

The University of North Carolina at Pembroke
Minutes of Meeting of the General Faculty
Friday, May 3, 2013
3:30 p.m. Moore Hall Auditorium

Dr. Susan Cannata, Chair
Dr. Roger Guy, Secretary

Agenda

A. Approval of minutes of the December 7, 2012 General Faculty Meeting

The minutes were approved.

B. Adoption of Agenda

The Agenda was adopted.

C. Reports:

1. Faculty Senate Chair- Dr. Susan Cannata

2. Chancellor - Dr. Kyle Carter

Dr. Carter thanked the faculty for their work during the year. He noted that the graduating class was largest in the history of UNCP. He pointed out that the average grade point average for students had risen. He urged the campus community to be proactive in monitoring the legislative process, and budgetary challenges that it posed for the coming fiscal year.

3. Provost / VCAA - Dr. Kenneth Kitts

Dr. Kitts announced that the new dean of Graduate Studies and Research was Dr. Rebecca Bullard-Dillard. He announced names of the faculty that received promotion and tenure effective academic year 13-14. He also noted that the Awards Banquet would now be the venue for giving state service awards. Following this Provost Kitts reviewed the some notable accomplishments of the academic year

- The opening of the Health Sciences Building that was the largest capital investment in the history of UNCP.
- The fully staffed and integrated Student Academic Success, and Retention center.
- The progress creating a Southeast Indian Studies Program.
- BOG approval of the Master of Science in Nursing program.

4. UNC Faculty Assembly – Dr. Betty Brown

Dr. Brown mentioned some of the pertinent activities in the Faculty assembly. In the January meeting, the Faculty Assembly focused on our response to the Strategic Plan. In the February meeting the Faculty Development and Welfare Committee considered information about non-tenure track faculty issues. The Faculty Assembly had representation at the Legislative Day in April 3, and continued their discussions of the progress made during legislative visits. The Faculty Assembly passed seven resolutions since January dealing with the response to the Strategic Plan, responsibility for assessment, concerns with e- learning, academic freedom and due

process, budget cuts and mission reevaluations, general education competencies, the comprehensive articulation agreement, and opposition to the legislation allowing concealed handguns on campuses.

D. Unfinished Business - No unfinished business.

E. New Business - No New Business

F. Announcements - No announcements.

G. Adjournment - 4:04 p.m.

Respectively Submitted

Roger Guy, Secretary.

Appendix A

The University of North Carolina at Pembroke
Minutes of Meeting of the General Faculty
Friday, December 7, 2012
3:30 p.m. Moore Hall Auditorium

Dr. Susan Cannata, Chair
Dr. Roger Guy, Secretary

Agenda

- A. Approval of minutes of the August 23, 2012 General Faculty Meeting
The minutes were approved by acclamation.
- B. Adoption of Agenda – The agenda was adopted by acclamation.
- C. Reports:

5. Faculty Senate Chair- Dr. Susan Cannata

This semester the senate approved the following proposals:

- A number of curriculum proposals including the creation of a biology minor, modification of the African American Studies minor, and the Reading Education Program
- A number of courses with WE/WID designations
- Amendment to the Course Repeat and Grade Replacement, which decreases the number of grade replacements from 15 credit hours to 12 for entering freshman
- The approval of the 2013-2018 Strategic Plan
- In October, a resolution asking President Ross to include more faculty and administration from smaller, HMI campuses. A number of UNC Senates passed similar resolutions, all asking for more faculty representation on the UNC Strategic Directions Committee. In response, a Faculty Advisory Council was created, and this council submitted a document to members of GA making suggestions about strategic planning in the areas of 1) general education programs, 2) faculty research, 3) UNC system and campus mission statements, and 4) maintaining and assessing academic quality, areas that have been identified by the UNC Strategic Planning Committee as part of their Strategic Plan.

