

The University of North Carolina at Pembroke
Faculty Senate Agenda
 Wednesday, September 4, 2013, at 3:30 p.m.
 213 Chavis University Center

Judy Curtis, Chair
 Roger Guy, Secretary

Members of the Senate:

To 2014	To 2015	To 2016
ART Adam Walls	ART June Power	ART Aaron Vandermeer
EDN Jeff Bolles	EDN Marisa Scott	EDN Susan Edkins
LET Scott Hicks	LET Susan Cannata	LET Polina Chemishanova
NSM Jeremy Sellers	NSM Maria Pereira	NSM Dena Evans
SBS Victor Bahhouth	SBS Mike Spivey	SBS Rick Crandall
At-Large Cherry Beasley	At-Large Judy Curtis	At-Large Tony Curtis
At-Large David Nikkel	At-Large Jesse Peters	At-Large Jose D'Arruda
At-Large Jonathan Maisonpierre	At-Large Kim Sellers	At-Large Roger Guy
Chancellor Kyle Carter Provost and Vice Chancellor for Academic Affairs Ken Kitts		

Order of Business

A. Roll Call

B. Approval of Minutes: [Appendix A](#)

Approval of Minutes of the May 1, 2013, meeting

C. Adoption of Agenda

D. Reports from Administrators

1. Chancellor—Dr. Kyle Carter
2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts

E. Reports of Committees:

1. Operations Committees

a. Executive Committee—Dr. Judy Curtis

b. Committee on Committees & Elections—Susan Edkins

i. Committee member replacements and appointments: [Appendix B](#)

c. Faculty Governance Committee

d. Health, Safety, and Environment Committee

2. Standing Committees

a. Academic Affairs Committee—Dr. Jose D'Arruda

b. Faculty and Institutional Affairs Committee—Dr. Tony Curtis

c. Student Affairs and Campus Life Committee—Dr. Marisa Scott

3. Special Committees

F. UNC Faculty Assembly Report

G. Teacher Education Committee: [Appendix C](#)

H. Graduate Council: [Appendix D](#)

I. Other Committees

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment

[Appendix A](#)

**The University of North Carolina at Pembroke
Faculty Senate Minutes**

Wednesday, May 1, 2013, at 3:30 pm
213 Chavis University Center

Susan Cannata, Chair
Roger Guy, Secretary

Members of the Senate:

To 2013	To 2014	To 2015
ART Richard Gay	ART Adam Walls	ART June Power
EDN Betty Brown	EDN Jeff Bolles	EDN Marisa Scott
LET Robert Brown	LET Scott Hicks	LET Susan Cannata
NSM Leon Jernigan	NSM Jeremy Sellers	NSM Maria Pereira
SBS Jack Spillan	SBS Victor Bahhouth	SBS Mike Spivey
At-Large Roger Guy	At-Large Cherry Beasley	At-Large Judy Curtis
At-Large Sherry Edwards	At-Large Jonathan Maisonpierre	At-Large Jesse Peters
At-Large Jamie Litty	At-Large David Nikkel	At-Large Kim Sellers
Chancellor Kyle Carter Provost and Vice Chancellor for Academic Affairs Ken Kitts		

Members Present: Victor Bahhouth, Jeff Bolles, Cherry Beasley, Susan Cannata, Kyle Carter, Judy Curtis, Sherry Edwards, Richard Gay, Roger Guy, Scott Hicks, Kenneth Kitts, Jamie Litty, Jonathan Maisonpierre, David Nikkel, Maria Pereira Jesse Peters, June Power, Marisa Scott, Jeremy Sellers, Kim Sellers, Mike Spivey, Adam Walls

Members Absent: Robert Brown, Leon Jernigan, Jack Spillan

Order of Business

A. Roll Call

B. Approval of Minutes:

The minutes from the April 3, 2013 were approved unanimously

C. Adoption of Agenda

The agenda was adopted with the addition of a list of appointments to committees and subcommittees 19-0-0. Please see Appendix A below.

