The University of North Carolina at Pembroke
Faculty Senate Agenda
Wednesday, Oct. 1, 2014
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

<table>
<thead>
<tr>
<th>To 2015</th>
<th>To 2016</th>
<th>To 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART June Power</td>
<td>ART Aaron Vandermeer</td>
<td>ART Jonathan Maisonpierre</td>
</tr>
<tr>
<td>EDN Marisa Scott</td>
<td>EDN Susan Edkins</td>
<td>EDN Joe Sciulli</td>
</tr>
<tr>
<td>LET Susan Cannata</td>
<td>LET Polina Chemishanova</td>
<td>LET Cynthia Miecznikowski</td>
</tr>
<tr>
<td>NSM Maria Pereira</td>
<td>NSM Dena Evans</td>
<td>NSM Tom Dooling</td>
</tr>
<tr>
<td>SBS Mike Spivey</td>
<td>SBS Rick Crandall</td>
<td>SBS Brooke Kelly</td>
</tr>
<tr>
<td>At-Large Judy Curtis</td>
<td>At-Large Tony Curtis</td>
<td>At-Large Scott Hicks</td>
</tr>
<tr>
<td>At-Large Jesse Peters</td>
<td>At-Large Jose D'Arruda</td>
<td>At-Large David Nikkel</td>
</tr>
<tr>
<td>At-Large Kim Sellers</td>
<td>At-Large Roger Guy</td>
<td>At-Large Sara Simmons</td>
</tr>
</tbody>
</table>

Chancellor Kyle Carter
Provost and Vice Chancellor for Academic Affairs Ken Kitts

Order of Business

A. Roll Call
B. Approval of Minutes (See Appendix A and Appendix B)
C. Adoption of Agenda
D. Reports from Administrators
   a. Chancellor—Dr. Kyle Carter
   b. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts
E. Reports of Committees:
   a. Operations Committees
      i. Executive Committee—Dr. Scott Hicks
      ii. Committee on Committees & Elections—Dr. Susan Cannata
         1. The Committee requests approval of the appointments of Dr. Robin Snead (LETT) to Subcommittee on Academic Support Services (to 2015), Dr. Jaeyoon Kim (ARTS) to Enrollment Management Subcommittee (to 2016), Dr. Melinda Rosenberg (LETT) to Subcommittee on Faculty Development & Welfare (to 2015), and Mr. Carl Danis (ARTS) to General Education Subcommittee (to 2016)
      iii. Faculty Governance Committee—Ms. Beverly Justice
   b. Standing Committees
i. Academic Affairs Committee—Dr. Jose D’Arruda (See Appendix C)

1. Proposal from the Department of Mathematics & Computer Science: Revise the Minor in Information Technology better to incorporate prerequisite courses (Curriculum Committee approved, 8-0-0; Academic Affairs Committee approved 8-0-0)

2. Proposal from the Department of Biology: Revise the requirements for the Bachelor of Science in Environmental Science to remove three courses (CHM 2500, GLY 1150, and GLY 2500), add two required courses (BIO 4320 and GGY 4040), and adjust elective options (Curriculum Committee approved, 8-0-0; Academic Affairs Committee approved 9-0-0)

3. Proposal from the Department of Art: Revise the Minor in Art History to remove a required 3-credit hour course in Western art history (ART 2160 or 2170, e.g.) and replace it with a 3-credit hour elective (Curriculum Committee approved, 8-0-0; Academic Affairs Committee approved 10-0-0)

4. Proposal from the Department of Art: Revise the Minor in Media Integration Studies to delete electives (BRD 2800, ENG 2900, MCM 2100, PHI 1020, and SOC 2220), add electives (ART 1500, ART 2400, ART 3000, ART 3500, ART 4750, and MUS 3670), and remove the Department of Mass Communication from its list of interdisciplinary collaborators (Curriculum Committee approved, 10-0-0; Academic Affairs Committee approved 8-0-0)

ii. Faculty & Institutional Affairs Committee—Dr. Sara Simmons

iii. Student Affairs & Campus Life Committee—Dr. Brooke Kelly

c. Special Committees

F. UNC Faculty Assembly Report (See Appendix D)

G. Teacher Education Committee (See Appendix E)

H. Graduate Council (See Appendix F)

I. Other Committees (See Appendix G)

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment
Appendix A

The University of North Carolina at Pembroke
Faculty Senate Minutes
Wednesday, May 7, 2014, at 3:30 p.m.
213 Chavis University Center

Judy Curtis, Chair
Roger Guy, Secretary

Members of the Senate:

<table>
<thead>
<tr>
<th>To 2014</th>
<th>To 2015</th>
<th>To 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART</td>
<td>ART June Power</td>
<td>ART Aaron Vandermeer</td>
</tr>
<tr>
<td>EDN</td>
<td>EDN Marisa Scott</td>
<td>EDN Susan Edkins</td>
</tr>
<tr>
<td>LET</td>
<td>LET Susan Cannata</td>
<td>LET Polina Chemishanova</td>
</tr>
<tr>
<td>NSM</td>
<td>NSM Maria Pereira</td>
<td>NSM Dena Evans</td>
</tr>
<tr>
<td>SBS</td>
<td>SBS Mike Spivey</td>
<td>SBS Rick Crandall</td>
</tr>
<tr>
<td>At-Large</td>
<td>At-Large Judy Curtis</td>
<td>At-Large Tony Curtis</td>
</tr>
<tr>
<td>At-Large</td>
<td>At-Large Jesse Peters</td>
<td>At-Large Jose D’Arruda</td>
</tr>
<tr>
<td>At-Large</td>
<td>At-Large Kim Sellers</td>
<td>At-Large Roger Guy</td>
</tr>
</tbody>
</table>

Chancellor Kyle Carter
Provost and Vice Chancellor for Academic Affairs Ken Kitts

Members Present: Victor Bahhouth, Jeff Bolles, Susan Cannata, Kyle Carter, Polina Chemishanova, Rick Crandall, Judy Curtis, Tony Curtis, Jose D’Arruda, Susan Edkins, Dena Evans, Roger Guy, Scott Hicks, Kenneth Kitts, Jonathan Maisonpierre, David Nikkel, Jesse Peters, June Power, Kim Sellers, Mike Spivey, Aaron Vandermeer,

Members Absent: Cherry Beasley, Maria Pereira, Jeremy Sellers, Adam Walls

Guests: Irene Aiken, Scott Billingsley, Mary Jane Braun, Mark Canada, Weston Cook, Rebecca Bullard-Dillard, Rita Hagevick, Jane Haladay, Beverly Justice, Mark Milewicz, Sara Oswald, Jessica Pitchford, James Robinson, Melissa Schaub, Roland Stout

Order of Business
A. Roll Call

B. Approval of Minutes:
Approval of Minutes of the April 2, 2014, meeting

The minutes were approved.

C. Adoption of Agenda The Agenda was adopted as amended to move the discussion of the PTRC to Item D. See Appendix H in the Agenda.

D. Reports from Administrators

1. Chancellor—Dr. Kyle Carter – No Report
2. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts – No Report

Recommendations for changes to the Promotion and Tenure Policy and Procedures (See Appendix H in the Agenda)

Proposals 1-5 Passed 19-0-0
Proposal 6 Failed 3-16-0

E. Reports of Committees:

1. Operations Committees
   a. Executive Committee—Dr. Judy Curtis Dr. Curtis conveyed gratitude to the faculty from the Board of Trustees for their work.

   b. Committee on Committees & Elections—Susan Edkins
   Motion to accept the new members of university committees. See appendix B in the Agenda.

