AGENDA
Meeting of the Academic Affairs Committee
Wednesday, September 19 3:30
University Center, Room 213

Committee Membership

Jesse Peters (chair)  Jeremy Sellers
Leon Jernigan       Jaime Martinez (chair of Curriculum)
Cherry Beasley      Joanna Hersey (chair of General Education)
Jeff Bolles         Melinda Rosenberg (chair of Enrollment)
Robert Brown        Larry Arnold (chair of Academic Support)
Judy Curtis         Ken Kitts (Provost and VC for Academic Affairs)
David Nikkel

I. Call to Order
   A. Appointment of Secretary
   B. Introduction of Members

II. Approval of the Minutes of the April 18 Meeting (Appendix A)

III. Approval of the Agenda

IV. Report from the Chair

V. Reports from Subcommittees
   A. Curriculum: Jaime Martinez, Chair

Actions Requiring only AA Chair Signature (Appendix B)

1. Proposals from the Department of Health, Physical Education, and Recreation
   Note: These proposals will require approval from the Graduate Council prior to AAC meeting.
   Course Proposal: Revise the Title and Description of EXER 5010
   Course Proposal: Revise the Title and Description of EXER 5060
   Course Proposal: Revise the Title and Description of EXER 5100
     • Approved pending approval by the Graduate Council 10-0-0

2. Proposals from the Department of Biology
   Course Proposal: Revise Description and Prerequisites of BIO 4990
     • Approved 10-0-0

Program Proposal: Revise Description of Untracked Electives for Major
Actions Requiring AA Approval only (Appendix C)

1. Proposal from the Department of Biology

   Course Proposal: Create BIO 4700
   • After discussion of staffing and the need to offer this course in spring 2013 Approved 10-0-0

Actions Requiring AA Approval and to be sent to Senate (Appendix D)

1. Proposal from the Department of Biology

   Program Proposal: Create a Minor in Biology
   • Approved 10-0-0

2. Program Proposal: African American Studies Minor (Dept. of Social Work)

   Add HST 1030: Intro to African American History and HSTS 4360: Civil Rights Movement to the list of options under Area 4: History in the African American Studies minor. Add ENG 4250: African American Rhetorics to the options under Area 2: Literature in the African American Studies minor. Remove cross-listing from all courses included in the African American Studies minor.
   Approved 9-0-0 on 4/5/2012.

3. Add new courses to QEP
   • 11 new Writing Intensive courses approved 10-0-0

Discussion of the Routing for Curriculum/General Education Proposal Forms

B. General Education: Joanna Hersey, Chair

C. Enrollment Management: Melinda Rosenberg, Chair

   1. Recommendation on the Makeup of the Enrollment Management Committee. (Appendix E)

D. Academic Support Services: Larry Arnold, Chair

VI. Old Business

   Program Proposal from Department of Educational Specialties, approved 4/5/2012 by Curriculum; no departmental representative present at AA meeting 4/18/2012; withdrawn by department on 9/10/2012

VII. New Business
VIII. Announcements

IX. Adjournment
Appendix A

Minutes (not yet approved)
Meeting of the Academic Affairs Committee
Wednesday, 18 April, 2012
University Center, Room 213

Committee Membership
Jeff Bolles (EDN)          David Nikkel (At-large)
Robert Brown (LET)         John Parnell (SBS)
Jose D’Arruda (At-large & Chair) James W. Robinson (Enroll. Management Chair)*secretary-in-rotation-(stand-in-for Spillan)
Holden Hansen (Curriculum Chair) Jeremy Sellers (NSM)
Joanna Hersey (Gen Ed Chair) Rachel B. Smith (Acad. Support Chair)
Kenneth Kitts (Provost & VCAA) Jack Spillan (SBS)
Zoe Locklear (EDN)          

Members Present: Bolles, Brown, D’Arruda, Joanna Hersey, Normandy (for Kitts), Locklear, Nikkel, Parnell, Robinson, Sellers, Smith,
Members Absent: Hansen, Kitts and Spillan
Guests: Kevin Freeman, Robert McDonald, Jaime Martinez, Elizabeth Normandy, Bob Orr and Jose Rivera

I. D’Arruda called the meeting to order at 4:00 p.m.

II. Approval of the Minutes of the 21 March 2012 Meeting: AA Approved 8-0-0.

III. Approval of the Agenda: AA Approved 8-0-0.

IV. Report from the Chair: no report

V. Reports from the Subcommittees

A. Curriculum – Martinez (for Hansen) reported a list of Minor Proposal that the Curriculum Subcommittee passed, not requiring AA approval, including the following items of business, as listed on the Curriculum Subcommittee Minutes (NYA) of April 5, 2012 (see referenced minutes for details): 4.1, 5.2, 5.3, 6.3, 8, 9, 10.2 – 10.8, 11, and 13.

