

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, November 7, 2012, at 3:30 pm  
 213 Chavis University Center

Susan Cannata, Chair  
 Roger Guy, Secretary

Members of the Senate:

To 2013	To 2014	To 2015
ART Richard Gay	ART Adam Walls	ART June Power
EDN Betty Brown	EDN Jeff Bolles	EDN Marisa Scott
LET Robert Brown	LET Scott Hicks	LET Susan Cannata
NSM Leon Jernigan	NSM Jeremy Sellers	NSM Maria Pereira
SBS Jack Spillan	SBS Victor Bahhouth	SBS Mike Spivey
At-Large Roger Guy	At-Large Cherry Beasley	At-Large Judy Curtis
At-Large Sherry Edwards	At-Large Jonathan Maisonpierre	At-Large Jesse Peters
At-Large Jamie Litty	At-Large David Nikkel	At-Large Kim Sellers
<b>Chancellor</b> Kyle Carter <b>Provost and Vice Chancellor for Academic Affairs</b> Ken Kitts		

**Present:** Richard Gay, Adam Walls, Marisa Scott, Robert Brown, Scott Hicks, Susan Cannata, Leon Jernigan, Jeremy Sellers, Maria Pereira, Cherry Beasley, Mike Spivey, Judy Curtis, Sherry Edwards, Jonathan Maisonpierre, Jesse Peters, Jamie Litty, David Nikkel, Kim Sellers, Ken Kitts, Kyle Carter, Jack Spillan, Victor Bahhouth

**Absent:** June Power, Roger Guy, Jeff Bolles, Betty Brown

**Order of Business**

**A. Roll Call** The meeting was called to order at 3:31 p.m.

**B. Approval of Minutes**

The minutes of the October 3, 2012, meeting were approved after Leon Jernigan's absence was corrected to present.

**C. Adoption of Agenda**

The agenda was approved after Chair Cannata (1) amended it to fix the prefix of an international marketing course to say "MKT" in the list of writing-intensive courses to be approved by the Senate for the Quality Enhancement Plan, and (2) moved the Faculty Assembly Report earlier in the agenda to accommodate Dr. Simmons's teaching schedule.

## **D. Reports from Administration**

1. **Chancellor**—Dr. Kyle Carter noted that November is Native American Heritage Month and said all UNCP programming/events related to this observance will be listed on the university webpage in one place.

Dr. Carter said he is confident that UNCP followed the law regarding in-state status for the tuition purposes of a veteran who recently started an online petition and that the applicant received all of her appeals; Fayetteville State University then admitted her as an in-state student.

Dr. Carter noted that on the agenda of the UNCP Board of Trustees meeting next week is the university's request for an increase in tuition that was announced last year and approved in principle by the General Administration, and an increase of \$88 in fees.

Dr. Carter said he continues to discuss shared governance with the Senate executive committee and he has shared with them a partial list of committees that are operating at the university. There is overlap in purview of some committees on campus and to consolidate those for the sake of efficiency should not diminish shared governance.

Dr. Carter said the results of the recent state elections has the potential to affect higher education in North Carolina dramatically, including continued scrutiny by lawmakers. Governor-elect McCrory is prioritizing technical and vocational education as well as efficiency in higher education. The governor appoints two people to our own Board of Trustees; one of those positions is now vacant and one is up for renewal. Dr. Jesse Peters asked how the Board of Governors is appointed. Dr. Carter said there are about 16 of those whose terms are running out and those appointments will be made by the state legislature.

2. **Provost and Vice Chancellor for Academic Affairs**—Dr. Ken Kitts mentioned that there is a task force up and running to study the full report of UNCP's results in the COACHE survey of faculty satisfaction and the clarity of the tenure process. That committee has four members of the teaching faculty, including the chair of the Senate's Faculty Development & Welfare committee. Dr. Kitts said the task force that's reviewing the UNCP promotion and tenure process held its second meeting last week.

Dr. Kitts explained that the Budget Advisory Committee met on October 25 and received a recommendation from a BAC subcommittee on guidelines for making salary adjustments (if there's any money available), because the prohibition on making adjustments has been lifted. The recommendation out of the tuition and fees committee this year was that the tuition increase be used to address salary issues for EPA personnel, and the chancellor accepted that recommendation.

Dr. Kitts reminded the Senate that Tom Jackson of DoIT conducted a survey about the use of the campus listserves. Results came from 152 respondents (including 78 faculty and 19 administrators). Fifty-eight percent of respondents favored the restricted-access model that was described in the survey; 34% favored retaining the current model; 8% no opinion.

Dr. Kitts said UNCP has been asked to consider posthumous degrees for students who died before completion of a program. We have no institutional policy on such. Dr. Kitts

thinks the issue is appropriate for the Senate to consider and noted that Office of Academic Affairs has asked that there be no further movement on any outstanding requests for such degrees until Senate considers a policy.

**E. UNC Faculty Assembly Report** (Report appended to agenda)

**F. Reports of Committees:**

1. Operations Committees

- a. Executive Committee—Dr. Cannata reported that Jamie Litty is the chair *pro tem* of the Senate and today is serving as secretary in Roger Guy's absence.

Dr. Cannata reiterated that the university's Budget Advisory Committee met and made the recommendations that the provost mentioned earlier. She reiterated that the promotion and tenure review task force is looking at the whole model, including the manner in which committees are chosen, etc., and added that there will be a public forum about it next semester; the committee and its membership can be seen on the Faculty Senate webpage, so constituents needn't wait for the forum; they can contact committee members directly for input.