   Motion passed 19-0-0

   c. Faculty Governance Committee—Beverly Justice

Chapter 3 page 30 2013-14 Faculty Handbook

A. Faculty Committees and Governance Responsibilities

Faculty members serve on a wide variety of University/Administrative campus committees, both continuing and ad hoc, instituted to advise with regard to campus issues. Membership on such committees may be by election or by appointment. Most operate outside independently from the formal faculty governance structure and do not necessarily report through to the Faculty Senate annually/bi-annually. Organization. Membership may last from one to three years.

The Faculty Senate's Committee on Committees and Elections polls the faculty each year for committee preferences for those committees on which membership is both elective and appointed. Appointments to other committees are typically the province of the Chancellor,
the Provost, or another administrator. On some occasions, the Faculty Senate Chair will suggest the names of prospective members to the respective administrator. Faculty members who may wish to serve on a particular committee of which the Faculty Senate conducts elections/appointments should make their desires known on the preference poll when it comes out. Faculty interested in serving on administrative committees or should may notify the person making the appointments to the body in question.

Motion to Amend the word “should” to “may” passed 19-0-0

Motion Passed 19-0-0

d. Health Safety and Environment Committee—Dr. Jeff Bolles
Dr. Bolles announced that the Committee would continue to work on a university smoking policy, traffic control, and safety at the ATM machine.

2. Standing Committees

a. Academic Affairs Committee—Dr. Jose D’Arruda See Appendix C in the Agenda

1. Program Proposal: Revise requirements for M.A. in Science Education

Program Proposal: Revise requirements for M.A. in Science Education, nonlicensure concentration
Program Proposal: Revise requirements for M.A.T. with Middle Grades Science concentration
Program Proposal: Revise requirements for M.A.T. with Secondary Science concentration

Curriculum passed all taken together: 8-0-0
Academic Affairs passed all taken together: 8-0-0

Motion Passed 19-0-0

2. Proposal from the Department of Mathematics and Computer Science

Program Proposal: Revise the Minor in Information Technology to better incorporate pre-requisite courses

Curriculum passed: 8-0-0
Academic Affairs passed: 8-0-0

Motion Withdrawn – No Department Member Present

3. Proposals from the Department of English, Theatre, and Foreign Languages
3.1 **Program Proposal:** Revise the Minor in Creative Writing

3.2 **Program Proposal:** Revise the Bachelor of Arts in English, Middle Grades Language Arts 6-9 Concentration

3.3 **Program Proposal:** Revise the Bachelor of Arts in English, English Education 9-12 Concentration

Curriculum passed all taken together: 8-0-0
Academic Affairs passed taken separately: 3.1 passed 7-1-0; 3.2 passed 8-0-0; 3.3 passed 8-0-0

**Motion Passed 19-0-0**

4. **Proposals from the School of Business**

4.1 **Program Proposal:** Add BUS 1001-1006 to the “General Business Requirements” for a Bachelor of Science in Accounting

4.2 **Program Proposal:** Add BUS 1001-1006 to the BSBA Common Body of Knowledge for all Bachelor of Science in Business Administration tracks: Economics, Finance, International Business, Management, Marketing, and Entrepreneurship

Curriculum passed all taken together: 8-0-1
Academic Affairs passed taken separately: 4.1 and 4.2 each 6-0-2

**Motion Passed 8-7-5**

5. **Proposal from the QEP Committee**

**Program Proposal:** Add three courses to the Writing Intensive Program

- AIS 4650 (HST 4650) Indian Residential and Boarding School Narratives
- EED 3890 Teaching Writing and Speech (Grades 6-12)
- HON 2010 The Humanistic Tradition II

Curriculum passed: 9-0-0
Academic Affairs passed 7-0-1

**Motion Passed 17-0-2**

b. Faculty & Institutional Affairs Committee—Dr. Tony Curtis – No Report
c. Student Affairs and Campus Life Committee—Dr. Marisa Scott – No Report
3. Special Committees

F. UNC Faculty Assembly Report: See Appendix D in the Agenda
G. Teacher Education Committee: See Appendix E in the Agenda
H. Graduate Council See Appendix F in the Agenda

I. Other Committees See Appendix G in the Agenda
   1. Athletic Committee
   2. Esther G. Maynor Honors College
   3. Institutional Review Board

J. Unfinished Business See Appendix H in the Agenda
   1. Promotion and Tenure Review Recommendations – Moved to Item D above.

K. New Business See Appendix I in the Agenda
   1. Resolution supporting Faculty Assembly resolutions
      **Motion Passed 19-0-0**
   2. Handbook revisions from Faculty Awards Committee
      **Motion Passed 19-0-0**
   3. **Motion to Amend the Faculty Handbook regarding the promotion and tenure committee to include a provision that the General Counsel would provide training to the members of the Promotion and Tenure Committee fails 1-12-6**

L. Announcements
   1. General Faculty meeting is May 9 at 1:30 p.m. in Moore Hall

M. Adjournment

**Motion to Adjourn Passed 18-0-0**

Meeting adjourned 5:07p.m.

Respectfully Submitted,

Roger Guy, Secretary

Return to Agenda
The University of North Carolina at Pembroke
Faculty Senate Minutes
Wednesday, Sept 3, 2014
213 Chavis University Center

Scott Hicks, Chair
Roger Guy, Secretary

Members of the Senate:

<table>
<thead>
<tr>
<th>To 2015</th>
<th>To 2016</th>
<th>To 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART June Power</td>
<td>ART Aaron Vandermeer</td>
<td>ART Jonathan Maisonpierre</td>
</tr>
<tr>
<td>EDN Marisa Scott</td>
<td>EDN Susan Edkins</td>
<td>EDN Joe Sciulli</td>
</tr>
<tr>
<td>LET Susan Cannata</td>
<td>LET Polina Chemishanova</td>
<td>LET Cynthia Miecznikowski</td>
</tr>
<tr>
<td>NSM Maria Pereira</td>
<td>NSM Dena Evans</td>
<td>NSM Tom Dooling</td>
</tr>
<tr>
<td>SBS Mike Spivey</td>
<td>SBS Rick Crandall</td>
<td>SBS Brooke Kelly</td>
</tr>
<tr>
<td>At-Large Judy Curtis</td>
<td>At-Large Tony Curtis</td>
<td>At-Large Scott Hicks</td>
</tr>
<tr>
<td>At-Large Jesse Peters</td>
<td>At-Large Jose D’Arruda</td>
<td>At-Large David Nikkel</td>
</tr>
<tr>
<td>At-Large Kim Sellers</td>
<td>At-Large Roger Guy</td>
<td>At-Large Sara Simmons</td>
</tr>
</tbody>
</table>

Chancellor Kyle Carter
Provost and Vice Chancellor for Academic Affairs Ken Kitts

Members Present: Susan Cannata, Kyle Carter, Polina Chemishanova, Rick Crandall, Judy Curtis, Tony Curtis, Jose D’Arruda, Tom Dooling, Susan Edkins, Dena Evans, Roger Guy, Scott Hicks, Brooke Kelly, Kenneth Kitts, Jonathan Maisonpierre, Cynthia Miecznikowski David Nikkel, Maria Pereira, Jesse Peters, June Power, Joe Sciulli, Marisa Scott, Kim Sellers, Sara Simmons, Mike Spivey, Aaron Vandermeer

Members Absent:

Guests: M. J. Braun, Mark Canada, Carole Graham, Beverly Justice, Nancy Crouch, Rebecca Bullard-Dillard, Elizabeth Normandy, Melissa Schaub, Jack Spillan,

Order of Business

A. Roll Call

B. Approval of Minutes The agenda was amended to postpone the approval of the May 2014 minutes to the October meeting of the Senate.