Martinez (for Hansen) also presented two proposals for action by AA where no Departmental Representative was present. These business items (upon which AA took no action because of no departmental representation) included, as listed on the Curriculum Subcommittee Minutes (NYA) of April 5, 2012 (see referenced minutes for details):
7. Proposals from the Department of Social Work and
12. Proposal from the Department of Educational Specialities.

Martinez (for Hansen) presented the following business items for action by AA:
New QEP- Courses Recommended by Curriculum Subcommittee:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AST 2010</td>
<td>Introduction to American Studies—Writing Enriched</td>
</tr>
<tr>
<td>ATH 4000</td>
<td>Clinical Education V—Writing in the Discipline</td>
</tr>
<tr>
<td>ATH 4050</td>
<td>Organization and Administration of Athletic Training—Writing Enriched</td>
</tr>
<tr>
<td>ATH 4900</td>
<td>Research Techniques in Athletic Training—Writing Enriched</td>
</tr>
<tr>
<td>CHM 3980</td>
<td>Scientific Literature ---Writing in the Discipline</td>
</tr>
<tr>
<td>ECE 2050</td>
<td>Young Children and Their Families in a Diverse World—Writing 'Enriched</td>
</tr>
<tr>
<td>ECE 4750</td>
<td>Senior Seminar in Birth-Kindergarten Education—Writing in the Discipline</td>
</tr>
<tr>
<td>ENG 2030</td>
<td>Literary Genres—Writing Enriched</td>
</tr>
<tr>
<td>HST 3620</td>
<td>African American History from Emancipation to the Present—Writing Enriched</td>
</tr>
</tbody>
</table>

- AA approved 8-0-0

5.1 ProgramProposal from the Department of Political Science (see pp 15-17 for proposal detail)

1. Change "PLS 3030" to "PLS 3030 OR PHI 2050" under the Pre Law Option Package.
2. Add PLS 2060, PLS 2070, PLS 3025 and PLS 3750 to the list of courses acceptable in the "International Studies Option Package"
3. Indicate that even though students can take PLS 2060 and PLS 2070 up to four times each, they only count ONE time each for purposes of major fulfillment.
4. Catalog descriptions of PLS 2060 and PLS 2070, to include language. Both course descriptions and program description now indicate that students may use each of those courses only once to fulfill major requirements.

- AA approved 8-0-0

6. Proposals from the Department of Music (see pp 18-27 for proposal detail)

6.1 Course Proposal: Create MUS 2540, which serves as an introductory course for students pursuing majoring in music education.
6.2 Program Proposal: Proposal: Add MUS 2540 Introduction to Music Education as a requirement to the current program of studies in Music Education.

- AA approved 9-0-0

10.1 Course Proposal from the Department of Sociology and Criminal Justice:

Create a new Criminal Justice course CRJ 4230 "Intelligence Studies."

- AA approved 9-0-0

B. General Education – Joanna Hersey, Chair: Gen Ed committee recommended faculty handbook (page 113), Section 5, “Academic Policy and Curriculum
Matters, General Education Program Changes,” be modified by the addition of the following paragraphs under subsection “e” (text in green):

1. Changes to a General Education course title, number or description are considered minor changes, and may go directly from the Academic Affairs Committee to the registrar. Faculty Senate approval is not required.

2. Changes to a General Education course prerequisite, or the addition or deletion of a General Education course are considered major changes and require Academic Affairs and Faculty Senate approval.

- AA approved 9-0-0

C. Enrollment Management – James W. Robinson, Chair: Dr. Robinson reported the activities of the subcommittee including their consideration of the “withdrawal period.”