D. Reports from Administration - The Chancellor and Provost deferred their reports until the general faculty meeting on May 3rd.

1. Chancellor—Dr. Kyle Carter
2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts

E. Reports of Committees:

1. Operations Committees
 - a. Executive Committee—Susan Cannata
 - b. Committee on Committees & Elections—Scott Hicks

Appointments for 2013-14 faculty committees - See agenda

Motion passed 20-0-0

- c. Faculty Governance Committee—Beverly Justice
 - i. Proposal to amend Article VI of the By-Laws re: membership of the Enrollment Management Subcommittee and the General Education Subcommittee

Proposal passed 20-0-0

- d. Health, Safety, and Environment Committee—Ottis Murray - No report.
2. Standing Committees
 - a. Academic Affairs Committee—Jesse Peters
 - i. Program proposals from the Department of Sociology and Criminal Justice
 1. Make CRJ 4230 a required course in the Minor in Terrorism Studies, replacing PLS 4170. Approved by AAC 10-0-0

Proposal passed 20-0-0

 2. Revise Minor in Gender Studies, adding HST 4120 and giving students more flexibility when completing the program. Approved by AAC 10-0-0

Proposal passed 20-0-0
 - ii. Program Proposals from the Department of English and Theatre
 1. Revise Theatre Major to better match standard practices. Approved by AAC 10-0-0

Proposal passed 20-0-0

2. Revise Theatre Minor to divide practicum courses into categories. Approved by AAC 10-0-0

Proposal passed 20-0-0 with the following corrections in green in the “clean” copy on page 44 in the Agenda:

Options for a Minor in Theatre

From: Required courses: THE 1620, 2010, 2500; two courses from THE 2020-2100 as advised (9 hours);

To: Required courses: THE 1620, 2010, 2500; two courses from THE **2220-2080** as advised (9 hours);

iii. Program Proposal from the School of Education

1. Replace Educator Preparation Core with Professional Studies Core. Approved by AAC 10-0-0

Proposal passed 20-0-0

iv. Program Proposals from the Department of Educational Specialties

1. Replace 18-hour Academic Concentrations for B.S. in Special Education with 3 Content Area Options. Approved by AAC 10-0-0
2. Revise program requirements for B.S. in Birth-Kindergarten Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0
3. Revise program requirements for B.S. in Special Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0
4. Revise Professional Concentration in Special Education. Approved by AAC 10-0-0

Proposals 1-4 passed 20-0-0

v. Program Proposal from the Department of Elementary Education

1. Revise program requirements for B.S. in Elementary Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0

Proposal passed 20-0-0

vi. Program Proposal from the Department of Health, Physical Education, and Recreation

1. Revise program requirements for B.S. in Physical Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0

Proposal passed 20-0-0

vii. Program Proposal from the Department of History

1. Revise program requirements for B.A. in History: Social Studies Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0

viii. Program Proposal from the Department of Foreign Languages

1. Revise program requirements for B.A. in Spanish with Teacher Licensure to accommodate new Professional Studies Core. Approved by AAC 10-0-0

ix. Program Proposal from the Department of Music

1. Revise program requirements for B.M. in Music Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0

x. Program Proposal from the Department of Art

1. Revise program requirements for B.A. in Art Education to accommodate new Professional Studies Core. Approved by AAC 10-0-0

Proposals vii - x passed 20-0-0

xi. Program Proposals from the Department of Marketing, Management, and International Business

1. Revise Minor in Marketing. Approved by AAC 10-0-0

Proposal passed 20-0-0

2. Create a Minor in Management. Approved by AAC 10-0-0

Proposal passed 20-0-0

3. Revise International Business track in the B.S. in Business Administration. Approved by AAC 10-0-0

Proposal passed 20-0-0

xii. Program Proposal from the Department of History (GenEd)