C. Adoption of Agenda The agenda was adopted with the addition, under New Business, of a discussion to solicit feedback from Senators to the
changes recommended by the Promotion and Tenure Review Committee and passed by the Senate.

D. Reports from Administrators
a. Chancellor—Dr. Kyle Carter
Dr. Carter distributed a draft copy of a Chancellor’s Communiqué that will be issued regarding the budget and enrollment and solicited feedback from the Senate.

b. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts
Dr. Kitts expressed gratitude to the faculty for their work in assisting enrollment efforts, and convocation. More precise figures on enrollment would be made available. He noted that this would be the largest freshman class in three years, and that freshman to sophomore retention had improved. The provost expressed concern over a decline in graduate enrollment due to state budget cuts in funding in the teacher licensure program. Dr. Kitts also reported on the success of the 4/3 reassignment of course loads for faculty, and the success of UNCP athletes in academics. He closed by noting that the administration would solicit feedback via a survey about the reallocations of funds to provide salary increases to EPA faculty and staff.

E. Reports of Committees:
a. Operations Committees
i. Executive Committee—Dr. Scott Hicks
Dr. Hicks announced the members of the Executive Committee of the Senate, and his work with the Provost, and former Senate Chair, Judy Curtis in incorporating the changes in the promotion and tenure process into the Faculty Handbook. He announced that some of the efforts of the Senate would center on shared governance, faculty morale, and working closer with the Staff Council. He also announced changes in the Senate website that made meeting times and locations of Senate Committees and Subcommittees available.

1. Proposal to Retain Option of Peer Review in Faculty Evaluation Model for Promotion and Tenure (See Appendix B of the Agenda)

Motion passed 24-0-0

ii. Committee on Committees & Elections—Dr. Susan Cannata
reported that committee vacancies will be filled.

iii. Faculty Governance Committee—No report.

b. Standing Committees
i. Academic Affairs Committee—Dr. Jose D’Arruda – No Report

ii. Faculty & Institutional Affairs Committee—Dr. Sara Simmons
Dr. Simmons reported on the subcommittees of FIAC and the business that the FIAC would address in the coming year.
iii. Student Affairs & Campus Life Committee—Dr. Brooke Kelly – No Report.

c. Special Committees – No Special Committees

F. UNC Faculty Assembly Report – No Report

G. Teacher Education Committee – No Report

H. Graduate Council – No Report

I. Other Committees – No other committees

J. Unfinished Business – No unfinished business

K. New Business – Solicit feedback on changes in the promotion and tenure process.

    Motion: Senators review the highlighted changes to the handbook re: Promotion and Tenure policies and procedures and send comments to the Senate Chair by 12:00 PM on Friday, September 5. The Senate Chair will review comments and make minor changes if necessary. If the Senate Chair deems that proposed changes require Senate discussion and vote, he will call a Special Senate Meeting early in the week of September 8.

    Motion passed 22-2-0

L. Announcements – No announcements

M. Adjournment

Motion to adjourn passed 24-0-0

Meeting Adjourned 4:25 p.m.

Respectfully Submitted
Roger Guy, Secretary

Return to Agenda
AGENDA (pending approval)
Meeting of the Academic Affairs Committee
Wednesday, September 17, 2014
University Center, Room 213

Committee Membership

Jose D’Arruda (Senator & Chair) Marisa Scott (Senator)
Rick Crandall (Senator) (secretary in rotation) TBE (chair of General Education)
Tony Curtis (Senator) Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator) Anita R. Guynn (chair of Enrollment)
Cyndi Miecznikowski (Senator) Robert Arndt (chair of Academic Support)
David Nikkel (Senator) Ken Kitts (Provost and VC for Academic Affairs)
Maria Pereira (Senator)

I. Call to Order

II. Approval of the Minutes of the April 16, 2014 Meeting (Appendix A)

III. Approval of the Agenda

IV. Report from the Chair

The proposal below (8.1) from the Department of Mathematics and Computer Science passed the Academic Affairs in April 2014 but was withdrawn from the senate because no member from that department was present at the senate meeting. I will therefore present it again at the next senate meeting for vote.

8. Proposal from the Department of Mathematics and Computer Science
8.1 Program Proposal: Revise the Minor in Information Technology to better incorporate pre-requisite courses

Proposals 8.1 passed: 8 for, 0 against, 0 abstain.

V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

   a) Actions Requiring only AA Chair Signature (Appendix B)

7. Proposals from the Department of Chemistry and Physics
7.1 Course Proposal: Revise prerequisites for CHM 1300 General Chemistry I
7.2 Course Proposal: Revise prerequisites for PHY 1500 College Physics I
Proposals 7.1-7.2 passed: 12 for, 0 against, 0 abstain;
7.1-7.2 will be forwarded to the Chair of Academic Affairs committee for his
signature. The changes also need to be proposed to the General Education
Subcommittee for their approval

8. Proposals from the Department of Nursing
8.1 Program Proposal: Add program outcome to MSN catalog description
Proposals 8.1 passed: 12 for, 0 against, 0 abstain;

b) Actions Requiring AA Approval Only (Appendix C)
NONE

c) Actions Requiring AA Approval and to be sent to Senate
(Appendix D)

6. Proposal from the Department of Biology
6.1 Program Proposal: Revise requirements for Bachelor of Science in
Environmental Science
Proposals 6.1 passed: 11 for, 0 against, 1 abstain;
6.1 will go to the Academic Affairs committee and then, pending approval, to the
Faculty Senate for their consideration.

B. Enrollment Management: Anita R. Guynn, Chair
C. General Education: TBE, Chair
D. Academic Support Services: Robert Arndt, Chair

VI. Old Business

Actions Requiring AA Approval and to be sent to Senate
(Appendix D)

10. Proposals from the Department of Art
10.8 Program Proposal: Revise Minor in Art History
10.9 Program Proposal: Revise Minor in Media Integration Studies
Proposals 10.8-10.9 passed: 10 for, 0 against, 0 abstain

VII. New Business

VIII. Announcements
IX. Adjournment
Appendix A

Minutes (pending approval)
Meeting of the Academic Affairs Committee
Wednesday, April 16, 2014
University Center, Room 213

Committee Membership

Jose D'Arruda (Senator & Chair)    Jeremy Sellers (Senator)
Cherry Beasley (Senator)          Joanna Hersey (chair of General Education)
Jeff Bolles (Senator)             Jaime Martinez (chair of Curriculum)
Rick Crandall (Senator)           Lisa Mitchell (chair of Enrollment)
David Nikkel (Senator)            Larry Mitchell (chair of Academic Support)
Maria Pereira (Senator)           Ken Kitts (Provost and VC for Academic Affairs)
Jesse Peters (Senator)

Present: D’Arruda, Bolles, Crandall, Pereira, Peters, Hersey, Martinez, Mitchell, Arnold

Absent: Beasley, Nikkel, Sellers, Kitts

Guests: Stewart Thomas, Nick Arena, Cecilia Lara, Raquel Alfaro, Jessica Pitchford, Therese Rizzo, Rita Hagevik, David Zeigler, Roland Stout, Mark Canada, Natalie Smith, Liz Normandy, Xin Zhang, Xinyan Shi

X. Call to Order – 3:31 PM
XI. Approval of the Minutes of the March 19, 2014 Meeting
   Approved unanimously
XII. Approval of the Agenda – Requests to approve changes to agenda as noted in the agenda. Approved 8-0-0
XIII. Report from the Chair – No report
XIV. Reports from Subcommittees