Discussion of the recent vote by the Faculty Senate on the “WF” and “Course Repeat” policy recommendations from AA ensued.

Motion by Bolles, Second by Sellers, to ask the Enrollment Management Subcommittee revisit the “WF” and “Course Replacement/Repeat” policy recommendations and report back to AA in the Fall.

- AA approved 8-0-1

D. Academic Support Services – Rachel B. Smith, Chair: Action item under old business

VI. Old Business: Course Management Systems – A working group, composed of Drs. Robinson, Smith and Orr charged to develop a survey of faculty as to their preferences of course management presented their work to AA (see Attached Survey) for approval.

- AA approved 9-0-0

VII. New Business: None

VIII. Announcements: D’Arruda announced the possible conversion of an existing university owned building into an ADA compliant observatory.

D’Arruda announced that “Madame Curie” will be visiting UNCP on April 25-26 as part of the NC Science Festival. Additional information can be found at (http://www.uncp.edu/chem_phy/NC_Sci_Fes/).

IX. Adjournment: The meeting was adjourned at 4:24 p.m.

Respectfully submitted: James W. Robinson, secretary-in-rotation-(stand-in for Spillan)
1. Proposals from the Department of Health, Physical Education, and Recreation

1.1 Course Proposal:
Change the title and course description of EXER 5010 from “Fitness and Exercise Physiology” to "Health, Fitness, & Exercise Physiology"

Rationale:
The current M.A.T. only certifies in PE, but the state of NC now requires both HEALTH and PE certification; therefore, the title and course description needs to add a "health" element/content in order to satisfy this North Carolina dual health/PE licensure requirement.

Dept vote: 36 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation: No
Additional Resources: no
Additional Resources required:

COURSE DESCRIPTIONS:
EXER 5010 Health, Fitness & Exercise Physiology
Hours: 3
Prerequisites:
Required: Off (If yes, need Program Proposal Form)
New course description: Course will present concepts of health, fitness, and exercise physiology in a practical approach based on researched principles of human physiology and applied science as it pertains to various grade levels, adults, and senior. Movement analysis of the human body will be studied as to variables, exercise responses, training principles, adaptation, and modalities. Health and physiological responses of human body systems will be explored relevant to wellness and fitness.
New Course title: Health, Fit & Exer Physio
Code: LEC

1.2 Course Proposal:
Change the title and course description of EXER 5060 from “Current Issues & Trends in PE & Sport” to "Current Issues/Trends in Health, PE & Sport"

Rationale:
The current M.A.T. only certifies in PE, but the state of NC now requires both HEALTH and PE certification; therefore, the title and course description needs to add a "health" element/content in order to satisfy this North Carolina dual health/PE licensure requirement.
Dept vote: 36 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation: No
Additional Resources: no
Additional Resources required:

COURSE DESCRIPTIONS:
EXER 5060 Current Issues & Trends in Health, PE & Sport
Hours: 3
Prerequisites:
Required: Off (If yes, need Program Proposal Form)
New course description: Course will be designed for formulating, designing, and implementing meaningful research into timely and practical wellness issues in health, physical education, and/or sports, particularly in K-12 settings. Topics relative to health and physical educators, coaches, fitness coordinators, etc. will be researched and discussed. Society health, fitness, wellness, and athletic concerns will be researched and debated.
New Course title: Curr Iss in Hlth, PE, Sprt
Code: LEC

1.3 Course Proposal:
Change the title and course description of EXER 5100 from “Leadership & Management in PE & Sport” to "Leadership & Management in Health, PE & Sport"

Rationale:
The current M.A.T. only certifies in PE, but the state of NC now requires both HEALTH and PE certification; therefore, the title and course description needs to add a "health" element/content in order to satisfy this North Carolina dual health/PE licensure requirement.