1. Add HST 1030, Introduction to African American History, to the General Education Curriculum . Approved by AAC 10-0-0

Proposal passed 20-0-0

- xiii. Proposal to add courses to the QEP. Approved by AAC 10-0-0

Proposal passed 19-1-0

- xiv. Proposal to create a Posthumous Degree Policy. Approved by AAC 10-0-0

Proposal passed 19-1-0

Academic Affairs Report: See agenda

- b. Faculty and Institutional Affairs Committee—Jonathan Maisonpierre
 1. Proposal to amend the Calendar of Events for One-Year Contract Review of Non-Tenure-Track Faculty

Proposal passed 20-0-0

2. Proposal to revise handbook material on the Procedure for Evaluation of Non-Tenure Track Faculty to reflect material in other sections of the handbook.

Proposal passed 20-0-0

3. Recommendation to the Division of Academic Affairs: Increased administrative oversight is needed to ensure that all policies and procedures in the Faculty Handbook (especially those regarding faculty evaluation) be adhered to by all parties involved (e.g. faculty, chairs, and deans).

Proposal passed 20-0-0

- c. Student Affairs and Campus Life—Jamie Litty - No report.
- d. Special Committees - No special committees.

F. UNC Faculty Assembly Report - See Agenda

1. Proposal to endorse three Faculty Assembly Resolutions:
 - a. 2013-06 (budget cuts and mission reevaluations)
 - b. 2013-07 (general education competencies)
 - c. 2013-08 (development and implementation of the Comprehensive Articulation Agreement)

Motion to endorse the three resolutions passed 20-0-0

G. Teacher Education Committee: See Agenda

H. Graduate Council: See agenda

I. Other Committees - All reports are contained in the Agenda

1. Task Force for Teaching Excellence:
2. Honor College Council
3. Institutional Research Board
4. SPARC2
5. Traffic Control Board:
6. Technology Report
7. University Athletics Committee

J. Unfinished Business - No unfinished business.

K. New Business - No new business.

L. Announcements - The General Faculty Meeting will be held at 3:30 p.m. on May 3, 2013.

Meeting adjourned 4:46 p.m.

Respectively Submitted

Roger Guy, Secretary

Appendix A

TO: Members of the Faculty Senate

FROM: Scott Hicks, Chair, Committee on Committees & Elections

DATE: 1 May 2013

SUBJECT: Appointments to Committees and Subcommittees

On behalf of the Committee on Committees & Elections, I request your approval of the following nominations for appointment to the committees and subcommittees of the Faculty Senate:

- To Student Affairs & Campus Life Committee, Erik Tracy of Psychology;
- To Health, Safety, & Environment Committee, Brandon Sanderson of Art (ARTS), Jeff Bolles of Health, Physical Education, & Recreation (EDUC), Walter Lewallen of English & Theatre (LETT), and June Power of Library;
- To Subcommittee on Curriculum, Tulla Lightfoot of Art (ARTS), Marian Wooten of Health, Physical Education, & Recreation (EDUC), Teagan Decker of English & Theatre (LETT), Rachel Smith of Chemistry & Physics (NS&M), and Joanne Hessmiller of Social Work (S&BS);
- To Enrollment Management Subcommittee, Anita Guynn of English & Theatre (LETT);
- To Subcommittee on Academic Support Services, Laura Staal of Educational Specialties (EDUC), Kathryn Allen of English (LETT), and Kelly Charlton of Psychology (S&BS);
- To General Education Subcommittee, Lisa Mitchell of Elementary Education (education and physical education) and Nathan Phillippi of Geology & Geography (natural science and mathematics);
- To Subcommittee on Faculty Development & Welfare, Brandon Sanderson of Art (ARTS), Kim Sellers of Educational Specialties (EDUC), MJ Braun of English & Theatre (LETT), Aprel Ventura of Nursing (NS&M), and Shilpa Regan of Psychology (S&BS);
- To Faculty Evaluation Review Subcommittee, Carla Rokes of Art (ARTS), Carol Higy of School Administration & Counseling (EDUC), Dennis Edgell of Geology & Geography (NS&M), and Sherry Edwards of Social Work (At-Large);
- To Student Publications Board, Jamie Litty of Mass Communication;
- To Committee on Faculty Governance, Betty Brown of Educational Specialties, Stephen Bukowy of Accounting & Information Technology, Kirill Bumin of Political Science, Terence Dollard of Mass Communication, Sherry Edwards of Social Work, Chet Jordan of English & Theatre, Cynthia Miecznikowski of English & Theatre, Jesse Peters of English & Theatre, and June Power of Library; and
- As Faculty Conciliator, Sharon Bell of Accounting & Information Technology, Roger Guy of Sociology & Criminal Justice, and Mary Ann Jacobs of American Indian Studies.