E. Curriculum: Jaime Martinez, Chair

Actions Requiring only AA Chair Signature

5. Proposals from the Departments of Educational Specialties and Professional Pedagogy and Research
5.1 Course Proposal: Revise prerequisites for SED 3050 Introduction to Gifted Education
5.2 Course Proposal: Change course number of EDN 3900 Research and Writing in Education
5.3 Course Proposal: Create cross-listed section of EDN 5120 Advanced Study of Exceptionality in Children (will be EDN/SED 5120) *pending grad council approval

Proposals 5.1-5.3 passed: 8 for, 0 against, 0 abstain

6. Proposal from the Department of Health, Physical Education, and Recreation
6.1 Program Proposal: Revise catalog description for B.S. in Athletic Training

Proposals 6.1 passed: 8 for, 0 against, 0 abstain

7. Proposals from the Department of Nursing
7.1 Course Proposal: Revise Prerequisites for NUR 5140 Epidemiology and Global Health
7.2 Course Proposal: Revise description of NUR 2000 Introduction to Health Technology and Informatics
7.3 Course Proposal: Revise description and prerequisites for NUR 3000 Transition to Professional Nursing
7.4 Course Proposal: Revise description of NUR 3010 Introduction to Professional Nursing Practice
7.5 Course Proposal: Revise description of NUR 3030 Foundations of Professional Nursing Practice
7.6 Course Proposal: Revise description for NUR 3040 Normal and Therapeutic Nutrition
7.7 Course Proposal: Revise description and pre-requisites for NUR 3050 Pharmacology for Clinical Practice
7.8 Course Proposal: Revise description of NUR 3100 Transcultural Nursing
7.9 Course Proposal: Revise description of NUR 3150 Adult Health Nursing I
7.10 Course Proposal: Revise description and pre-requisites for NUR 3200 Health Assessment Across the Life Span
7.11 Course Proposal: Revise description and pre-requisites for NUR 3250 Pathophysiology Across the Life Span
7.12 Course Proposal: Revise description of NUR 3300 Gerontological Nursing
7.13 Course Proposal: Revise description of NUR 3450 Family Nursing I
7.14 Course Proposal: Revise description and pre-requisites of NUR 3500 Family Nursing II
7.15 Course Proposal: Revise description and pre-requisites for NUR 4000 Nursing Research and Theory
7.16 Course Proposal: Revise description and pre-requisites of NUR 4120 Leadership in Nursing
7.17 Course Proposal: Revise description of NUR 4150 Psychiatric/Mental Health Nursing
7.18 Course Proposal: Revise description and prerequisites for NUR 4350 Community Health Nursing
7.19 Course Proposal: Revise description and pre-requisites of NUR 4450 Adult Health Nursing II
7.20 Course Proposal: Revise description of NUR 4510 Transition to Professional Nursing: A Capstone Experience
7.21 Course Proposal: Revise description of NUR 4550 Professional Nursing Issues in Practice
Proposals 7.1-7.21 passed: 8 for, 0 against, 0 abstain.

9. Proposals from the Department of English, Theatre, and Foreign Languages
9.1 Course Proposal: Delete ENG 3590 Creative Nonfiction
9.2 Program Proposal: Correct errors and inconsistencies left from last year’s revision of the requirements for a Bachelor of Arts in English: Theatre Arts
9.3 Program Proposal: Delete ENG 3590 and add ENG 3760 to the list of elective options for the Bachelor of Arts in English
9.4 Program Proposal: Add ENG 2760 to the list of elective options for an Academic Concentration in English

Proposals 9.1-9.4 passed: 8 for, 0 against, 0 abstain

Actions Requiring AA Approval Only

4. Proposals from the Department of Biology
4.1 Course Proposal: Create BIO 5400 Natural History of Costa Rica
4.2 Course Proposal: Create BIO 5140 Biogeography
4.3 Course Proposal: Create BIO 5280 Teaching Practicum in Biology
4.4 Course Proposal: Create BIO 5550 Independent Biology Research
4.5 Course Proposal: Create BIO 5770 Science in the Natural Environment
4.6 Course Proposal: Create BTEC 5300 Principles of Medical Biotechnology

Proposals 4.1-4.6 passed: 8 for, 0 against, 0 abstain

Approved 8-0-0

9. Proposals from the Department of English, Theatre, and Foreign Languages (Each voted on separately)
9.5 Course Proposal: Create XXXS 1xxx Foreign Language Study in the Disciplines
Approved 8-0-0
9.6 Course Proposal: Create ENG 2760 Writing Creative Nonfiction I Approved 7-1-0
-9.7 Course Proposal: Create ENG 3760 Writing Creative Nonfiction II Approved 7-1-0
9.8 Course Proposal: Create THE 3810 Choreography Approved 8-0-0

Proposals 9.5-9.8 passed: 8 for, 0 against, 0 abstain

10. Proposals from the School of Business
10.1 Course Proposal: Create BUS 1001 Passport for Professional Success—Awareness 1
10.2 Course Proposal: Create BUS 1002 Passport for Professional Success—Awareness 2
10.3 Course Proposal: Create BUS 1003 Passport for Professional Success—Fundamentals 1
10.4 Course Proposal: Create BUS 1004 Passport for Professional Success—Transition
10.5 **Course Proposal:** Create BUS 1005 Passport for Professional Success—Extended Engagement
10.6 **Course Proposal:** Create BUS 1006 Passport for Professional Success—Fundamentals 2

10.2 **Course Proposal:** Create ECN 4020 Industrial Organization

Proposals 10.1-10.2 passed: 8 for, 0 against, 1 abstain

*Approved 7-0-1*

11. **Proposal from the Department of Chemistry and Physics**
11.1 **Course Proposal:** Create CHM 5420 Environmental Chemistry

Proposals 11.1 passed: 9 for, 0 against, 0 abstain;

*Approved 8-0-0*

**Actions Requiring AA Approval and to be sent to Senate**

4.7 **Program Proposal:** Revise requirements for M.A. in Science Education
4.8 **Program Proposal:** Revise requirements for M.A. in Science Education, nonlicensure concentration
4.9 **Program Proposal:** Revise requirements for M.A.T. with Middle Grades Science concentration
4.10 **Program Proposal:** Revise requirements for M.A.T. with Secondary Science concentration

Proposals 4.7-4.10 passed: 8 for, 0 against, 0 abstain

*All Taken Together and Approved 8-0-0*

8. **Proposal from the Department of Mathematics and Computer Science**
8.1 **Program Proposal:** Revise the Minor in Information Technology to better incorporate pre-requisite courses

Proposals 8.1 passed: 8 for, 0 against, 0 abstain.