Dept vote: 36 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation: No
Additional Resources: no
Additional Resources required:

COURSE DESCRIPTIONS:
EXER 5100 Leadership & Management in Health, PE & Sport
Hours: 3
Prerequisites:
Required: Off (If yes, need Program Proposal Form)
Course will examine the basic skills and techniques in leadership and management to include, but not limited to, leadership styles, problem-solving, decision-making, planning, budgeting, delegation, communications, self-management, supervision, staffing, accountability, time management, etc. A major part of the course will deal with proper leadership/management in health, PE and sport issues in K-12 educational settings.
New Course title: Lead & Mgt in Hlth, PE,Spt  
Code: LEC

2. Proposals from the Department of Biology

2.1 Course Proposal:
Change the catalog description and prerequisites for BIO 4990: Research in Biology in the following ways:
1. change prerequisites from senior status and 3.0 major qpa to “consent of mentoring faculty member”
2. eliminate the requirement that a faculty committee approve the student’s research plan
3. allow students to repeat the course for up to 12 credits

Rationale:
The department has actually not abided by the current description for some time now. The department feels the current description to be too formal and restrictive. Faculty who mentor 4990 students no longer want to limit 4990 to seniors, and also feel that some students will benefit by enrolling in more than 6 hours of research.

File Attachment: Catalog Copy

COURSE DESCRIPTION:
BIO 4990 Research in Biology
Hours: 1.0-3.0

Prerequisites: Consent of mentoring faculty member.

Required: Off

Description: Designed to provide the student with an experience in the analysis and solution of problems in an area of biological interest. Students should approach appropriate departmental faculty and discuss the possibility of collaboration on 4990 hours prior to registration. Faculty approval is required for registration. 4990 hours are limited to 1-3 per semester with a maximum of 12 within a degree plan. PREREQ: Consent of mentoring faculty member.

Course Title: Research in Biology
Code: RES

Catalog Copy showing revisions
Note: deletions struck through in red, additions in green

BIO 4990 Research in Biology: Restriction: senior biology majors with a quality point average of 3.0 in the major.—Designed to provide the student with an experience in the analysis and solution of problems in an area of biological interest. the areas of his/her major interests. Students should approach appropriate departmental faculty and discuss the possibility of collaboration on 4990 hours prior to registration. Faculty approval is required for registration. The problems will be presented to the biology faculty in written form. Lecture. Credit, 1 to 3
BIO 4990 Research in Biology: Designed to provide the student with an experience in the analysis and solution of problems in an area of biological interest. Students should approach appropriate departmental faculty and discuss the possibility of collaboration on 4990 hours prior to registration. Faculty approval is required for registration. 4990 hours are limited to 1-3 per semester with a maximum of 12 within a degree plan. PREREQ: Consent of mentoring faculty member.

2.2 Program Proposal:
Change the wording in the B.S. in Biology Degree concerning required biology electives.

Rationale:
Current wording is unclear and potentially confusing for students

Dept vote: 12 for; 1 against; 0 abstain

Affect others: No
Departments affected and how:
Affected Chair: Off
Additional Resources: No
Additional Resources required:

Catalog Copy showing revisions

Sem. Hrs.
Biology track (see below): choose one 11-12
Botany Track; Zoology Track; Molecular Track; Environmental Biology Track; or No Track (any biology courses except those for non-majors) (any 2000 or above-level courses with the BIO, ENV, or BTEC prefix)

Clean Catalog Copy:

Sem. Hrs.
Biology track (see below): choose one 11-12
Botany Track; Zoology Track; Molecular Track; Environmental Biology Track; or No Track (any 2000 or above-level courses with the BIO, ENV, or BTEC prefix)
Appendix C
Actions Requiring AA Approval only

1. Proposal from the Department of Biology

Course Proposal:
Create a Writing in the Discipline course BIO 4700: Reading and Writing in the Natural Sciences

Rationale:
Biology must have a writing in the discipline course to meet QEP requirements.

Dept vote: 22 for; 0 against; 0 abstain
Affect others: No
Departments affected and how:
Affected Chair: Off
Cross listing: No
Articulation: No
Additional Resources: no
Additional Resources required:

File Attachment: Course Syllabus

COURSE DESCRIPTIONS:
BIO 4700 Reading and Writing in the Natural Sciences
Hours: 3
Prerequisites:
Required: Off (If yes, need Program Proposal Form)
New course description: This course will utilize science books, essays, and journal articles intended for various audiences to provide practice in reading and thinking critically about the connections among various disciplines of science. The skill of writing will be addressed as a process with a chance for multiple drafts and peer review. This course is intended for senior majors in the Natural Sciences.
New Course title: Reading & Writing Nat Sci
Code: LEC

Course Syllabus
BIO 4700 Reading and Writing in the Natural Sciences Dr. Bonnie Kelley

Description
This course will use science books, essays, and journal articles intended for various audiences to provide practice in reading and thinking critically about the connections among all the disciplines of science. The skill of writing will be addressed as a process with a chance for multiple drafts and peer review. The course is intended for Senior majors in the Natural Sciences.

