VETERAN’S AFFAIRS NEWSLETTER FROM THE OFFICE OF FINANCIAL AID!!!

VA INFORMATION

The Debt Management National Call Center will now be open on Saturday’s from 7:30 a.m. to 4:00 p.m. CST, starting January 31st through the tax season and tentatively ending on May 2, 2015. Their toll-free number is 1.800.827.0648.

VA Work-Study Opportunities

The Robeson County Office of Veteran Services is looking for veterans/dependents who are interested in work-study. Your current enrollment status must be ¾ time or full-time. If you are interested, please contact Chris Oxendine at (910)671-3071.
**Certification Information**

The VA now required all certifications to be submitted before or within the first 30 days of the semester. VA Enrollment Worksheets received after the first 30 days of the semester, can only be certified if the student has documented extenuating circumstances.

When completing the VA Enrollment Worksheet for certification, please be sure that it has been signed by your Academic Advisor prior to turning it into me. The VA Certifying Official is not your academic advisor and cannot sign the form.

Please be sure you attach a copy of your **Detailed Schedule**, not the **Time and Day Schedule**. The Detailed Schedule provides me with all the accurate information I need to complete the certification. To access your Detailed Schedule, please follow the steps below:

1. Log into Braveweb
2. Click on Banner Self-Service
3. Click on Student & Financial Aid
4. Click on Registration
5. Click on Student Detailed Schedule
6. Select the term
7. Print

**Payment Information**

If you are **Chapter 30, 35, or 1606/1607**, you should prepare to cover any initial costs due for the term you are enrolled to make...
sure that your enrollment is secure. VA payments are sent to you directly; therefore it is your responsibility to make sure anything you owe is paid by the due date indicated by student accounts.

If you are Chapter 33 Post 9/11, your enrollment is secure until payment has been received directly to the University after we have certified electronically. You must have enough VA benefits to cover your tuition and fees. If you are considered less than 100% for your benefit payments, you must be prepared to pay any out of pocket expenses after VA has paid. To secure your classes, all certification documents are to be turned in as soon as you enroll.

**Question of the Month**

If I drop/withdraw from a class or change my major, is the School Certifying Official automatically notified?

No. The School Certifying Official does not receiving information from the Registrar’s Office in regards to changes in your class schedule or major. It is the student’s responsibility to notify the School Certifying Official of any changes in their classes (drops/withdrawals) or major so the information can be update with the VA accordingly. A copy of your withdrawal form and/or change of major forms will need to be submitted to the School Certifying Official. The information will be kept in the student’s VA folder for compliance purposes.
UPCOMING DATES

February 2nd - Financial Aid Freeze Date
February 6th - Electronic refunds sent to UNCP’s bank
February 11th - Paper Checks mailed
February 11th - Immunization deadline
February 13th - Last day to withdraw from 1st 8 weeks course.
February 28th - FAFSA Day
February 28th - UNCP Open House

THINGS TO REMEMBER:

- Turn in VA paperwork to the VA Certifying Official early.
- Do NOT complete the VA Enrollment Worksheet in pencil.
- The Department Of Veterans Affairs will NOT pay for any classes that are not within your degree program.
- Consult with your advisor if you have any questions about your program or classes.
- If you are Chapters 30 or 1606/1607 you must access the WAVE website with VA monthly to certify your enrollment.
  www.gibill.va.gov/wave