*Approved 8-0-0*

9. **Proposals from the Department of English, Theatre, and Foreign Languages**

*(Each voted on Separately)*

9.9 **Program Proposal:** Revise the Minor in Creative Writing *Approved 7-1-0*
9.10 **Program Proposal:** Revise the Bachelor of Arts in English, Middle Grades Language Arts 6-9 Concentration *Approved 8-0-0*
9.11 **Program Proposal:** Revise the Bachelor of Arts in English, English Education 9-12 Concentration *Approved 8-0-0*

Proposals 9.9-9.11 passed: 8 for, 0 against, 0 abstain

10. **Proposals from the School of Business (Each Voted on Separately)**
10.3 **Program Proposal:** Add BUS 1001-1006 to the “General Business Requirements” for a Bachelor of Science in Accounting *Approved 6-0-2*
10.4 Program Proposal: Add BUS 1001-1006 to the BSBA Common Body of Knowledge for all Bachelor of Science in Business Administration tracks: Economics, Finance, International Business, Management, Marketing, and Entrepreneurship

Approved 6-0-2

Proposals 10.3-10.4 passed: 8 for, 0 against, 1 abstain

13. Proposal from the QEP Committee

13.1 Program Proposal: Add three courses to the Writing Intensive Program
AIS 4650 (HST 4650) Indian Residential and Boarding School Narratives

EED 3890 Teaching Writing and Speech (Grades 6-12)
HON 2010 The Humanistic Tradition II

Proposals 13.1 passed: 9 for, 0 against, 0 abstain

Approved 7-0-1

14. Proposals from the Department of Music

14.1 Program Proposal: Delete the Master of Arts in Music Education degree program from the catalog

14.2 Program Proposal: Delete the Master of Arts in Teaching with Music Specialization degree program from the catalog

14.3 Course Proposal: Delete all graduate music education courses from the catalog

Proposals 14.1-14.3 passed: 3 for, 0 against, 6 abstain

Not Approved 1-7-1

F. Enrollment Management: Lisa Mitchell, Chair

α. Proposed change to Academic Catalog (p. 63 of 2013-14 edition)

   Suspension Appeal

β. Course Load and Progress Toward Graduation

   Course Load and Progress Toward Graduation

Approved 8-0-0

G. General Education: Joanna Hersey, Chair

No Report

H. Academic Support Services: Larry Arnold, Chair

Preliminary results from Surveys on Academic Support Services.

Faculty <click here>

Student <click here>

Academic Support Services, outside of some miscommunication issues with DSS, is all being reviewed as favorable.
XV. Old Business

*Actions Requiring AA Approval and to be sent to Senate*

10. Proposals from the Department of Art

10.8 Program Proposal: Revise Minor in Art History
10.9 Program Proposal: Revise Minor in Media Integration Studies

Proposals 10.8-10.9 passed: 10 for, 0 against, 0 abstain

*No representative present – tabled until next academic year.*

XVI. New Business

*Proposal from Jaime Martinez to move up the date for which proposals to curriculum are submitted. Discussion ensued. The conversation turned to maintaining deadlines and not allowing late proposals. Conversation included discussion that AA supports Curriculum in requiring all proposals to be more accurate and precise.*

XVII. Announcements None

XVIII. Adjournment 4:14 PM

Appendix B

7. Proposals from the Department of Chemistry & Physics

7.1 Course Proposal: Change pre-requisite for CHM 1300 from “Completion of or enrollment in MAT 1070.” to “Completion of or enrollment in MAT 1070, 1080, 1090, 1180, 2100, 2110, 2150, 2210, 2220, or 2300.”

*Rationale:* Change will allow more efficient registration, avoiding the need for entering registration overrides for the many CHM 1300 students who ‘test out’ of MAT 1070 and begin their math coursework with higher-level courses.

Dept vote: 12 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation Agreement: No
Degree Pathway: No
CAA Baccalaureate Degree Plan: No
Additional Resources: no
Additional Resources required:

COURSE DESCRIPTIONS:
CHM 1300 General Chemistry I
Hours: 3
Prerequisites: Completion of or enrollment in MAT 1070, 1080, 1180, 2100, 2110, 2150, 2210, 2220, or 2300.
Required: yes (change does not affect any program requirements)
Course description: Composition, structure, and properties of matter, including stoichiometry, atomic and molecular structure and theory, chemical periodicity, thermochemistry, and gases.
Course title: General Chemistry I
Code: LEC

7.2 Course Proposal: Change pre-requisite for PHY 1500 to MAT 1070, MAT 1090, MAT 2210, or MAT 2220

Rationale: Change will allow more efficient registration, avoiding the need for entering registration overrides for the many PHY 1500 students who ‘test out’ of MAT 1070 and begin their math coursework with higher-level courses.

Dept vote: 12 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation Agreement: No
Degree Pathway: No
CAA Baccalaureate Degree Plan: No
Additional Resources: no
Additional Resources required:

COURSE DESCRIPTIONS:
PHY 1500 College Physics I
Hours: 3
Prerequisites: Completion of MAT 1070, 1090, 2210, or 2220.
Required: yes (change does not affect any program requirements)
Course description: A treatment of the subject matter of general physics (listed, in part, under 1000, 1010) at a level of thoroughness expected in such curricula as pre-med, biochemistry, etc.
Course title: College Physics I
Code: LEC

8. Proposal from the Department of Nursing
8.1 Program Proposal: The Department of Nursing needs to add an expected program outcome for the MSN program related to lifelong learning.
Rationale: The Department of Nursing faculty did not include an expected program outcome related to lifelong learning in the original program proposal. We need to add an expected program outcome in this area to meet the accreditation standards for the MSN program. Our site visit is being held November 10-12, 2014.

Dept vote: 5 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Additional Resources: no
Additional Resources required:

MASTER OF SCIENCE IN NURSING
Director: Barbara B. Synowiez

Department of Nursing Mission and Purposes

The Department of Nursing is dedicated to carrying out the mission of the College of Arts and Sciences and the University of North Carolina at Pembroke (UNCP). As an integral academic unit of the University, the Department of Nursing is committed to the tripartite roles of teaching, research, and community service that contribute to the cultural, intellectual, and social development of professional nurses in North Carolina and the nation. Students are provided the opportunity to obtain a multicultural education that is grounded in the arts, sciences and humanities; that is congruent with standards for professional nursing practice; and that prepares them for lifelong learning, professional development, and service to others.

The primary purposes of the UNCP Department of Nursing program are to
1. Provide accessible, seamless, high quality undergraduate and graduate nursing education to diverse student populations to shape nursing graduates who are leaders in professional nursing practice.
2. Prepare graduates to provide high quality, cost-effective professional nursing services, to improve health outcomes across the lifespan, for individuals, families, groups, and communities.

The Department of Nursing is committed to the recruitment of a diverse, achievement-oriented, and socially responsible student body that will enrich the intellectual, cultural and social community of the University and the community at large. The graduate program in nursing aims to prepare graduates to take on leadership or educator roles and be qualified to face the challenges of the future in nursing to improve the quality of client care and client outcomes. The master’s level program in nursing provides students with an opportunity to build expertise in a specialized area of practice while enhancing their skills in theory and research for use in professional practice.

MSN Program Outcomes

The Master of Science in Nursing program prepares graduates to
1. Synthesize evidence-based knowledge, theories and principles from nursing, the arts and humanities, biopsychosocial and applied sciences which support advanced nursing practice and role development.
2. Assume a leadership role in coordinating, managing, and improving health services for culturally diverse populations by using knowledge of political, economic, organizational, and regulatory systems.

3. Direct organizational and systems leadership initiatives for the improvement of health outcomes and safety for diverse individuals, families, groups, populations, and communities across the continuum of care.

4. Collaborate with interprofessional healthcare providers and consumers in designing, implementing, and evaluating health services for the attainment of shared health care goals that focus on clinical prevention and population health.

5. Integrate information technology for evidence-based care management, education, collaboration, and decision-making to improve health outcomes.

6. Demonstrate beginning competence in applying research principles to clinical practice that will impact advanced nursing practice and education as well as health programs and services.

7. Assume accountability for ethical values, principles, and personal beliefs that acknowledge human diversity and influence professional practice decisions and nursing interventions.