Objectives
The student will be able to:
understand and employ the main features and purposes of writing in the sciences
exhibit ability to access, evaluate, and utilize information from a variety of sources and media
understand a writing assignment as a series of tasks, involving finding, evaluating, analyzing, and synthesizing appropriate primary and secondary sources write in stages, review work-in-progress in collaborative groups, and learn to critique their own and others' work apply technologies commonly used to research and communicate in science write in the forms and genres required by science appropriately document their work in the style accepted by science

Suggested Texts (wait for Instructor advise- some required some recommended)
A Short Guide to Writing about Biology, 7th ed. Pechenik
A Student Handbook for Writing in Biology, 3rd ed. Knisely
The Best American Science Writing 2011, Skloot and Skloot editors
The Best American Science and Nature Writing 2008, Groopman editor
The Best American Science and Nature Writing 2009, Kolbert editor
A novel, selected essays, or memoir from the list distributed

Grading Policy
The Assignments will carry the following points:
Assignments 1,2,3,4,5,6,and9 carry 50 pts each 350
Assignments 8 and 11 100 pts each 200
Assignments 7, 10, and 12 150 pts each 450
Total Points 1000
The grading scale is as follows: 90+% = A, 80+% = B, etc.

Schedule of Class Activities and Assignments

<table>
<thead>
<tr>
<th>Week</th>
<th>Activity</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Syllabus, Overview of Course&lt;br&gt;Pair, Write and Present Introductions</td>
<td>(1) Connections in Science</td>
</tr>
<tr>
<td>2</td>
<td>Pair and Share Course Descriptions&lt;br&gt;Peer Review of Connections</td>
<td>Write Connections Paper&lt;br&gt;Meet in Library next class</td>
</tr>
<tr>
<td>3</td>
<td>Catalogue, Abstracts, Reviews, Journals&lt;br&gt;Group, Scientific Method</td>
<td>(2) Pick up Tues NY Times&lt;br&gt;Write Science Times Paper</td>
</tr>
<tr>
<td>4</td>
<td>Share Times Summaries, Discuss Science Literacy&lt;br&gt;Share Searching the Web results</td>
<td>(3) Searching the Web</td>
</tr>
<tr>
<td>5</td>
<td>Lecture and Practice- Scientific Notation&lt;br&gt;Meet in Journal Room, Library</td>
<td>(4) Media Summary/ Search&lt;br&gt;Prepare Journal Notations (5)</td>
</tr>
<tr>
<td>6</td>
<td>Peer Review of Notations&lt;br&gt;Lecture- Scientific Abstracts</td>
<td>Rewrite Notations&lt;br&gt;(6) Write an Abstract</td>
</tr>
<tr>
<td>7</td>
<td>Lecture- Lab Reports, Data, Tables and Graphs&lt;br&gt;Attend a Lab</td>
<td>(7) Essay Assignment&lt;br&gt;(8) Write Lab Report</td>
</tr>
<tr>
<td>8</td>
<td>Peer Review of Lab Report, Choose Essay&lt;br&gt;Lecture- Preparing a Powerpoint Presentation</td>
<td>Rewrite Lab Report&lt;br&gt;Write Essay Paper</td>
</tr>
<tr>
<td>9</td>
<td>Appointments with Instructor</td>
<td>Bring Draft of Essay Paper&lt;br&gt;(9) Book Assignment</td>
</tr>
<tr>
<td>10</td>
<td>Attend Department Seminar</td>
<td>(10)Summary of Seminar</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td></td>
</tr>
<tr>
<td>------</td>
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<td></td>
</tr>
</tbody>
</table>
| 11   | Lecture- Preparing a Poster  
Peer Review of Draft Summary |
| 12   | Appt with Instructor |
| 13   | Lecture- Resume and Cover Letter  
Peer Review, Letter and Resume |
| 14   | (12) Prepare a ppt presentation or a poster about your Book and the Science Connection  
Make an appt with Instructor if you want feedback |
| 15   | Powerpoint and Poster Presentation including Peer Feedback (Final Exam) |
Appendix D
Actions Requiring AA Approval and to be sent to Senate

