Minutes
Meeting of the Academic Affairs Committee
Wednesday, September 17, 2014
University Center, Room 213

Committee Membership

Jose D’Arruda (Senator & Chair)  Marisa Scott (Senator)
Rick Crandall (Senator)  TBE (chair of General Education)
Tony Curtis (Senator)  Jaime Martinez (chair of Curriculum)
Jonathan Maisonpierre (Senator)  Anita R. Guynn (chair of Enrollment)
Cyndi Miecznikowski (Senator)  Robert Arndt (chair of Academic Support)
David Nikkel (Senator)  Ken Kitts (Provost and VC for Academic Affairs)
Maria Pereira (Senator)

Present: Arndt, Crandall, D’Arruda, Maisonpierre, Martinez, Miecznikowski, Nikkel, Scott
Absent: Curtis, Guynn, Kitts, Pereira
Guests: Andrew Ash, Leon Jernigan, Liz Normandy

I. Call to Order

The meeting was called to order by the Chair at 3:30pm.

Rotating duties for secretary fell on Rick Crandall, who compiled these minutes.

II. Approval of the Minutes of the April 16, 2014 Meeting

Minutes were approved 8-0-0.

III. Approval of the Agenda

Agenda was approved 8-0-0.

IV. Report from the Chair

The proposal below (8.1) from the Department of Mathematics and Computer Science passed the Academic Affairs in April 2014 but was withdrawn from the senate because no member from that department was present at the senate meeting. I will therefore present it again at the next senate meeting for vote.

8. Proposal from the Department of Mathematics and Computer Science

8.1 Program Proposal: Revise the Minor in Information Technology to better incorporate pre-requisite courses

Proposals 8.1 passed: 8 for, 0 against, 0 abstain.

V. Reports from Subcommittees

A. Curriculum: Jaime Martinez, Chair

1. Actions Requiring only AA Chair Signature

7. Proposals from the Department of Chemistry and Physics

7.1 Course Proposal: Revise prerequisites for CHM 1300 General Chemistry I

7.2 Course Proposal: Revise prerequisites for PHY 1500 College Physics I
Proposals 7.1-7.2 passed: 12 for, 0 against, 0 abstain;
7.1-7.2 will be forwarded to the Chair of Academic Affairs committee for his signature.

8. Proposals from the Department of Nursing
8.1 Program Proposal: Add program outcome to MSN catalog description
Proposals 8.1 passed: 12 for, 0 against, 0 abstain;

2. Actions Requiring AA Approval Only
   None

3. Actions Requiring AA Approval and to be sent to Senate
   
6. Proposal from the Department of Biology
6.1 Program Proposal: Revise the requirements for the Bachelor of Science in Environmental Science. We proposed to remove three required courses (CHM 2500, GLY 1150, and GLY 2500), add two required courses (BIO 4320 and GGY 4040), and adjust the elective options.

   Rationale: The proposed earth science and chemistry changes are to take advantage of courses that were not offered when the program was created and to add more flexibility so the students can tailor the degree to their career path. These courses changes will allow students to build a more specific skill set for future employment.

   The proposed change associated with Conservation Biology (BIO 4320) is to help students meet the writing requirement and this course is a course that applies many of the principles presented in the other environmental courses.

   Dept vote: 18 for; 0 against; 0 abstain
   Affect others: Yes
   Departments affected and how:
   • Chemistry – will affect enrollment in CHM 2500 Organic Chemistry
   • Geology – will lower enrollment in some earth science courses while increasing enrollment in others.

   Affected Chairs:
   Additional Resources: No
   Additional Resources required:
   DeAffects Degree Pathway: Yes
   Affects CAA Degree Plan: No

Requirements for a Bachelor of Science Degree in Environmental Sem. Hrs.
### Proposals from the Department of Art

**10.8 Program Proposal:** Revise our Minor in Art History by removing a required 3 hour non-Western art history course and replacing it with a 3 hour elective (selected from a list currently stated in the catalog).

**Rationale:** Students often consider declaring the minor late in their undergraduate careers and our course rotation prevents them from finishing in a timely manner. This change would not impact the minor's integrity and will allow students to pursue interests.