Appendix B

TO: Members of the Faculty Senate

FROM: Susan Edkins, Chair, Committee on Committees & Elections

DATE: September 4, 2013

SUBJECT: Appointments to Committees and Subcommittees

On behalf of the Committee on Committees & Elections, I request your approval of the following nominations for appointment to the committees and subcommittees of the Faculty Senate:

General Education Subcommittee: Dr. Mary Ann Jacobs, HUM

Enrollment Management Subcommittee: Felicia Scott, NS&M

Academic Support Services Subcommittee: Dr. Marian Wooten EDUC, replacing Laura Staal

Student Affairs & Campus Life: Dr. Lydia Gan, S&BS, replacing Nicholas Freeman

Faculty Governance Committee: Beverly Justice, EDUC; and Dr. Marilu Santos, NS&M



Appendix C
Teacher Education Committee Called Meeting
Minutes

April 9, 2013

3:30 p.m., room 1106, Jones Athletic Building

“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: M. Ash, V. Austin, A. Bryant, M. Canada, V. Ford, W. Gash, K. Granger, A. Horton-Lopez, M. Klinikowski, C. Lara, T. Lightfoot, Z. Locklear, K. McClanahan, J. Rivera, M. Scott, D. Scruton, K. Sellers, K. Stanley, J. Warren

Staff: O. Locklear; **Guests:** M. Alewine, D. Bonneau, M. Farley, S. Hunt, S. Kissick, J. Martinez, E. Normandy, A. Rogers, G. Robinson, R. Stout, D. Zeigler

1. **Call to order/Welcome/Introductions:** The meeting was called to order at 3:32 p.m. by Dr. Zoe Locklear, chair. She welcomed Dr. Jaime Martinez, Chair, Subcommittee on Curriculum, other members of the Subcommittee, and other guests. All participants introduced themselves.

2. **Discussion of Teacher Education Program Curriculum proposals:**

TEP Program Proposal Overview (a PowerPoint presentation served as a guide to this portion of the meeting) – Dr. Jose Rivera, Ms. Mary Klinikowski, Dr. Kay McClanahan, Ms. Karen Granger

Dr. Jose Rivera provided an overview of the meeting, explaining the primary purpose of the meeting was to provide transparency to the process as to why and how recent curriculum changes had been proposed to the undergraduate Teacher Education Program. Mary Klinikowski described the Teacher Education Program (TEP) prior to the state-mandated program “revisioning” process and highlighted problems with the current TEP. Dr. Kay McClanahan described a number of policy and accreditation issues that must be addressed through changes with the current TEP. Karen Granger described the process that was used to lead the TEP through the development of the proposed Professional Studies Core, including the extensive work of the EPC Committee and the consideration of changes by the members of the TEC.