1. Proposal from the Department of Biology

Program Proposal:
Establish a minor in Biology, to consist of BIO 1000, BIOL 1000, BIOL 1010, BIO 1020, and any BIO or ENV courses above the 1000-level to bring the total for the minor to 18-20 hours.

Rationale:
Some students have requested a Biology minor, and the department wishes to establish one for these students.

Dept vote: 16 for; 0 against; 0 abstain

Affect others: No
Departments affected and how:
Affected Chair: Off
Additional Resources: No
Additional Resources required:

File attachment: Catalog Copy

Catalog Description:
Minor
Requirement for a Minor in Biology Sem. Hrs.
BIO 1000, 1010, 1020, BIOL 1000, and any BIO or ENV courses above the 1000-level to bring the total to 18-20 total hours. 18-20

2. Program Proposal: African American Studies Minor (Dept. of Social Work)

Program Proposal: We would like to add HST 1030: Intro to African American History and HSTS 4360: Civil Rights Movement to the list of options under Area 4: History in the African American Studies minor. We would like to add ENG 4250: African American Rhetorics to the options under Area 2: Literature in the African American Studies minor. We would like to remove cross-listing from all courses included in the African American Studies minor.

Rationale: Adding these courses gives students more options and enables them to complete the minor more efficiently. The 1030 course will be especially helpful for students in the minor who have not yet developed the reading and writing skills necessary to succeed in 3000 and 4000 level history classes. In addition, several of the history courses currently listed with the minor are not offered regularly, while these two courses are offered on a more regular basis. Requiring that some courses but not others be created with cross-listed AAS sections creates confusion for students and departments. In addition, the Sociology department has already deleted its section of one of the courses. (The revised catalog copy submitted with this proposal also includes the
three courses added in proposals 1 and 2, as well as some revisions to language designed to improve consistency.)

Dept vote: 10 for; 0 against; 0 abstain

Affect others: Yes
Departments affected and how: Both of these courses are offered by the Department of History, and the instructors who teach them have already indicated their approval for this proposal.

Affected Chair: Off
Additional Resources: No
Additional Resources required:

File attachment: AAS Catalog Copy

Revised catalog copy: additions in green, deletions struck through in red

AFRICAN AMERICAN STUDIES MINOR
Coordinator: Frederick H. Stephens

The Departments of Social Work, English and Theatre, Geology and Geography, History, and Political Science offer a multidisciplinary minor in African American Studies. This program is designed to introduce the student to the knowledge base of African American contributions to American society and to provide a theoretical approach to understanding African American culture. The student interested in this multidisciplinary minor will have the opportunity to conduct research in areas of African American Studies.

Requirements for an African American Studies Minor

Sem Hrs.
Guided Electives: Students must take 18 hours from the courses below, selecting courses from at least three different areas (i.e., SWK, ENG, GGY, HST, PLS PSPA).

Area 1: Social Work/Sociology
SWK 3820/SOC 3820 African American Populations

Area 2: Literature
ENG 2100 African American Literature; ENG 3100 The Harlem Renaissance; ENG 4250 African American Rhetorics; ENGS 2xxx (relevant approved topics only); ENGS 4xxx as AASS 4xxx (relevant approved topics only)

Area 3: Geography
GGYS 4xxx as AASS 4xxx (relevant approved topics only)

Area 4: History
HST 1030 Intro to African American History; HST 3610 African American History to 1863 as AAS 3610; HST 3620 African American History Since Emancipation as AAS 3620; HST 3750 Sub-Saharan Africa as AAS 3750; HSTS 4360 Civil Rights Movement; HST 4020 as AASS 4020 (relevant approved topics only); HST 4xxx as AASS 4xxx (relevant approved topics only)

Area 5: Political Science
PLS 3750 Politics in the Developing World as AAS 3750; PLSS 3000-3100 as AASS 3000-3100 (relevant approved topics only); PLS 3980 as AAS 3980 (relevant approved topics only); PLS 4200 as AASS 4200 (relevant approved topics only); PLS 4300 as AAS 4300—

Total: 18
African American Studies Minor
Coordinator: Frederick H. Stephens

The Departments of Social Work, English and Theatre, Geology and Geography, History, and Political Science offer a multidisciplinary minor in African American Studies. This program is designed to introduce the student to the knowledge base of African American contributions to American society and to provide a theoretical approach to understanding African American culture. The student interested in this multidisciplinary minor will have the opportunity to conduct research in areas of African American Studies.