Dept vote: 7 for; 0 against; 0 abstain
Affect others: no
Departments affected and how:
Affected Chair: Off
New courses: no
Additional Resources: no
Additional Resources required:

Attached: Catalog Copy

**Requirements for a Minor in Art History**

<table>
<thead>
<tr>
<th>Required Courses: ART 2080, 2090, and 3 hours of non-Western art (e.g., ART 2160 or 2170)</th>
<th>Sem. Hrs.</th>
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<td>6</td>
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Plus nine twelve hours of electives* (taken after prerequisites if applicable): ART 2160, 2170, 3700, 3710, 3720, 3730, 3740, 3750, 4310, 4320, 4330, ARTS 3xxx, 4xxx, PHI 4230 | 12 |

Total: 18

*Art 2050, 5050, and 5110 do not fulfill this requirement

### 10.9 Program Proposal

Revise Minor in Media Integration Studies

Delete electives PHI 1020, MCM 2100, ENG 2900, BRD 2800, and SOC 2220. Add as electives ART 1500, ART 2400, ART 3000, ART 3500, ART 4750, and MUS 3670. Remove Mass Communication from list of interdisciplinary collaborators.

Rationale: The elective courses being removed are not offered consistently because of evolving departmental staffing and needs; Mass Communication has indicated that it will no longer participate in the minor for the same reason. The added electives are appropriate for the minor; the drawing and printmaking courses include animation and digital components.

Dept vote: 7 for; 0 against; 0 abstain
Affect others: yes
Departments affected and how: Courses offered by Mass Communication, Philosophy and Religion, Sociology, and English are being removed from the minor. An additional Music course is being added. Mass Communication will no longer be a collaborating department; Music remains.
Affected Chair: Off
New courses: no
Additional Resources: no
Additional Resources required:

### Minor in Media Integration Studies

Media Integration Studies is an opportunity for interdisciplinary study in digital studios within two three academic departments: Art, Mass Communications, and Music.

**Requirements for a Minor in Media Integration Studies**

<table>
<thead>
<tr>
<th>Required Courses: ART 1450; ART/MUS 3800, 4580, 4800</th>
<th>Sem. Hrs.</th>
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<td>12</td>
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**Electives: Choose 2 courses from PHI 1020, MCM 2100, SOC 2220, ENG 2900, ART 1500, 2400, 2500, 3000, 3500, 4750, BRD 2800, MUS 3580, 3670 | 6 |
Proposals 10.8-10.9 passed: 10 for, 0 against, 0 abstain
Proposal 10.8 was approved 8-0-0
Proposal 10.9 was approved 8-0-0

B. Enrollment Management: Anita R. Guynn, Chair

The report below was sent via email:

The Enrollment Management Subcommittee met on Wednesday, September 10 with four members in attendance. A new member from LETT and an SGA representative had not been selected by the time of this meeting.

The group selected Dr. Guynn as chair and Emily Neff-Sharum as secretary and agreed on a number of items to consider this year: complying with new regulations related to the Fostering Undergraduate Student Success initiative; encouraging students to complete financial aid paperwork earlier to eliminate delay in buying textbooks; roster verification and withdrawals for online students.

To address this last issue, the committee is interested in surveying faculty who teach online about their definition of online “attendance”; we request input from AA on this idea.

Anita R. Guynn

C. General Education: TBE, Chair

No report.

D. Academic Support Services: Robert Arndt, Chair

The Academic Support Services met September 9, 2014. Robert Arndt was elected Chair and Jesse Rouse was elected secretary. Susan Whitt, Interim Dean of Library Services, reported the Library is adjusting to a new updated integrated library service system and the webpages. Nancy Crouse, the new CIO, reported that DoIT is looking to fill 5 positions. Nicollete Campos reported that Accessibility Resource Center has handled the normal new freshman intake and a summer name change. Melissa Schaub, Associate Vice Chancellor for Enrollment, reported that the Writing Center is looking for tutors in certain subject areas. She also reported that the Writing Center is not able to open service point in the Library on Sunday through Tuesday nights (7-10 pm) due that time no corresponding to tutor schedules.

VI. Old Business

None.

VII. New Business

No new business reported.

VIII. Announcements

No announcements reported.
IX. Adjournment

Meeting was adjourned at 3:48pm.