Action/Resolution/Recommendation No. 12130202

Faculty Senate Routing Form
(Senate Action/Resolution/Recommendation Attached)

I. Item Description

a) Item Title: Proposal to amend the repetition of coursework policy

b) Item Identification (Year-Month-Action number): 12130202

c) Brief Description: Amend the Repetition of Course Work Policy that will decrease times a student may repeat a course

d) Type: □ Action ☑ Resolution □ Recommendation

e) Initiated by: Enrollment Management Subcommittee

II. Faculty Senate Action: ☑ approved □ not approved □ other date: 02/06/2013

Senate Vote: 22 Yes 0 No 0 Abstain

Comments: ________________________________

Faculty Senate Chair Signature: __________ date 4/2/13
Faculty Senate Secretary Signature: __________ date 3/31/13

III. Chancellor:

Requested Action:

□ For information ☐ Recognition of receipt
☑ For Action

Chancellor Action:

☑ approved □ not approved

Unit/Person Responsible for implementation

Comments: ________________________________

Chancellor signature __________ date 4/16/13

Once finalized, copies will be returned to Special Assistant to the Chancellor who will scan and distribute electronically to: Chancellor, Provost, Chair of Faculty Senate, and Secretary of the Faculty Senate. The latter will post the Proposal/Recommendation/Resolution on the Faculty Senate Website.
Appendix D

Proposal from Enrollment Management Subcommittee

The Withdrawal, Course Replacement, Repeat Working Group of the Enrollment Management subcommittee recommends the following change:

I. Decrease the number of times a course can be repeated (without the signature of the chair of the department offering the course and the appropriate dean) from three to two.

II. Add statement #7 below which makes students aware that financial aid may not cover repeated coursework.

Proposed changes to the current catalog:

Repetition of Course Work

A student who wishes to repeat a course must adhere to the following policies:

1. The original course and the repeat course must be taken at UNCP.
2. The course being repeated must be the same course taken previously; no substitutions are allowed.
3. Students may repeat a course a maximum of three times. Students may repeat a course twice. Exceptions to this limit require approval of the chair of the department offering the course and the appropriate dean.
4. All grades received in courses repeated will be used to compute the quality point average, unless the student elects to use a grade replacement (see "Grade Replacement Policy" below).
5. A student will receive credit (earned hours) for a course one time, and the most recent grade will be used in meeting graduation requirements.
6. All entries remain a part of the student's permanent record.
7. Students should be aware that financial aid may not cover repeated courses. Students considering repeating a previously passed course are strongly encouraged to consult with the Office of Financial Aid regarding repeated coursework.