.

### E. Reports of Committees:

#### 1. Operations Committees

##### a. Executive Committee—Dr. Judy Curtis

Dr. Curtis reviewed her meeting with the Chancellor noting that she will continue to work on the structure and functions of the Senate committees. She anticipates that Faculty Governance will begin work on this issue in October. She announced that she had attended the Educational, Planning, and Personnel Committee of the Board of Trustees' most recent meeting. She concluded by noting that the Promotion and Tenure Review Committee continues their work in evaluating the process and procedures of tenure and promotion.

##### b. Committee on Committees & Elections—Susan Edkins

###### i. **Committee member appointments for confirmation**

General Education Subcommittee

Business/Econ Division—Jim Doyle (to 2014)

Faculty Development and Welfare Subcommittee

NS&M—Tom Dooling (to 2014)

Faculty Evaluation Review Subcommittee

NS&M—Dennis McCracken (to 2015)

Faculty Governance Committee  
Otis Murray (Current/Former Senator)  
Tulla Lightfoot (Unrestricted Member)

**Motion Passed 20-0-0**

ii. **Election results:** Paul Flowers was elected to Faculty Grievance Committee; Jeff Bolles was elected as an alternate to the UNC Faculty Assembly (to 2014)

- c. Faculty Governance Committee—Beverly Justice - **No report.**
- d. Health, Safety, and Environment Committee—**No Report**

2. Standing Committees

- a. Academic Affairs Committee—Dr. Jose D'Arruda

**1. Proposal from Department of Health, Physical Education, and Recreation: Revise Exercise Physiology track of the Exercise and Sport Science degree**

Currently in our Exercise Physiology track of our Exercise & Sport Science degree, we require six 1-hr coaching courses. We would like to now require those six coaching courses OR A 6-HOUR INTERNSHIP (HPER 4990).

Curriculum Approved 12-0-0      Academic Affairs Approved 10-0-0

**Motion Passed 20-0-0**

**2. Proposal to add four courses to QEP**

SOC 3610 Social Research—Writing Enriched  
SPN 3110 Spanish Composition and Review of Grammar—Writing Enriched  
SPN 3200 Literary Analysis and Criticism in Spanish—Writing in the Discipline  
SPN 3700 Advanced Spanish Grammar and Composition—Writing Enriched

Curriculum Approved 12-0-0      Academic Affairs Approved 9-0-1

**Motion Passed 18-0-2**

3. **Recommendation regarding Catalog:** The Faculty Senate recommends that all department chairs and program directors review the list of courses offered by their programs and delete any which are no

longer offered, revise any course descriptions which are in need of updating, and submit proposals for course deletion or course revision to the Curriculum subcommittee. This request is being made in the interest of providing accurate information to students and our accrediting agency as well as saving paper and printing costs.

Curriculum Approved 12-0-0

Academic Affairs Approved 10-0-0

**Motion to revise the wording of the proposal fails 3-16-1**

**Motion Passed 18-1-1**

- b. Faculty and Institutional Affairs Committee—Dr. Tony Curtis
- c. Student Affairs and Campus Life Committee—Adam Walls for Dr. Marisa Scott

### 3. Special Committees

**F. UNC Faculty Assembly Report: See Agenda**

**G. Teacher Education Committee: See Agenda**

**H. Graduate Council: See Agenda**

**I. Other Committees - No other committees**

**J. Unfinished Business - No unfinished Business**

**K. New Business**

1. **Proposal from QEP Committee:** In future, proposals to make existing courses Writing Intensive/QEP courses be considered as minor changes in the curriculum approval process and therefore receive final approval at the level of the Curriculum Subcommittee.

Rationale: Identifying an existing course as a Writing Intensive course is primarily a change in course format and in line with other changes approved at the Curriculum Subcommittee level, such as changes to prerequisites, course descriptions, course titles, course deletions, and addition or substitution of one or two program electives. Any proposal to create a new course and make it Writing Intensive would still require the approval of the Academic Affairs Committee.

Page 124 Faculty Handbook Section II, Chapter 5, Item A

A. The Subcommittee on Curriculum will treat as minor, and send to the Registrar without Academic Affairs Committee and Senate approval, the following types of proposals: course and program modifications involving changes to prerequisites, course descriptions, course titles, **Writing Intensive/QEP designation**, and course deletions; the addition or substitution of one or two electives to a program; and program modifications mandated by changes previously approved by Senate.

**Motion to refer to the Curriculum Subcommittee passed 10-9-1**

2. Campus Citizenship Discussion—Senator Vandermeer

Senator Vandermeer briefed the Senate on some of the historical background of matters related to faculty workload and faculty office hours, and the Chair of the Senate solicited comments from the Senate and then guests in attendance. There was opposition expressed to what seems to be an over-emphasis on campus faculty office hours, and renewed interest in campus citizenship. Some of the particular issues mentioned by the Senators and guests centered on the extent and whether there was evidence that citizenship constituted a problem on campus, whether this recent emphasis on office hours was directed broadly at all faculty when in fact it should be directed at a smaller group of faculty. Other questions centered on how faculty presence would be included in the evaluation of faculty, and whether the evaluation of faculty should more broadly reflect presence on campus. In addition, some senators and guests expressed the position that technology has vastly changed the use of office hours by students to include virtual presence using such software as Skype to hold office hours.

**Motion to extend the meeting until 5:10 p.m. passes 20-0-0**

**Motion to extend the meeting until 5:20 p.m. passes 20-0-0**

**L. Announcements - No Announcements**

**M. Adjournment - Meeting adjourned 5:22 p.m.**

**Respectfully Submitted,**

**Roger Guy, Secretary**