

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, Dec. 3, 2014  
 213 Chavis University Center

Scott Hicks, Chair  
 Roger Guy, Secretary

Members of the Senate:

| <b>To 2015</b>  | <b>To 2016</b>                 | <b>To 2017</b>                   |
|---|--------------------------------|----------------------------------|
| <b>ART</b> June Power   | <b>ART</b> Aaron Vandermeer    | <b>ART</b> Jonathan Maisonpierre |
| <b>EDN</b> Marisa Scott   | <b>EDN</b> Susan Edkins        | <b>EDN</b> Joe Sciulli           |
| <b>LET</b> Susan Cannata  | <b>LET</b> Polina Chemishanova | <b>LET</b> Cynthia Miecznikowski |
| <b>NSM</b> Maria Pereira  | <b>NSM</b> Dena Evans          | <b>NSM</b> Tom Dooling           |
| <b>SBS</b> Mike Spivey  | <b>SBS</b> Rick Crandall       | <b>SBS</b> Brooke Kelly          |
| <b>At-Large</b> Judy Curtis                                       | <b>At-Large</b> Tony Curtis    | <b>At-Large</b> Scott Hicks      |
| <b>At-Large</b> Jesse Peters                                      | <b>At-Large</b> Jose D'Arruda  | <b>At-Large</b> David Nikkel     |
| <b>At-Large</b> Kim Sellers                                       | <b>At-Large</b> Roger Guy      | <b>At-Large</b> Sara Simmons     |
| <b>Chancellor</b> Kyle Carter                                     |                                |                                  |
| <b>Provost and Vice Chancellor for Academic Affairs</b> Ken Kitts |                                |                                  |

**Members Present:** Susan Cannata, Kyle Carter, Judy Curtis, Tony Curtis, Jose D'Arruda, Tom Dooling, Susan Edkins, Roger Guy, Scott Hicks, Brooke Kelly, Kenneth Kitts, Jonathan Maisonpierre, Cynthia Miecznikowski, David Nikkel, Maria Pereira, Jesse Peters, Joe Sciulli, Marisa Scott, Kim Sellers, Sara Simmons, Mike Spivey, Aaron Vandermeer

**Members Absent:** Polina Chemishanova, Rick Crandall, Dena Evans, June Power

**Guests:** Scott Billingsley, Stephen Bukowy, Carole Graham, James Doyle, Deborah Hanmer, Beverly Justice, Sharon Kissick, Tula Lightfoot, Mark Milewicz, Wendy Miller, Elizabeth Normandy, Melissa Schaub, Jack Spillan, David Young

**Order of Business**

- A. Roll Call**
- B. Approval of Minutes** The Minutes were approved.
- C. Adoption of Agenda** The Agenda was adopted.
- D. Reports from Administration**

- 1. Chancellor—Kyle Carter

The Chancellor began with several announcements about campus holiday events, and encouraged the Senate and community to attend these events. Dr. Carter

continued by mentioning that UNCP will be part of a pilot program to reduce tuition of border counties within a 50-mile radius of the university. The Chancellor reported that he is actively preparing the university for the process of transition with his retirement, and the departure of Provost Kitts and Dean of the College of Arts and Sciences, Dr. Mark Canada. The Chancellor assured the Senate that there would be a smooth transition, stated that he was committed to placing the Senate and the Board of Trustees in an optimal position for the future. He also stated that he is considering an external interim Provost following the departure of Dr. Kitts. He also urged the Senate to participate in the upcoming public forums for the chancellor search.

2. Provost and Vice Chancellor for Academic Affairs—Ken Kitts

Dr. Kitts announced pending name changes for two university units. The Native American Resource Center to Museum of the Southeast American Indian, and the Regional Center to Office of Regional Initiatives. The Provost stated that the departure of Dr. Mark Canada for a Vice Chancellor of Academic Affairs at IU Kokomo will leave vacancy in largest academic unit at UNCP. Dr. Canada is expected to be here until March of 2015. The Provost also announced that that recent student appeals in cases of academic dishonesty have revealed disconnect with requirements of UNC Code. Dr. Kitts is monitoring the Spring 2015 enrollment closely, both for immediate budget impact. His goal is to have fall-to-spring shrinkage rate of 7% or less. He reported that the Board of Trustees had approved raising the tuition and fees, and the proposal was waiting on approval by the Board of Governors.

**E. Reports of Committees**

1. Operations Committees

a. Executive Committee—Scott Hicks

Dr. Hicks announced that Provost Kitts accepted the offer of the presidency at the University of Northern Alabama; Chancellor Carter has announced his retirement, after more than 40 years in higher education, to begin July 1; and Dean Canada has accepted the offer of vice chancellor for academic affairs at Indiana University, Kokomo. He thanked them for their service, and wished them the best as they begin the next chapters in their lives.

Dr. Hicks represented the Senate at the November meetings of the UNC Faculty Assembly and Board of Trustees Educational Planning & Personnel Committee. He referred the senators to Mario Papparozzi's report on the meeting of the UNC Faculty Assembly. He added that system administrators are working to create system-wide standardized assessments of critical thinking and writing, and encouraged the Senate to take part in upcoming webinars and workshops related to the development of assessment instruments in these areas. System administrators seek faculty support and assistance in developing competency-based degree programs, expanding online, strategizing international experiences for students, and determining credit for prior learning.