3. **Q & A**

Questions were raised regarding other models that were considered, the intensity of the timeline, involvement of faculty outside the membership of the TEC, and concern about the proposed changes to the Science Education Program. There was extensive discussion about the Science Education Program proposal. Discussion was held as to how to proceed with all of the proposals, excluding Science Education. Dr. Tulla Lightfoot spoke to her concern that the Art Education Program will not receive NCATE accreditation if the new courses are not approved. Dr. Lightfoot made a motion that all of the program proposals be presented a second time to the Subcommittee on Curriculum for approval with the exception of the Science Education Program proposal. Dr. Valerie Austin seconded the motion. A substitute motion was made by Dr. Zoe Locklear to

approve the 4 new Professional Studies Core courses and the program proposals from Art, Birth-Kindergarten, Elementary, Music, Physical Education, Social Studies, Spanish, and Special Education be approved for presentation to the Subcommittee on Curriculum. Dr. Lightfoot seconded the motion. Motion approved unanimously by the TEC.

4. Program Proposals:

- a. **Art Education – Dr. Tulla Lightfoot** - approved
- b. **Birth-Kindergarten Education Program – Dr. Betty Brown, Program Coordinator** - approved
- c. **Elementary Education Program – Dr. Karen Stanley, Department Chair** - approved
- d. **Music Education Program – Dr. Jose Rivera, Program Coordinator** - approved
- e. **Physical Education Program – Dr. Denny Scruton, Program Coordinator** - approved
- f. **Science Education Program – Ms. Mary Ash, Program Coordinator** - Proposal withdrawn; will be presented at a later time following additional consideration by the faculty in the Science Education Program.
- g. **Social Studies Education Program – Dr. Jeff Lucas, Program Coordinator** - approved
- h. **Spanish Education Program – Ms. Cecilia Lara, Program Coordinator** - approved
- i. **Special Education Program – Dr. Marisa Scott, Program Coordinator** - approved

5. Q & A – no additional questions

6. Next steps – Dr. Martinez stated that the Subcommittee on Curriculum will hold a called meeting on Thursday, April 11 to reconsider the approved Teacher Education Program proposals from today’s meeting.

7. Adjournment – The meeting was adjourned at 5:23 p.m.

Respectfully submitted,
Courtney Brayboy



**Teacher Education Committee Called Meeting
Minutes
May 21, 2013
4:00 p.m., COMTech Regional Center**

“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: M. Ash, B. Brown, A. Bryant, D. Feikema, V. Ford, K. Granger, R. Hagevik, A. Horton-Lopez, M. Klinikowski, R. Ladd, Z. Locklear, L. Mabe, K. McClanahan, J. Rivera, M. Scott, K. Sellers, S. Simmons, K. Stanley, J. Warren

Staff: O. Locklear, A. Opata, B. Winters

Guest: I. Aiken for B. Gash

1. The meeting was called to order at 4:00 p.m. by Dr. Zoe Locklear, Chair.
2. **Approval of Minutes:**
 - a. The minutes of the March 6, 2013 TEC Meeting Minutes were approved with the following changes: TEC members present also included S. Billingsley, L. Mabe, and V. Newkirk.
 - b. The minutes of the March 25, 2013 Called TEC Meeting Minutes were approved with the following changes: spelling of D. Scruton’s name corrected (p. 1) and 2007-08 reference (p. 6).
3. **Revised Special Education Program Concentration** – Dr. Marisa Scott presented the revised concentration.
4. **Belize Student Teaching Project** – Dr. Karen Stanley described the recent trip she and Kelly Ficklin took during the week of May 13, along with staff from the International Studies Office, to explore student teaching abroad. There is the possibility that this project will begin with students enrolled in the Elementary Education Program during fall 2014.
5. **Report from Dean/Director of Teacher Education** – Dr. Zoe Locklear presented information about the following items:
 - a. The current TEC and SBE Policies regarding Licensure Renewal Requirements for methods faculty were reviewed and explained. A copy of the SBE policy was provided (TCP-A-005). A follow-up memo to respective faculty whose license is set to expire on June 30, 2013 will soon be sent from the Licensure Office. A copy of this memo will be provided to all TEC members. Dr. Locklear requested that the Policy Committee review this information at its first meeting in August.