8. Adhere to ethical, legal, and regulatory mandates and professional standards for advanced nursing practice.

9. Engage in professional behaviors that reflect a commitment to lifelong learning and excellence in advanced nursing practice.

The Department of Nursing holds membership in the American Association of Colleges of Nursing (AACN). The Department of Nursing is accredited by the Commission on Collegiate Nursing Education (CCNE), One DuPont Circle, NW, Suite 530, Washington, DC 20036-1120; 202/887-6791.

Appendix D
Actions Requiring AA Approval and to be sent to Senate

6. Proposal from the Department of Biology
6.1 Program Proposal: Revise the requirements for the Bachelor of Science in Environmental Science. We proposed to remove three required courses (CHM 2500, GLY 1150, and GLY 2500), add two required courses (BIO 4320 and GGY 4040), and adjust the elective options.

Rationale: The proposed earth science and chemistry changes are to take advantage of courses that were not offered when the program was created and to add more flexibility so the students can tailor the degree to their career path. These courses changes will allow students to build a more specific skill set for future employment.

The proposed change associated with Conservation Biology (BIO 4320) is to help students meet the writing requirement and this course is a course that applies many of the principles presented in the other environmental courses.

Dept vote: 18 for; 0 against; 0 abstain
Affect others: Yes
Departments affected and how:

• Chemistry – will affect enrollment in CHM 2500 Organic Chemistry
• Geology – will lower enrollment in some earth science courses while increasing enrollment in others.

Affected Chairs:
Additional Resources: No
Additional Resources required:
Affects Degree Pathway: Yes
Affects CAA Degree Plan: No

BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE

<table>
<thead>
<tr>
<th>Requirements for a Bachelor of Science Degree in Environmental Science</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman Seminar</td>
<td>1</td>
</tr>
<tr>
<td>General Education*</td>
<td>44(32)</td>
</tr>
<tr>
<td>Required Courses:</td>
<td></td>
</tr>
<tr>
<td>BIO 1000*, 3040, 3420, 4310(WE), 4320(WE)</td>
<td>14</td>
</tr>
<tr>
<td>ENV 2200, 2300, 3100, 3200, 4900</td>
<td>19</td>
</tr>
<tr>
<td>CHM 1100, 1110, 1300*, 1310*, 2500</td>
<td>12</td>
</tr>
<tr>
<td>GGY 1150*, GGY 2500, GGY 4040 and two of the following: GGY 2500, GGY 2700, GLY 2260, GLY 2460, or GLY 2620</td>
<td>9-10</td>
</tr>
<tr>
<td>MAT 1070* or 1090*, or 2100</td>
<td>3</td>
</tr>
<tr>
<td>Environmental Science degree electives—choose 3 of: ENV 2400, 4100; BIO 2500, 3010, 3400, 4100, 4220, 4320</td>
<td>9-12</td>
</tr>
<tr>
<td>Sustainable Agriculture Track—required: ENV 2450, 3250, 4200</td>
<td>11</td>
</tr>
<tr>
<td>Writing in the Discipline: BIO 4700</td>
<td>3</td>
</tr>
<tr>
<td>Electives (ENTR 2000, 2100, and 4000 are recommended, but not required, electives for the Sustainable Agriculture Track.)</td>
<td>11-14 11-15</td>
</tr>
<tr>
<td><strong>Total:</strong> 120</td>
<td></td>
</tr>
</tbody>
</table>

*Courses marked with an asterisk are General Education courses, and their hours are counted as General Education hours.
Sustainable Agriculture Track (11 sem hr): ENV 2450, 3250, 4200 (These courses are required instead of the Environmental Science degree electives.)

[change marked in MAT courses resolves inconsistency between print and online versions of catalog]

Proposals from the Department of Art
10.8 Program Proposal: Revise our Minor in Art History by removing a required 3 hour non-Western art history course and replacing it with a 3 hour elective (selected from a list currently stated in the catalog).

Rationale: Students often consider declaring the minor late in their undergraduate careers and our course rotation prevents them from finishing in a timely manner. This change would not impact the minor's integrity and will allow students to pursue interests.

Dept vote: 7 for; 0 against; 0 abstain
Affect others: no
Departments affected and how:
Affected Chair: Off
New courses: no
Additional Resources: no
Additional Resources required:

Attached: Catalog Copy

<table>
<thead>
<tr>
<th>Requirements for a Minor in Art History</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Required Courses:</strong> ART 2080, 2090, and 3 hours of non-Western art (e.g., ART 2160 or 2170)</td>
<td>9 6</td>
</tr>
<tr>
<td>Plus nine twelve hours of electives* (taken after prerequisites if applicable): ART 2160, 2170, 3700, 3710, 3720, 3730, 3740, 3750, 4310, 4320, 4330, ARTS 3xxx, 4xxx, PHI 4230</td>
<td>9 12</td>
</tr>
<tr>
<td><strong>Total:</strong> 18</td>
<td></td>
</tr>
</tbody>
</table>

*Art 2050, 5050, and 5110 do not fulfill this requirement

10.9 Program Proposal: Revise Minor in Media Integration Studies
10.9 Program Proposal: Revise Minor in Media Integration Studies. Delete electives PHI 1020, MCM 2100, ENG 2900, BRD 2800, and SOC 2220. Add as electives ART 1500, ART 2400, ART 3000, ART 3500, ART 4750, and MUS 3670. Remove Mass Communication from list of interdisciplinary collaborators.

Rationale: The elective courses being removed are not offered consistently because of evolving departmental staffing and needs; Mass Communication has indicated
that it will no longer participate in the minor for the same reason. The added electives are appropriate for the minor; the drawing and printmaking courses include animation and digital components.

Dept vote: 7 for; 0 against; 0 abstain
Affect others: yes
Departments affected and how: Courses offered by Mass Communication, Philosophy and Religion, Sociology, and English are being removed from the minor. An additional Music course is being added. Mass Communication will no longer be a collaborating department; Music remains.
Affected Chair: Off
New courses: no
Additional Resources: no
Additional Resources required:

Attached: Catalog Copy
Minor in Media Integration Studies
Media Integration Studies is an opportunity for interdisciplinary study in digital studios within two three academic departments: Art, Mass Communications, and Music.

Requirements for a Minor in Media Integration Studies  Sem. Hrs.
Required Courses:  ART 1450, ART/MUS 3800, 4580, and 4800  12
Electives: Choose 2 courses from PHI 1020, MCM 2100, SOC 2220, ENG 2900, ART 1500, 2400, 2500, 3000, 3500, 4750; BRD 2800, MUS 3580 and 3670  6
Total: 18

Proposals 10.8-10.9 passed: 10 for, 0 against, 0 abstain

Return to Agenda
Appendix D

Report of Faculty Assembly Meeting on September 5, 2014
Submitted by: Mario Paparozzi

1. New chair of the Faculty Assembly is Steve Leonard (UNC – Chapel Hill).
2. In the year ahead, there will be increased efforts to coordinate more closely with the UNC - Staff Assembly. Staff Assembly representatives are welcome at Faculty Assembly meetings.
3. Panel discussion on shared governance: Panelists: President Ross, Catherine Rigsby (ECU), Gabriel Lugo (UNCW), Deborah Sanders-White (NCCU).

