

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, Oct. 1, 2014  
 213 Chavis University Center

Scott Hicks, Chair  
 Roger Guy, Secretary

Members of the Senate:

To 2015	To 2016	To 2017
<b>ART</b> June Power	<b>ART</b> Aaron Vandermeer	<b>ART</b> Jonathan Maisonpierre
<b>EDN</b> Marisa Scott	<b>EDN</b> Susan Edkins	<b>EDN</b> Joe Sciulli
<b>LET</b> Susan Cannata	<b>LET</b> Polina Chemishanova	<b>LET</b> Cynthia Miecznikowski
<b>NSM</b> Maria Pereira	<b>NSM</b> Dena Evans	<b>NSM</b> Tom Dooling
<b>SBS</b> Mike Spivey	<b>SBS</b> Rick Crandall	<b>SBS</b> Brooke Kelly
<b>At-Large</b> Judy Curtis	<b>At-Large</b> Tony Curtis	<b>At-Large</b> Scott Hicks
<b>At-Large</b> Jesse Peters	<b>At-Large</b> Jose D'Arruda	<b>At-Large</b> David Nikkel
<b>At-Large</b> Kim Sellers	<b>At-Large</b> Roger Guy	<b>At-Large</b> Sara Simmons
<b>Chancellor</b> Kyle Carter		
<b>Provost and Vice Chancellor for Academic Affairs</b> Ken Kitts		

**Members Present:** Susan Cannata, Kyle Carter, Polina Chemishanova, Rick Crandall, Judy Curtis, Tony Curtis, Jose D'Arruda, Tom Dooling, Roger Guy, Scott Hicks, Brooke Kelly, Kenneth Kitts, Jonathan Maisonpierre, Cynthia Miecznikowski David Nikkel, Maria Pereira, Jesse Peters, June Power, Joe Sciulli, Marisa Scott, Kim Sellers, Sara Simmons, Mike Spivey, Aaron Vandermeer

**Members Absent:** Susan Edkins, Dena Evans

**Guests:** Mark Canada, Leon Jernigan, John Jones, Beverly Justice, John LaBadie, Elizabeth Normandy, Xin Zhang

**Order of Business**

- A. Roll Call**
- B. Approval of Minutes** (See Appendix A and Appendix B of the agenda)  
The May 7 Minutes and September 3 minutes were adopted.
- C. Adoption of Agenda** The agenda was adopted.
- D. Reports from Administrators**
  - a.** Chancellor—Dr. Kyle Carter

Dr. Carter discussed the salary increase for faculty. He stated that there would be a \$1000.00 base annual increase retroactive to July in the October salary in addition to a symbolic adjustment based on equity and years of service. The Chancellor stressed the importance of attending homecoming events, particularly the groundbreaking for the Entrepreneur Incubator in downtown Pembroke on October 24. He also announced a groundbreaking for a Student Services building. The building will be located west of the current Health Sciences Building on campus. In addition the Board of Governors approved a 500-seat increase in the current football stadium on campus. The Chancellor concluded by informing the Senate of the upcoming transition in the Board of Trustees and importance of the next session of the North Carolina State Legislature for funding of the UNC system.

**b. Provost and Vice Chancellor for Academic Affairs—Dr. Ken Kitts**  
Dr. Kitts announced that the Board of Trustees approved the changes to Promotion and Tenure Policy on September 20. The policy changes will now be transmitted to President Ross for review by his staff. He will be meeting on Friday, October 3, with deans and chairs to begin work on disciplinary statements. The Provost has started work on the Academic Strategic Plan together with the Senate Chair. To ensure as broad participation as possible, there is a forum on October 13, 3-5pm, UC Annex, to solicit suggestions and strategies and input. The provost is optimistic about Fall enrollment outcome. The military population up from 12% (2012) to 14.5% (2014), the American Indian freshman numbers have increased from 13.9% to 15.2%, and SCH generation is on track to meet projections. He concluded by thanking the faculty for their participation in the survey regarding salary increases.