The following have been elected as Senators for a three-year term beginning in August 2013:

- LETT: Polina Chemishanova
- ARTS: Aaron Vandeermeer
- SBS: Rick Crandall
- EDUC: Susan Edkins
- NSM: Dena Evans
- At-large elections are in process

At Wednesday's Senate meeting, there was a vibrant discussion of the Roster Verification Process and Policy. Senators conveyed concerns about the current process; the Provost has said he will take these concerns into consideration as administration examines this process that will be in effect this Spring.

Additionally, Senate Executive, Standing and Subcommittees are working on the following issues:

- Reviewing the Criminal Background Check policies and procedures
- Possible electronic databases for faculty credentials
- Reconsideration of the make up and charge of Senate Committees

The PTRC has been reviewing the Promotion and Tenure policies and procedures and plans to have open forums in the spring to solicit faculty input.

She reminded faculty 1) to keep abreast of the activities of the Senate and its committees by reading the minutes and agendas posted on the Senate webpage and 2) to pay attention as well to system-wide events, particularly the UNC Strategic Directions Committee; they are scheduled to present a Strategic Plan in February 2013.

6. Chancellor - Dr. Kyle Carter

Dr. Carter thanked the faculty for their work this semester. He asked the faculty to monitor developments unfolding regarding changes to the *UNC Policy manual* (Sections 400.1.5 and 400.3.4) most of which will have little effect on UNCP because we currently engage in the practices. He also urged faculty to take active interest in the work of the BOG's Strategic Advisory Committee currently working on establishing "attainment goals" for the UNC system some of which could significantly affect UNCP. Chancellor Carter advised the Senate that budgetary decisions would be tied to UNCP's strategic plan beginning in the spring. He added that the Budgetary Advisory Committee would be involved in this process. In addition, the Chancellor stated that university would place greater emphasis on recruiting and retaining transfer students. The Chancellor closed his remarks with a reminder of impending reappointments of the Board of Trustees. In all there are six members that are eligible for reappointment.

7. Provost / VCAA - Dr. Kenneth Kitts

Dr. Kitts began his comments by discussing the efforts underway to stem the decline in enrollment began in 2001. He was optimistic at preliminary data regarding the enrollment for the spring. He noted that strenuous efforts were being made to contact current students who had not registered for the spring. In addition, the Provost announced a concerted effort to recruit and retain military-affiliated students. The fact that this is a priority is evidenced by the creation of the position, Coordinator of Military and Veteran Services, and the appointment of Mike Clawson as the first to occupy this position. Clawson, a retired Army colonel, has already started in the position.

The Provost also announced that 60% of the tuition increase will be used for equity raises for faculty salaries in an effort to close salary gaps with the goal of raising faculty salaries to 85% of the market rate.

8. UNC Faculty Assembly Report attached to agenda.

D. Unfinished Business – There was no unfinished business.

E. New Business - There was no new business.

F. Announcements – There were no announcements.

G. Adjournment – The meeting was adjourned at 4:12 p.m.

Respectively Submitted,

Roger Guy, Secretary

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Appendix B

Faculty Assembly Report

Faculty Assembly Meeting Notes (April 19, 2013):

1. President Ross' comments:

- There is no new information on the budget. The legislature seems to be waiting on revenue numbers before finalizing its budget proposal.
- Tax reform is likely to move forward. Tax reform is supposed to be revenue neutral. President Ross is worried that if tax reforms are not revenue neutral, then there might be a negative impact on the UNC budget.
- Strategic planning is moving forward. Working groups have been established, and there will be additional working groups as the process moves forward.
- Financial aid allocations have been reduced in the past few years. This has limited access to higher education. President Ross is concerned, and he is concerned that raising tuition will limit access even further. Therefore, he wants to keep tuition as low as possible. President Ross will continue to advocate for increased funding for financial aid.
- President Ross does not support significantly raising tuition for out of state students. He feels that this will diminish UNC's competitiveness and diminish the ability to attract excellent students - especially in graduate programs. In the final analysis, he feels that this is not in the state's best interests.
- President Ross feels that the recent UNC Legislative Day efforts were very useful.
- The university should not be partisan. Building relationships and sharing our positive story with all legislators is important. Legislators need facts and they also need to hear our anecdotal stories that support the facts.
- We need to build ongoing positive relationships with media outlets.
- If the UNC system budget is substantially cut, there will be an impact on academics - system wide.