At the EPP Committee meeting, Trustee Pearson was interested in learning more about expanding online teaching and learning.

The Senate's Committee on Faculty Governance and Faculty Evaluation Review Subcommittee join Provost Kitts and the Office of Academic Affairs in hosting an open meeting on the revised tenure and promotion policy and encourage the attendance of all faculty. The meeting will be held Jan. 27 from 3:30 to 5 p.m. in this room.

Dr. Hicks stated that he, The Provost, the Office of Academic Affairs, and the Executive Committee remain committed to developing an academic strategic plan.

Finally, he accepted the Academic Affairs Committee's request to pursue the adoption of an electronic management system for the curriculum development and revision process and academic catalog. He will work with Provost Kitts, Associate Vice Chancellor Schaub, and others to ascertain potential options. He thanked Dr. D'Arruda and Dr. Martinez for their work in exploring this issue.

1. The Faculty Senate requests that the Board of Trustees name the Chair of the General Faculty to the Chancellor Search Committee (Appendix B in the agenda).  
**Motion approved 19-0-0**
  2. The Faculty Senate requests the Chancellor Search Committee to make public the finalists for the position of Chancellor and to partner with the Faculty Senate in engaging the General Faculty in meeting and assessing the finalists (Appendix C in the agenda)  
**Motion approved 19-0-0**
  3. The Faculty Senate recommends that University administrators fully update the rosters and chairs and include all minutes and agendas of all University committees on University Governance websites (Appendix D in the agenda)  
**Motion approved 18-1-0**
- b. Committee on Committees & Elections—Susan Cannata  
Dr. Cannata announced the Senate election results for 2015-18 June Power (ART), Jesse Peters (LETT), Carol Higy (EDN), Marie Lou Santos (NSM), Xin Yin Shi (SB&S), and Beverly Justice, David Young, Cliff Mensah (At Large)
  - c. Faculty Governance Committee—Beverly Justice
2. Standing Committees

- a. Academic Affairs Committee—Jose D’Arruda
  - 1. The Speech Test shall be removed as a requirement from the General Education program, and as a graduation requirement effective immediately. (Appendix E in the agenda)  
**Motion approved 19-0-0**
  - 2. The policy on midterm grades shall be revised such that faculty shall submit midterm grades by the close of business on the Monday after Fall Break in the fall semester and by the close of business the Monday of Spring Break in the spring semester (Appendix F in the agenda)  
**Motion approved 19-0-0**

Motion: That the Academic Affairs Committee consider tethering the withdraw deadline to the week of advising  
**Motion approved 11-6-2**

b. Faculty & Institutional Affairs Committee—Sara Simmons  
Dr. Simmons reported that FIAC is working on a campus smoking policy. The Faculty Evaluation and Review Subcommittee is continuing to work on the revisions of the promotion and tenure policy.

c. Student Affairs & Campus Life Committee—Brooke Kelly  
Dr. Kelly reported that SACL is working on the interim suspension policy.

3. Special Committees – No Special Committees

- F. UNC Faculty Assembly Report** (Appendix G in the agenda)
- G. Teacher Education Committee** (Appendix H in the agenda)
- H. Graduate Council** (Appendix I in the agenda)
- I. Other Committees** (Appendix J in the agenda)
  - 1. Academic & Financial Aid Appeals Committee
  - 2. Advising & Retention Council
  - 3. Athletic Grant-in-Aid Review Committee
  - 4. Athletics Hall of Fame Committee
  - 5. Bookstore Advisory Committee
  - 6. Campus Appeal Board
  - 7. Campus Judicial Board
  - 8. Campus Health & Safety Committee
  - 9. CARE Team
  - 10. Commencement Speaker Committee
  - 11. Committee on Substance Abuse Prevention
  - 12. Data Standards Committee

13. Emergency Operations Committee
  14. Equal Employment Opportunity Committee
  15. Faculty Grievance Committee
  16. Faculty Research Advisory Board
  17. HEALTH (Workplace Wellness) Committee
  18. Holiday Gala Committee
  19. Homecoming Committee
  20. Honorary Degree Committee
  21. Institutional Animal Care & Use Committee
  22. Institutional Review Board
  23. Integrated Marketing Committee
  24. Intellectual Property Committee
  25. Pembroke Day Committee
  26. QEP Committee
  27. Residency Appeal Committee
  28. Sexual Misconduct Advocacy & Resource Team
  29. Space Use & Property Acquisition Committee
  30. SPA Grievance Committee
  31. Strategic Enrollment Planning Council
  32. Student-Athlete Transfer Committee
  33. Student Grievance Panel
  34. Student Services Committee
  35. Sustainability Council
  36. Task Force on Teaching Excellence
  37. Textbook Committee
  38. Traffic Appeal Board
  39. Tuition & Fee Review Committee
  40. Tuition Surcharge & Refund Appeal Committee
  41. University Athletics Committee
  42. University Calendar Committee
  43. University Honors Council
  44. University Oversight Committee
- J. Unfinished Business** - No unfinished business
- K. New Business** - No new business
- L. Announcements** - No announcements
- M. Adjournment**

**Motion to adjourn passed 18-0-0**

**Meeting adjourned 4:57 p.m.**

Respectfully Submitted

Roger Guy, Secretary