The Senate's Executive Committee met on November 5 with the Chancellor and Provost about the topic of shared governance and agreed there should be a written document defining shared governance. Senate committees should be reexamined: their memberships, their charges, their hierarchies. Perhaps reconsider the whole senate committee structure to make sure it suits needs. Executive committee will talk about that at its next meeting.

The December general faculty meeting is Friday, December 7, at 3:30 in Moore Hall.

The UNC-system Faculty Assembly has asked senates in the system to disseminate information about the strategic planning process underway at General Administration. There is a subcommittee of the strategic planning council serving as the working group that will actually draft the strategic plan. The Faculty Assembly Chair is on the larger council but is not on the subcommittee, though she attends that committee's meetings. A separate Faculty Advisory Council was created by President Ross in response to many faculty governments in the UNC system, including ours, having passed resolutions about their lack of participation. This Council has decided to give that working group feedback on four major issues: General Education across the UNC system; academic quality; system mission and how it relates to the missions of all the individual campuses; faculty research and its impact on teaching/service and research's relation to universities' missions, student learning and communities. Dr. Cannata said she will continue to update the Senate whenever possible and will pass on documents when she has them. She noted there are some individual faculty members on campus who are actively addressing the issue of the strategic planning process and they scheduled a forum here this week and about a dozen people attended.

Dr. Cannata noted that Chancellor Carter and Provost Kitts are members of the Faculty Senate and will sit at the table with the rest of the Senate during Senate meetings.

- b. Committee on Committees & Elections—Dr. Hicks explained some balloting glitches with the software and some individuals aren't even receiving ballots because of faulty data as to who is a fulltime faculty member or not. The committee is considering different software than Qualtrix. He re-ran a recent Senate race (Letters division).
- c. Faculty Governance Committee— No report
- d. Health, Safety, and Environment Committee— No report

## 2. Standing Committees

### a. Academic Affairs Committee—Jesse Peters

#### i. Proposal from the Department of Educational Specialties

Program Proposal: Replace RDG 5830 I, II, and III with the separate courses in major requirements. Note: RDG 5830 was created in April 2012; RDG 5230, 5430, and 5630 were deleted at the same time. The department is seeking to undo that change.

**Proposal passed 20-0-0**

#### ii. Add new courses to QEP

19 new Writing Intensive courses to be listed for Fall 2013. (Approved by AAC 11-0-0)

There was discussion explaining that ART 4330 should say “WD.” Dr. Peters confirmed, by looking at original applications, that “WE” seems like a typographical error made after the Art Department’s submission and got carried through to the end. Members of the QEP committee present in the room agreed, and the Senate agreed to approve the course as “WD.”

There was discussion initiated by Dr. Jeremy Sellers that BIO 3510 should be a “WD” although it went through the whole process as a “WE,” including the original application. A motion was made to remove the course from this round of QEP approvals, seconded, and approved unanimously.

**Proposal passed 16-2-0**

### Academic Affairs Report (appended to agenda)

In addition to the attached report of curriculum actions taken by the committee without needing Senate approval, Dr. Peters reminded the Senate that Faculty Governance Committee is discussing membership on some subcommittees of Academic Affairs in light of job changes in the university administration.

Additionally, attendance of student members on our subcommittees is a problem. He is making outreach to the Student Government Association to try to get them to attend. Dr. Peters said that Chair Cannata met with SGA President Robert Nunnery on this topic.

Dr. Peters reported for the Academic Support Services subcommittee that the search for library dean is ongoing. Center for Academic Excellence mentoring program is working from a list of 264 students on probation; 159 of them are going through this mentoring program. There are 254 active HawkAlerts, and two people have been hired there to help serve our students. Resident advisers in the dorms can also be enlisted to try to contact these students. SAGE is operational, a system that allows you to do HawkAlerts thru Braveweb. There will be some training sessions if you need. Tutoring is serving hundreds of students. Majority are biology, nursing, and chemistry majors.

Dr. Peters reported that the Enrollment Management Subcommittee discussed the roster verification process that was begun this semester and whether the pilot was effective and future plans for it. There was an open forum on this topic this week. And there's a committee headed by Dr. Melissa Schaub on which Dr. James Robinson serves. Faculty can contact Dr. Schaub with feedback. The plan for the spring semester is that students who have never attended class will be dropped automatically and waitlisted students will be added automatically.

**General Education:** Joanna Hersey reported that she attended the General Education summit in September. If President Ross's strategic planning advisory council wants to standardize General Education in the UNC system, participants at the summit said, then individual institutions should be able to develop their own courses that suit their mission, such as diversity. The outcome of the summit participation is merely recommendations to the strategic planning process.

b. Faculty and Institutional Affairs Committee—Jonathan Maisonpierre

The committee met with university attorney Josh Malcom and Human Resources Director Debbie Burgess about the policy on criminal background checks for hires that is being revised. They said they will give FIAC a draft in early November, FIAC has not yet received it.

The Faculty Evaluation Review Subcommittee is looking to clean up discrepancies in descriptions and language about "service" in the Faculty Handbook.

Faculty Development & Welfare is revising criteria for James Hubbard Faculty Leave Fund that doesn't have enough money to serve its original purpose.

c. Student Affairs and Campus Life— No action items. But Dr. Litty said that student members are attending all the meetings.

d. Special Committees

**G. Teacher Education Committee (report appended in agenda)**

**H. Graduate Council.** Dr. Peters asked why there is no report from this body, as it has been at least three Senate meetings without a report. Chair Cannata said she gets no response to requests. She noted that the report in the September minutes was a graduate school report, which is not the same thing.

**I. Other Committees –none**

**J. Unfinished Business—none**

**K. New Business – none**

**L. Announcements—none**

**Meeting was adjourned at 4:51 p.m.**