**E. Reports of Committees:**

**a. Operations Committees**

**i. Executive Committee—Dr. Scott Hicks**

Dr. Hicks reported that he attended the system chairs' workshop in September and discussed ways to enhance and streamline the work of our campus senates. At the September Educational Policies and Personnel meeting of the Board of Trustees, members were interested in learning more about disciplinary statements contained in the changes in the promotion and tenure policies and procedures. Trustee Pearson spoke to the importance of consistency in evaluation across departments, and Trustee Ricotta underscored the importance of service and regional engagement in promotion and tenure. Dr. Hicks stated that the Executive Committee of the Senate voted to assign Governance and FERS with the tasks of making recommendations regarding departmental and programmatic roles in tenure and promotion, schedules of implementation, consideration of student evaluations of instruction, the role of the Board of Trustees in affirming or refusing promotion and

tenure. The Executive Committee also tasked FERS with aligning UNCP's post-tenure review policy with mandates from General Administration, changes in the areas of deans' evaluations, professional goal-setting, and performance rubrics. The Executive Committee also asked Associate Vice Chancellor Schaub to draft a policy on acceptance of nontraditional credit transfers. He concluded by urging all faculty to attend the open faculty forum on Monday, Oct. 13, to join your colleagues in working toward an academic strategic plan centered on innovation in teaching, research, and service.

- ii. Committee on Committees & Elections—Dr. Susan Cannata
  - 1. The Committee requests approval of the appointments of Dr. Robin Snead (LETT) to Subcommittee on Academic Support Services (to 2015), Dr. Jaeyoon Kim (ARTS) to Enrollment Management Subcommittee (to 2016), Dr. Melinda Rosenberg (LETT) to Subcommittee on Faculty Development & Welfare (to 2015), and Mr. Carl Danis (ARTS) to General Education Subcommittee (to 2016)

**Motion Passed 20-0-0**

- iii. Faculty Governance Committee—Ms. Beverly Justice - No report.

b. Standing Committees

- i. Academic Affairs Committee—Dr. Jose D'Arruda (See [Appendix C of the agenda](#))
  - 1. Proposal from the Department of Mathematics & Computer Science: Revise the Minor in Information Technology better to incorporate prerequisite courses (Curriculum Committee approved, 8-0-0; Academic Affairs Committee approved 8-0-0)

**Motion Passed 22-0-0**

Proposal from the Department of Biology: Revise the requirements for the Bachelor of Science in Environmental Science to remove three courses (CHM 2500, GLY 1150, and GLY 2500), add two required courses (BIO 4320 and GGY 4040), and adjust elective options (Curriculum Committee approved, 8-0-0; Academic Affairs Committee approved 9-0-0)

**Motion Passed 22-0-0**

Proposal from the Department of Art: Revise the Minor in Art History to remove a required 3-credit hour course in Western art history (ART 2160 or 2170, e.g.) and replace it with a 3-credit hour elective (Curriculum Committee

approved, 8-0-0; Academic Affairs Committee approved 10-0-0)

**Motion Passed 22-0-0**

Proposal from the Department of Art: Revise the Minor in Media Integration Studies to delete electives (BRD 2800, ENG 2900, MCM 2100, PHI 1020, and SOC 2220), add electives (ART 1500, ART 2400, ART 3000, ART 3500, ART 4750, and MUS 3670), and remove the Department of Mass Communication from its list of interdisciplinary collaborators (Curriculum Committee approved, 10-0-0; Academic Affairs Committee approved 8-0-0)

**Motion Passed 22-0-0**

ii. Faculty & Institutional Affairs Committee—Dr. Sara Simmons  
Dr. Simmons outlined the activity of the subcommittees of FIAC. The Faculty Evaluation and Review Subcommittee is working on the post-tenure review policy, and revisions of the promotion and tenure policy. The Health Safety and Environment Subcommittee was revising the campus smoking policy, and traffic safety on campus. The CIO, Nancy Crouch, attended the last FIAC meeting to address concerns about the current campus website, and network infrastructure.

iii. Student Affairs & Campus Life Committee—Dr. Brooke Kelly  
Dr. Kelly reported on the last meeting of SACL noting that the utilization of outdoor green space, remodeling of the UC Annex, and ways to facilitate summer camps on campus were addressed and that interim suspension policy would be addressed with Vice Chancellor Jones.

c. Special Committees

- F. **UNC Faculty Assembly Report** (See [Appendix D of the Agenda](#))
- G. **Teacher Education Committee** (See [Appendix E of the Agenda](#))
- H. **Graduate Council** (See [Appendix F of the Agenda](#))
- I. **Other Committees** (See [Appendix G of the Agenda](#))
- J. **Unfinished Business**
- K. **New Business**
- L. **Announcements**
- M. **Adjournment**

Meeting adjourned 4:10 p.m.

Respectfully submitted

Roger Guy, Secretary.