Summary of panel discussion follows:

- Organizational structure of governance for the UNC system is as follows:
  NC General Assembly; UNC Board of Governors; UNC President; Campus Boards of Trustees/Chancellors. The levels of academic governance are as follows: System Level; System/Campus Level; Campus Level.
- Understanding the unique history and mission of each school in the UNC system is critical to the success of each school and ultimately the entire UNC system.
- What works best is true collaboration and true communication that includes administrators, faculty, staff, and students. Communication does not mean that everyone has to agree. It does mean that everyone has to be heard.
- Shared governance requires strong interpersonal relationships. Therefore, it is essential that individuals are engaged to the fullest at the campus level.
- The problems of the UNC system and each campus are shared problems. Campus senates need to be advocates, they need to be advisory, and they must be willing to compromise.
- Pay attention to tension that may exist between faculty and administrators. Is it real or perceived? Much of the tension that does exist can be ameliorated through good communication.
- It is important for everyone to understand why certain decisions are being made. Not everyone will like all decisions that are made, but those making difficult decisions have reasons for the decisions that they make. It is important for everyone to understand the context in which decisions have to be made. Good communication will facilitate a better understanding for the basis of difficult policy decisions.
• There is a national culture that supports the ongoing concern for issues like:
  o Are students learning?
  o How are learning outcomes measured?
  o Are students being prepared for the workplace?
    o There is an increased mentality of trust and then verify everything.
• The Board of Governors is committed to the UNC system, and they are working hard to educate legislators about the important things that the university system does.
• Culturally, there must be a more expansive understanding of the purpose of a university education. For example, completion of a university degree is a long-term investment. Universities, for many years, have been operating in societal environments that are increasingly, and primarily, focused on the immediate economic benefits of a university degree.
• Perhaps getting (or not getting) a job immediately upon completion of a degree is not the best gauge of the success/failure of a university degree. The value of an education may be well beyond any economic value. There are, or ought to be, societal values for higher education that are not related to economics.
• The slow pace of change is gone forever. Change is often required at a very fast pace.
• With regard to university administration and student outcomes, there are certain things that can/should be measured, and there are certain things that cannot be measured.
• With regard to retention and graduation rates, it is essential that the demographics of each institution be considered.

4. Faculty Assembly Executive Session (summary with permission):
• The executive committee has identified five significant issues that will be facing us over the next six to nine months. The issues are as follows: student financial aid; student assessment (system-wide); value of a college education; minimum admissions requirements; and post-tenure review.
• Very little money is currently available for faculty raises. At the moment, individual campuses are in the process of determining the best way to distribute the limited funds.
• The chair of the UNC Board of Governors asked the chair of the Faculty Assembly to tell faculty that the entire board is working very hard to obtain salary increases for faculty. The chair of the Faculty Assembly strongly believes that the Board of Governors is sincere in this regard. As
a side-note, the chair of the UNC Board of Governors spoke last night at a reception that I attended at President Ross’ home. He stated that the entire board is passionate about its commitment to obtain resources for all constituent schools in the UNC system. He also emphasized that all schools in the UNC system are valuable and supported by the board. President Ross followed up by saying that it is because of the board that this year’s budget, while below what the president and the board would have like to have seen, is the best budget that he has seen since he started as president in January of 2011.

5. Resolution passed on the Necessity of the Health Assessment in the State Health Plan Premium Determination: Ask the UNC system to review the health assessment questionnaire. There are questions on the questionnaire that are not relevant to one’s health. The resolution also asks for more transparency when health plans are being considered for adoption.

6. Resolution passed on the Definition the Status of UNC System Employees for Coverage in the State Health Plan: Intent is to make sure that any faculty member teaching 30 hours a week (constituting .75 FTE) would be eligible for the State Health Plan. The resolution also asks GA to assure that all campuses follow the same policy with regard to determining health care eligibility.

Return to Agenda
Appendix E

Teacher Education Committee Meeting
Minutes
April 2, 2014
3:00 p.m., room 1106, Jones Athletic Building

“Preparing professional educators who are committed, collaborative, and competent.”

Staff: M. Klinikowski, B. Winters

1. The meeting was called to order at 3:01 p.m.

2. The minutes of the March 12, 2014 meeting were approved as presented.

3. Good News – Dr. Larry Mabe shared some of the recent achievements of MSA Program graduates, including Principal of the Year recognitions and completion of doctoral studies. Ms. Ficklin shared that the Elementary Education Program assisted with the Science Olympiad at Washington Park Elementary School in Scotland County.

4. Reminder - List of Graduate students who will complete degree and program requirements – due April 1 (April 15 at the latest) – Drs. Zoe Locklear and Rebecca Bullard-Dillard are working to compile the list of master’s students who will qualify for the graduate supplement pay. All supporting documents will be taken to DPI by the April deadline.

5. Curriculum proposals: None

6. Action Item: Admission into the Teacher Education Program – None


8. Dr. Bryan Winters reported from the Office of University-School Partnerships:

   a. Rescheduled Poverty and Special Education seminars – Tuesday, May 6
   b. Update – NC TOY presentation and Teacher Education Fair – March 26
   c. Update – Interviewing Tips seminar/passing of Ms. Betty Overturf
   d. SC school districts actively recruiting program graduates (i.e., Marion County)
   e. Update - Counselors’ Conference, March 28 – 83 attendees
f. Ms. Earlyn Davis, Consumer Sciences teacher for Columbus County Schools, has been selected as the Region 4 Teacher of the Year. Ms. Davis has more than 50 years’ teaching experience. She will be the guest speaker for one of the fall internship seminars.

REMINDERS:

• MSA Conference – Tuesday, April 29, 9:00 a.m. -12:00 p.m.
• Licensure Seminar – Thursday, May 8, 9:00 a.m., UC Annex
• Pinning Ceremony – Thursday, May 8, 11:00 a.m., UC Annex

9. Dr. Roger Ladd presented the NCATE/Accreditation report. Work continues on the Graduate Assessment System.

10. Ms. Mary Klinikowski, Director of Assessment, stated that she has sent a reminder email to the interns reminding them of the deadlines to submit all required end-of-semester intern evaluation forms.

11. Dr. Zoe Locklear reported:
   a. Work is being completed on the 2014 IHE Performance Report Survey – which will be due to DPI in late June.
   b. The NC Ready for Success Statewide Inaugural K-12 and Postsecondary Education Summit, “Connecting K-12 and Higher Education in NC for Student Success”, held on Friday, March 28, 9:30 a.m.-3:30 p.m. at the Raleigh Convention Center was successful. However, several of the speakers spoke to the concern they have for the status of Education in NC.
   c. The April State Board of Education Meeting is being held on the UNCP campus.
   d. Confirmed TEP work days: Monday, May 19 & Tuesday, May 20, COMtech, 8:30 a.m. – 4:00 p.m.

12. Announcements:
   • Next Curriculum Subcommittee meeting - April 3 (electronic copies due March 24, paper copies with all required signatures due March 31)
   • Next Graduate Council Meeting – Monday, April 21
   • The Faculty Senate will meet on Wednesday, May 7.
   • Storytelling Festival of Carolina, “College Day”, April 11, John Blue House, Laurinburg
   • 6th Annual Technology Institute for Educators Call for Participation, “Future Teach: Teaching with Digital Materials and Learning Technologies”, April 25-26, NC Central University

13. Information/Handouts:
14. The meeting was adjourned at 3:50 p.m.

Respectfully submitted,
Courtney Brayboy
Teacher Education Committee Called Meeting
Minutes
April 14, 2014
3:00 p.m., room 1106, Jones Athletic Building

“Preparing professional educators who are committed, collaborative, and competent.”

Staff: M. Klinikowski, L. Mitchell, A. Opata, B. Winters
Guests: T. Altman, E. Normandy

1. The meeting was called to order at 3:03 p.m.

2. Curriculum proposals from the Department of Music: Dr. Mark Canada and Dr. Tim Altman

   a. Dr. Mark Canada made a motion to delete the Master of Arts in Music Education degree program from the catalog (but leave in Banner until after Fall 2015). Dr. Zoe Locklear seconded the motion.