- b. Descriptions of the AACTE Professional Education Data System (PEDS) and AACTE/NCATE Annual Report/Part C (unit operations) were provided so that TEC members would understand the contents of these reports.
 - c. An explanation of the Title II Report Card Annual Goals: (1) increase teachers in shortage areas – mathematics, science, special education, instruction of limited English proficient students; (2) preparation of general and special education teachers; (3) effective use of technology for data and instruction was provided. Dr. Locklear will meet with the respective program coordinators in August to set goals for the 2013-14 academic year.
 - d. The current IHE Performance Report included on change to the narrative section: Item G - Brief description of unit/institutional efforts to promote SBE priorities (per SB 724 and HB23). This change was not included in the IHE survey template provided to all program coordinators and directors because it was recently added by DPI. With input from others as needed, Dr. Locklear will write this response.
6. The meeting was adjourned at 4:35 p.m.

Respectively submitted,
Courtney Brayboy

Appendix D

Office for Graduate Studies

The first Graduate Council meeting of the 2013-2014 academic year will be held on Monday, September 16, 2013, 3:00-5:00 p.m. in the UC Annex, Room 203. Guests are welcome to attend. This report will provide a brief update of Graduate Studies recent events. Please contact us for additional information or visit our website: www.uncp.edu/grad.

New Dean: Dr. Rebecca Bullard-Dillard has been named Dean of Graduate Studies and Research. Dr. Dillard comes to us from Clafin University (S.C.) where she most recently served as Associate Vice President for Academic Affairs. She holds a BS in Biochemistry from NC State and Ph.D. in Chemistry (Biochemistry emphasis) from the University of South Carolina.

Record Admissions/Enrollment: Approximately three hundred and twenty-two (322) individuals were granted first-time admission and readmission for the fall 2013 semester (a 15% increase from fall 2012). As of census date (August 27), the total number of graduate students registered for fall 2013 was seven hundred ninety three (793) students. This represents a 3.66 %+ gain over last fall and **an overall record number of new and current graduate students.**

New Master of Science in Nursing program: The School of Graduate Studies is proud to announce that 21 students are currently enrolled as the charter class for the MSN program.

Faculty Leadership: We have several changes in program directors (PDs) this fall: Dr. Sherry Edwards returns as PD for Social Work, Mr. Nick Arena is serving as the PD for the MBA program and Dr. Barbara Synowicz is current serving as interim PD for the new MSN program.

New Graduate Student Orientation: One hundred three (103) graduate students attended the New Graduate Student Orientation held on August 10.

Recruitment Remains a Priority: Recruiting new graduate students remains a high priority of the Graduate School and we welcome faculty suggestions or ideas for graduate recruitment.

Office for Sponsored Research and Programs

Submissions: Since April 30, 2013, 22 new and continuation proposals were submitted to sponsors including the U.S. Department of Education, the National Institutes of Health, National Science Foundation, the NC Space Grant Consortium, and USDA. The total amount requested for the proposed research projects and programs was \$1,785,997.

Grant Awards: Since April 30, 2013, 15 grant awards (new and continuation) were made to UNCP totaling \$924,512. New funding included \$110,000 from Z. Smith Reynolds for a Partnership for the Retention of Education Professionals (PREP) grant, \$18,896 from NC DHHS for a sexual assault prevention grant, \$8,910 from NC Ready for Success for a Supporting Alignment for Student Success mini-grant, and \$5,000 from the Charles Koch Foundation for a speakers series on freedom and capitalism. Continuation funding included \$266,547 from the Lumber River Workforce Development/DOL for the Youth Start program, \$282,096 from the US Department of Education for the First American Teachers Education (FATE) program, \$78,880 from HRSA for the Healthy Start CORPS grant, and \$41,483 from UNC-G/NSF for the Herpetology Education in Rural Places and Spaces

Respectfully submitted by:

Rebecca Bullard-Dillard, Ph.D.
Dean, School for Graduate Studies and Research