Miuntes
Meeting of the Academic Affairs Committee
Wednesday, March 19, 2014
University Center, Room 213

Committee Membership

Jose D’Arruda (Senator & Chair)  
Cherry Beasley (Senator)  
Jeff Bolles (Senator)  
Rick Crandall (Senator)  
David Nikkel (Senator)  
Maria Pereira (Senator)  
Jesse Peters (Senator)  
Jeremy Sellers (Senator)  
Joanna Hersey (chair of General Education)  
Jaime Martinez (chair of Curriculum)  
Lisa Mitchell (chair of Enrollment)  
Larry Arnold (chair of Academic Support)  
Ken Kitts (Provost and VC for Academic Affairs)

Present: D’Arruda, Beasley, Nikkel, Pereira, Peters, Sellers, Hersey, Martinez, Mitchell, Arnold, Kitts

Absent: Bolles and Crandall


I. Call to Order 3:30 PM

II. Approval of the Minutes of the February 15, 2014 Meeting Approved unanimously

III. Approval of the Agenda Approved unanimously as distributed

IV. Report from the Chair – No report.

V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

a) Actions Requiring only AA Chair Signature

5. Proposals from the Department of Music
5.1 Course Proposal: Revise title of MUS 1810 Class Piano I
5.2 Course Proposal: Revise title of MUS 1820 Class Piano II
5.3 Course Proposal: Revise title of MUS 2810 Class Piano III

6. Proposals from the Department of Geology and Geography
6.1 Course Proposal: Delete GLY 5040 Physiography and Ecology of the Atlantic Coastal Plain

10. Proposals from the Department of Art
10.1 Course Proposal: Delete ART 2120 Watercolor
10.2 Course Proposal: Delete ART 2560 Web Design
10.3 Course Proposal: Delete ART 3600 Problems Seminar I
10.4 Course Proposal: Delete ART 3610 Problems Seminar II
10.5 Course Proposal: Delete ART 4600 Problems Seminar III
10.6 Course Proposal: Delete ART 4610 Problems Seminar IV
10.7 Course Proposal: Revise prerequisites for ART 3080 Art Education Methods and Field Experience for Grades 6-12

12. Proposals from the Department of Health, Physical Education, and Recreation
12.1 Course Proposal: Delete ATH 1090 Healthful Living
12.2 Course Proposal: Delete ATH 3070 Pharmacology
12.3 Course Proposal: Delete ATH 3100 General Medical Conditions
12.4 Course Proposal: Revise description of ATH 2000 Clinical Education I
12.5 Course Proposal: Revise description of and prerequisite for ATH 2010 Clinical Education II
12.6 Course Proposal: Revise description of and prerequisite for ATH 3000 Clinical Education III
12.7 Course Proposal: Revise description of and prerequisite for ATH 3010 Clinical Education IV
12.8 Course Proposal: Revise description of and prerequisite for ATH 4000 Clinical Education V
12.9 Course Proposal: Revise title, description, and credit hours of ATH 4900 Research Techniques
12.10 Course Proposal: Revise title, description, and prerequisites for ATH 4980 BOC Preparation

13. Proposals from the Department of School Administration and Counseling (*pending Graduate Council approval)
13.1 Course Proposal: Delete prerequisites for EDNL 5800 Supervision and Instructional Leadership
13.2 Course Proposal: Revise description for EDNL 5850 Curriculum Leadership
13.3 Course Proposal: Revise titles, description, and prerequisites for EDNL 5900 and 5950 Internship and Seminar in Administration I and II
13.4 Course Proposal: Delete EDNL 5960 and 5970 Internship and Seminar in Supervision I and II
13.5 Program Proposal: Revise program description for a Master of School Administration

14. Proposals from the Department of Elementary Education
14.1 Course Proposal: Delete ELE 4010 Mathematics and Science I
14.2 Course Proposal: Delete ELE 4020 Mathematics and Science II
14.3 Course Proposal: Delete ELE 4040 Literacy and Language Arts I in the Elementary School
14.4 Course Proposal: Delete ELE 4050 Literacy and Language Arts II in the Elementary School

Received without comment

b) Actions Requiring AA Approval Only

6. Proposals from the Department of Geology and Geography
6.2 Course Proposal: Create GLY 5030 Geology of North Carolina- Vote: 11-0-0; approved.

8. Proposals from the Department of Biology
8.1 Course Proposal: Create BIO 3400 Natural History of Costa Rica Offered as topics in the
Vote: 11-0-0; approved.

12. Proposals from the Department of Health, Physical Education, and Recreation
12.11 Course Proposal: Create ATH 3200 Emergency Procedures
12.12 Course Proposal: Create ATH 3300 Exercise and Nutrition Prescription
12.13 Course Proposal: Create ATH 4100 General Medical Conditions and Pharmacology I
12.14 Course Proposal: Create ATH 4200 General Medical Conditions and Pharmacology II
12.15 Course Proposal: Create ATH 4970 BOC Preparation I

Vote: 11-0-0; approved.