   Rationale: The graduate music education program has been discontinued. The program must be deleted from the catalog to be in compliance with SACS. The program and courses will remain in Banner until currently enrolled students can complete their coursework.

   2 yes votes
   21 no votes
   0 abstentions

   b. Dr. Mark Canada made a motion to delete the Music Specialization within the Master of Arts in Teaching degree program from the catalog (leave in Banner until after Fall 2015). Dr. Zoe Locklear seconded the motion.

   Rationale: The graduate music education program has been discontinued. The program must be deleted from the catalog to be in compliance with SACS. The program and courses will remain in Banner until currently enrolled students can complete their coursework.

   1 yes vote
   22 no votes
   0 abstentions
c. Dr. Mark Canada made a motion to delete all graduate music education courses from the catalog (leave in Banner until after Fall 2015).

Rationale: The graduate music education program has been discontinued. The program and its courses must be deleted from the catalog to be in compliance with SACS. The program and courses will remain in Banner until currently enrolled students can complete their coursework.

2 yes votes
20 no votes
1 abstention

3. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,
Courtney Brayboy
“Preparing professional educators who are committed, collaborative, and competent.”


Staff: M. Klinikowski, L. Mitchell, A. Opata, B. Winters

Guests: I. Aiken, G. Mauk, J. Warren

1. The meeting was called to order at 11:45 a.m.

2. Curriculum proposal: Special Education Program – Dr. Marisa Scott

   The following proposal was presented and approved: The Special Education Program is seeking to revise the English Language Arts/ELA Content Area:

   (1) **RDG 4000 – Best Practices in Reading** will be added to the content area.

   (2) **RDG 3200 – Diagnosis and Remediation of Reading Difficulties** will be revised to become **RDG 3200 – Assessment of Reading Difficulties I**.

   (3) **RDG 3100 – Teaching with Children’s Literature** will be replaced with **RDG 2020 – Foundations of Reading and Writing through Literature**.

3. Action Items:

   a. The list of students for Admission into the Teacher Education Program was approved as presented by Ms. Aku Opata, Licensure Officer.

   b. A 3:00 p.m. start time for Teacher Education Committee meetings for the 2014-15 Academic Year was approved.

4. Other - None

5. The meeting was adjourned at 11:57 a.m.

Respectfully submitted,
Courtney Brayboy
Teacher Education Committee Called Meeting
Minutes
August 13, 2014
3:00 p.m., School of Education, room 210

“Preparing professional educators who are committed, collaborative, and competent.”


Staff: M. Klinikowski, L. Mitchell, A. Opata, B. Winters

1. The meeting was called to order at 3:00 p.m. in memory of Dr. Kay McClanahan, Coordinator, ESL Add-On Licensure Program and Chair, Policy Subcommittee.

2. Action Items:
   a. The list of students presented by Ms. Aku Opata for admission into the Teacher Education Program was approved as presented.
   b. The list of interns presented by Dr. Bryan Winters for admission into the Fall 2014 Professional Semester was approved as presented.
   c. The Undergraduate Dispositions Policy, Procedures, and Instrument as presented by Dr. Jeff Warren during the TEP Work Session were approved.
   d. The NCATE Standard 4 was approved as the “target standard”.

3. Dr. Bryan Winters presented the following information items:
   a. MSA Program Fall 2014 Interns
   b. Professional School Counseling Practicum Students and Interns
   c. Fall 2014 Internship Calendar
   d. Fall 2014 Clinical Teacher Orientation Sessions

4. Report from the Dean’s/Director of Teacher Education Office:
   a. Dr. Betty Brown spoke to the elimination of In-Focus Plans of Study – particularly for the BK Education Program. It has become very difficult to offer these plans of study to licensure-only students. Dr. Brown would like for the TEC to take a vote at the September meeting to discontinue offering these plans of study.
   b. Dr. Zoe Locklear presented a Praxis I Core Academic Skills for Educators Test Information Sheet.
   c. Dr. Zoe Locklear reviewed 2 emails sent from Dr. Rachel McBroom, NCDPI:
(1) “FAQs on Updates to Licensure Exam Requirements” - dated July 18, 2014
(2) “Licensure Exam Requirements Update” – dated June 29, 2014
d. Dr. Locklear stated that faculty will be reimbursed for taking the Praxis II Exams.
e. Dr. Locklear will send to each program coordinator a copy of his/her Program Area Check Sheets for review for accuracy.
f. Dr. Locklear stated that during this academic year, program coordinators will need to bring to the TEC a proposal to establish separate 6-9 & 9-12 internship and seminar courses in those programs in which these are currently the same.
g. Dr. Locklear reminded the TEC that the term “Essential Standards” is incorrect and the term “Specialty Area” is correct to refer to the content area courses. Please correct all documents. Dr. Locklear will make these corrections in next year’s catalog.
h. Dr. Locklear reported that, in May, due to budgetary constraints, the School of Education was reorganized to eliminate the PPR Department. Faculty members from this department were reassigned to one of the 4 remaining SOE departments.
i. Dr. Locklear reported that the General Assembly eliminated 1.8 million dollars of Distance Education/Teacher Education (DE/TE) funding. For the UNCP TEP, this equaled about $150,000 per academic year.
j. Dr. Locklear explained that the General Assembly changed legislation to allow any student who had completed at least one course in their program of study prior to August 1, 2013, would be eligible for the master’s pay increase.
k. Melissa Edwards stated that the Praxis PLUS program will continue to operate this year. She will make a more detailed report at the September TEC meeting.

5. Announcements:

a. Dr. Lisa Mitchell announced that Drupal training will be offered on Monday, August 25 at 2:00 p.m. The location will be announced later.

6. Handouts:

a. 2014-15 TEC Meeting Dates

7. The meeting was adjourned at 3:58 p.m.

Respectfully submitted,
Courtney Brayboy

Return to Agenda
Office of Graduate Studies
The Graduate Council met on September 15, 2014 in the UC Annex, Room 203. The following information may be particularly relevant to the Faculty Senate.

Graduate Faculty – the following graduate status nominations were approved:
   Educational Leadership and Counseling-- Adamson, Nicole, PhD, Full status
   Clinical Mental Health – Jones, Shenika, PhD, Full status
   Business Administration – Rahman, Mohammad, PhD, Full status
   Social Work – Webb, Carmellia, EdD, Adjunct status

GEMS (Graduate Education Measures of Success) is a UNC Graduate Council initiative to enhance “current campus and system data collection practices with an eye toward future needs” of students, the universities and the system. Among the recommendations is a common exit survey for all graduate students, although campuses may choose to add to these questions for their own needs/purposes. Deans are currently examining the questions and addressing how to administer the survey.

The Graduate Research Poster Session 2015 has been scheduled for March 31, 2015 in the UC Annex. Faculty are asked to start working with your students now to prepare them for the event.

October 1 is Graduate School Graduation Application Deadline the for spring 15 graduation

Next Scheduled Meeting: Monday, October 20, 2014, 3:00-5:00 pm, UC Annex Room 203
Appendix G

In a Sept. 27 email to Scott Hicks, former Faculty Grievance Committee Chair Paul Flowers writes: “[N]oting that the chair of the Faculty Grievance Committee will report to the Senate ‘early in the Fall semester’ regarding the number of cases heard in the previous academic year: (1) I was chair last year, and no cases were heard. (2) Anita is chair this year, and one case is pending.”

Return to Agenda