2. Background related to the CAA Review (excerpted from the ppt shown at the April 8 ad 10, 2013 CAA disciplinary Panel Meeting; full presentation available at http://www.northcarolina.edu/fa_meetings/index.php?pg=vb&node_id=s14790)

CAA Revision Policy Goals

Editing of Version 1

- The Associate in Arts (AA) and Associate in Science (AS) degree programs of study will comprise 60 semester hours of credit that are transferable to any UNC institution.
- The AA and AS degree programs of study will be restructured to include two components:
 - *General education transfer core courses* comprising a minimum of 30 semester hours of credit, and
 - *Pre-major courses* comprising 30 semester hours of credit that prepare students for successful transfer into selected majors at UNC institutions.
- All general education transfer core courses will be accepted by UNC institutions as equivalency course credit toward the campus' general education course requirements.
- A student who completes the general education transfer core will satisfy UNC's minimum admission requirements (MAR) and minimum course requirements (MCR).
- A student who completes the AA/AS degree prior to transfer to a UNC institution will receive 60 semester hours of transfer credit toward a bachelor's degree.
- A student who completes the AA/AS degree prior to transfer to a UNC institution will have fulfilled the UNC institution's lower-division general education requirements. (Due to degree requirements in some majors, additional courses at the UNC institution may be required beyond the general education core and pre-major courses taken at the community college.)

- Students who complete the AA/AS degree with a grade of “C” or better in all general education transfer core and pre-major courses will be assured admission to a UNC institution. (Admission to some majors may require a higher GPA.)

Proposed Supporting Strategies

(Possible Revision)

- Community colleges and partnering universities will provide career counseling and pre-major advising for transfer students upon completion of the general education core.
- Online tools will be developed and maintained to assist students and advisors in mapping appropriate courses for the pre-major, depending on the student’s intended transfer institution and major.
- Students who complete the AA/AS with a 3.0 GPA and who maintain a 3.0 GPA while enrolled at a UNC institution will receive a tuition scholarship, pending legislative approval.
- College transfer performance reports will segment early transfers (i.e., non-general education transfer core completers), general education transfer core completers, and AA/AS degree completers.

Timeline and Milestones

- Spring Semester 2013: Review Courses and Develop Student Learning Outcomes
 - University and community college faculty members will meet in disciplinary panels to evaluate and update competencies included in general education core pathways’ courses to ensure that community college courses appropriately prepare students for success in UNC courses.
 - Various options for online tools to assist students and advisors in selecting specific pre-major courses for the student’s intended transfer institution will be explored.
- Milestone: Updated course descriptions and student learning outcomes for general education pathways’ courses by May 30, 2013.
- Fall Semester 2013: Develop Second-Year Pre-Major Pathways
 - CAA Review Steering Committee will identify the most common community college transfer majors, i.e., teacher education, business administration, biology, etc.
 - Selected university program major faculty will identify community college pre-major courses for seamless transfer into the major.
 - Development of online tools to assist students and advisors in selecting specific pre-major courses for the student’s intended transfer institution will begin.
- Milestone: Pre-Major Pathways identified by December 31, 2013.
- **2013-2014: Review, Board Approval, Implementation**
- Institutions will review proposed changes to the Comprehensive Articulation Agreement.
- Governing Boards will take action on proposed revisions.
- If approved, community colleges will revise college transfer programs of study.
- Online tools will be available to assist students and advisors in selecting specific pre-major courses for the student’s intended transfer institution.
- College and university transfer advisors will receive training on use of online course tools for pre-majors.
- **Milestone: Implementation of Revised Comprehensive Articulation Agreement Fall Semester 2014**

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