14. Proposals from the Department of Elementary Education
14.5 Course Proposal: Create ELE 3040 Teaching Mathematics in the Elementary School I
14.6 Course Proposal: Create ELE 3050 Literacy and Language Arts: Emergent Readers
14.7 Course Proposal: Create ELE 3060 Literacy and Language Arts: Developing Readers
14.8 Course Proposal: Create ELE 4110 Teaching Mathematics in the Elementary School II
14.9 Course Proposal: Create ELE 4120 Teaching Science in the Elementary Schools
14.10 Course Proposal: Create ELE 4150 Literacy and Language Arts: Fluent Readers

Vote: 11-0-0; approved.

15. Proposals from the Department of Educational Specialties
15.1 Course Proposal: Create RDG 2010 Foundations of Reading & Writing Across the Content Areas
15.2 Course Proposal: Create RDG 2020 Reading & Writing through Literature
15.3 Course Proposal: Create RDG 3010 Special Issues in Reading Education
15.4 Course Proposal: Create ECE 4150 Agency Partners
15.5 Course Proposal: Create ECE 4170 Learning Environments and Teaching in Preschool and Kindergarten

Vote: 11-0-0; approved.

c) Actions Requiring AA Approval and to be sent to Senate

7. Proposals from the Department of Mathematics and Computer
7.1 Program Proposal: Revise degree requirements for the Bachelor of Science in Mathematics Education for Middle Grades Concentration (6-9)
7.2 Program Proposal: Revise degree requirements for the Bachelor of Science in Mathematics Education (9-12)
7.3 Program Proposal: Revise degree requirements for the Bachelor of Science in Mathematics

Vote: 11-0-0; approved.
8. Proposals from the Department of Biology

8.2 Program Proposal: Revise degree requirements for Bachelor of Science in Science Education

    Vote: 7-3-0; approved.

8.3 Program Proposal: Create a minor in Sustainable Agriculture

    Vote-11-0-0; approved.

10. Proposals from the Department of Art

10.8 Program Proposal: Revise Minor in Art History
10.9 Program Proposal: Revise Minor in Media Integration Studies

    No representative- referred back to Curriculum; no action taken.

11. Proposal from the Bachelor of Interdisciplinary Studies Program

11.1 Program Proposal: Create a Systems Administration Track within the BIS major in Applied Information Technology

    Vote-11-0-0; approved.

12. Proposals from the Department of Health, Physical Education, and Recreation

12.16 Program Proposal: Revise requirements for Bachelor of Science in Athletic Training

    Vote-11-0-0; approved.

14. Proposals from the Department of Elementary Education

14.11 Program Proposal: Revise program requirements for the Bachelor of Science in Elementary Education

    Vote-11-0-0; approved.

15. Proposals from the Department of Educational Specialties

15.6 Program Proposal: Revise requirements for the Professional Concentration in Reading
15.7 Program Proposal: Revise requirements for a Bachelor of Science in Birth-Kindergarten Education

    Vote- 11-0-0; approved.
17. Proposal from the QEP Committee

17.1 Program Proposal: Add two courses to the Writing Intensive Program

ENG 2230 American Literature Before 1865 (This WE course. 11-0-0; approved.)
SOC 3210 Social Inequalities (This is a WE course. Vote: 11-0-0; approved.)

B. Enrollment Management: Lisa Mitchell, Chair 09-1-1

Policy changes regarding UNC Policy Manual 400.1.5 were updated by EMS and UNCP changes were approved unanimously.

C. General Education: Joanna Hersey, Chair

1. Question and Answer Session about Freshman Seminar with E. Froeba and M. Schaub.
   a) How is FRS 1000 categorized? FRS is not considered part of the general education requirements. It is not part of the general education requirement. It is a one hour required course that is calculated into the GPA.
   b) Are department specific FRS session being eliminated? FRS that are part of learning community will remain department specific. Music and Nursing will have their sessions.
   c) How is the expectations for faculty being changed? Advising will now be separated from the teaching of the course.
   d) Who is teaching the course? Currently for the fall, 20 staff (all who have at least a master’s degree) and 31 faculty (11 in part of the learning community) have volunteered to teach FRS 1000.
   e) How are changes in FRS 1000 approved? Course changes will go through the same approval process as other courses in the curriculum committee. There is a process that will have an internal review of FRS 1000 for changes such as course objectives.

General Education Subcommittee will continue to follow this. Academic Affairs Committee members expressed support for FRS and consider it has a critical role in retention and adjustment to college.

2. Discussion regarding name change request from Sharon Kissick. To change the title of General Education Program Elective. Decided to take no action on request.

D. Academic Support Services: Larry Arnold, Chair
1. DoIt: Windows XP gone away. If still using it, check with DoIt.
2. Center for Academic Excellency: None
3. Academic Support Services Faculty Survey--- will be implemented electronically to faculty and students. **Vote-11-0-0; approved.**
4. Center for Academic Excellency- M. Schaub came to answer questions proposed at last month’s meetings about the methods used to collect, analyze and report the data from the Center. The data is correlated and reported. The Committee asked some questions about the meaning of the data and if it could not be analyzed to provide additional information. C. Beasley agreed to coordinate efforts between the Center and Academic Affairs.
5. Library- transition is taking place tomorrow. Question was raised by the committee that some of the services of the by the Consortium was still needed, such as extending services and loan times.

VI. **Old Business:** Role of faculty in the elimination of a program- No report at this time.

VII. **New Business:** None

VIII. **Announcements:** None

IX. **Adjournment:** Adjourned at 4:58 PM