Requirements for an African American Studies Minor
Guided Electives: Students must take 18 hours from the courses below, selecting courses from at least three different areas (i.e., SWK, ENG, GGY, HST, PLS).

<table>
<thead>
<tr>
<th>Area</th>
<th>Course Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Social Work</td>
<td>SWK 3820 African American Populations</td>
</tr>
<tr>
<td>2. Literature</td>
<td>ENG 2100 African American Literature; ENG 3100 The Harlem Renaissance; ENG 4250 African American Rhetorics; ENGS 2xxx (approved topics only); ENGS 4xxx (approved topics only)</td>
</tr>
<tr>
<td>3. Geography</td>
<td>GGY 4xxx (approved topics only)</td>
</tr>
<tr>
<td>4. History</td>
<td>HST 1030 Intro to African American History; HST 3610 African American History to 1863; HST 3620 African American History Since Emancipation; HST 3750 Sub-Saharan Africa; HSTS 4360 Civil Rights Movement; HST 4020 (approved topics only); HSTS 4xxx (approved topics only)</td>
</tr>
<tr>
<td>5. Political Science</td>
<td>PLS 3750 Politics in the Developing World; PLSS 3000-3100 (approved topics only); PLS 3980 (approved topics only); PLS 4200 (approved topics only); PLS 4300</td>
</tr>
</tbody>
</table>

Total: 18

3. Approve New Courses for QEP

List of Courses to Add to QEP

THE WRITING INTENSIVE PROGRAM

The Writing Intensive Program is an initiative of the UNC Pembroke Quality Enhancement Plan. The goal of the program is to enhance the ability of students to write effectively and appropriately in both general writing and professional writing in their disciplines. The program consists of Writing Enriched courses and Writing in the Discipline courses. Writing Enriched courses are 2000- and 3000-level courses in which writing supplements the coverage of course
content. It includes extensive and intensive instruction in writing. Writing in the Discipline courses are 3000- and 4000-level courses that are designed to teach students about the roles and uses of writing in their fields of study. As a requirement for graduation, students must complete nine semester credit hours of Writing Enriched and Writing in the Discipline courses. One course must be a Writing in the Discipline course.

The courses listed below are approved to be offered as Writing Enriched or Writing in the Discipline courses. When these courses appear with the designation WE (Writing Enriched) or WD (Writing in the Discipline) in the title of the course in the course schedule, they can be taken to satisfy the writing intensive graduation requirement. The completion of ENG 1050 is a prerequisite for all Writing Enhanced or Writing in the Discipline courses.

BIO 2050 Animal Behavior—Writing Enriched
BIO 3710 Cell Biology—Writing Enriched
BIO 4310 Biometrics—Writing Enriched
BIO 4320 Conservation Biology—Writing Enriched
BIO 4700 Reading and Writing in the Natural Sciences—Writing in the Discipline
BLAW 3180 Commercial Law—Writing in the Discipline
ELE 2900 Research and Writing in Elementary Education—Writing in the Discipline
JRN 3400 Advanced News Writing and Reporting—Writing in the Discipline
JRN 4100 Web Journalism—Writing in the Discipline
JRN 4600 Investigative Journalism—Writing in the Discipline
NUR 4510/ NUR 4510L Transitional to Professional Nursing: A Capstone Experience—Writing in the Discipline
Appendix E

Motion from Enrollment Management concerning committee membership:

“The membership of the EMS should be adjusted to include both the Assistant Vice Chancellor for Student Academic Support and Retention as well as the Executive Director of Enrollment Planning and delete the Vice Chancellor of Enrollment Management.”