

AGENDA
MEETING OF THE ACADEMIC SUPPORT SERVICES SUBCOMMITTEE
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

Tuesday, November 8, 2022, @ 3:30 P.M.

WebEx <https://uncp.webex.com/meet/robert.arndt>

Robert Arndt, ARTS (Chair)
Melinda Rosenberg (LETT)
Abby Nance, NS&M (Secretary)
Melissa Buice, S&BS
Marian Wooten, CHS
Silvia Smith
Karen Granger
Jessica Collogan, Dean Library Services

Vanessa Hawes, Accessibility Resource
Center
Elise Dixon, Director Writing Center
(Laura Hakala)
Mark Hunt, Center for Student Success
Jare Alexander, SGA Senator
Kristine Castelo Graduate Student Rep

1. Call to Order
2. Approval of the Minutes of the October 2022 Meeting (Appendix A)
3. Approval of the Agenda
4. Reports
 - a) Accessibility Resource Center
 - b) Center for Student Success
 - c) Mary Livermore Library
 - d) Writing Center
5. Old Business
6. New Business
7. Announcements
 - a) Next Meeting—January 10, 2023
8. Adjournment

Appendix A

UNAPPROVED MINUTES
MEETING OF THE ACADEMIC SUPPORT SERVICES SUBCOMMITTEE
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

Tuesday, October 11, 2022, @ 3:30 P.M.

WebEx <https://uncp.webex.com/meet/robert.arndt>

Present

Robert Arndt, ARTS (Chair)
Melinda Rosenberg (LETT)
Abby Nance, NS&M (Secretary)
Karen Granger
Jare Alexander, SGA Senator
Laura Hakala, Director Writing Center
Mark Hunt, Center for Student Success
Melissa Buice, S&BS

Absent

Vanessa Hawes, Accessibility Resource
Center
Marian Wooten, CHS
Silvia Smith
Jessica Collogan, Dean Library Services
Kristine Castelo Graduate Student Rep

9. Call to Order at 3:34
10. Approval of the Minutes of the September 2022 Meeting –approved without changes
11. Approval of the Agenda—approved unanimously
12. Reports
 - a) Accessibility Resource Center—no addition to report
 - b) Center for Student Success—see report for additional information, adviser development series available via Canvas
 - c) Mary Livermore Library—no addition to monthly report
 - d) Writing Center—see report for additional information in-class presentations available contact Laura Hakala
13. Old Business--none
14. New Business--none
15. Announcements
 - a) Next Meeting—November 8, 2022
16. Adjournment approved unanimously at 3:47.

Respectfully Submitted,

Abby Nance

Reports:

Accessibility Resource Center

September 2022 statistics from Titanium database:

- Active in database: approximately 700. May not have finished the process or may have finished the process but may not have implemented approved accommodations.
- 118 students have currently implemented accommodations for the semester
- 23 intake appointments
- 36 accommodations appointments
- 0 academic advising appointments
- Proctored 48 exams
- 171 consultations with professors/UNCP employees regarding 69 students
- 39.5 coordinated hours of interpreting services
- 32 pages converted to alternate format for exams and books
- 0 concussions
- 3 temporary disabilities
- 0 WX requests

From our **hash mark sheet** (numbers are not in Titanium, because they did not require a case note)

158 Phone calls

71 Note taker visits

159 Walk-ins

ADA Coordinator

1 Software assessment: requesting and reviewing Voluntary Product Accessibility Templates (VPAT's)

Assistive Technology Coordinator

6 Assistive Technology Trainings (Kurzweil, E-Text)

Other Activities:

- 9-06-22 – Onboarding for new faculty and staff
- 9-19-22 – Onboarding for new faculty and staff

Committees:

- Academic Support Services Subcommittee
- AITC
- Bias Education and Response Team (BERT)
- CARE/EHS Team
- Chancellor's ADA Advisory Committee
- Commencement
- Disability Awareness
- Documentation Review Committee (DRC)
- Health and Safety Committee
- New Student Orientation

- Online Learning Excellence Taskforce
- Search Committee – ARC Associate Director
- Staff Council
- VSA
- WX

Center for Student Success

Advising

- Advising is underway.

H.A.W.K. Alerts/Progress Reports

- Aug-Sept 2021 (972) / Aug-Sept 2022 (944)

Probation/Appeals

- Underway for Spring 2023

Tutoring/Supplemental Instruction

September 2022	September 2021
Online : 90	Online : 71
In Person : 547	In Person : 272
Total : 637	Total : 343

2022 Totals:

Online: 99

In Person: 637

Total: 736

2021 Totals:

Online: 84

In Person: 295

Total: 379

Students Obtaining Academic Resilience (SOAR)

August 2021 – September 2021	
Amber Phillips	42
Dez'Nique Graham	32
Sarah Baxley	52
Total	126

August 2022 – September 2021	
Dez'Nique Graham	25
Keayon Thomas	112
Sarah Baxley	152
Total	289

Academic Success Workshops (Pathways for Success)

- Underway until December 1st, 2022

Study Hall

- Underway until December 8th, 2022

Advisor Development Series

- Moving to online modules

Mary Livermore Library

Check out of the internet hotspots has been discontinued. There were issues with the provider in shifting the contract from UNCC to UNCP.

Jennifer Randall, University Special Collections and Archives technician has presented on “Cultivating Community Archives” at Robeson County Public Library and at UNCP. The program is about preserving personal items and how they can help tell a community’s story. She has online presentation planned for Saturday, Oct. 22.

The library hosted a “Friend 60,” a Speed Friending event, on September 26.

On October 6 the Library presented at high-stakes testing working. Elizabeth Jones led the event.

On October 26 the Library and the English Department will be hosting a Dead Author Night. Dress up as your favorite author as they lived or their ghostly embodiment and read a selection of their work.

Writing Center

Activities and Projects – September 2022

- Outreach and engagement with students
- Updating marketing materials for our website and social media
- Planning some group tutoring sessions

Usage Information: September 2022 | Compared to September 2021

- **224 total consultations** | 2021: 226 total consultations
- **122 individual writers** | 2021: 137 writers
- **144 online consultations** | 2021: 178 online consultations
 - **72 live online sessions** | 2021: 72
 - **72 written feedback** | 2021: 106
- **54% of clients visited one time** | 2021: 82% of clients visited one time
- **46% of clients visited more than one time** | 2021: 18% of clients visited more than one time.
- **116 new clients registered** | 2021: 147 new clients registered
- **Total number so far this semester: 254** | 2021: 264

Fall 2022 Staff

Laura Hakala, Interim Director

Graduate Student Coordinator:

- Sherry Grant (English)

Undergraduate Student Consultants:

- Lily Monaghan (Sociology/Political Science)
- Alyse Coggin (Elementary Ed/ Sociology)
- Clavaria Jeffreys (English Ed)
- Linn Brown (Political Science/Spanish)
- Zaveyan Pearson (English)

Survey Statistics (Based on 19 surveys)

- 71% rated the session as excellent
- 95% strongly agreed they would return to the center for future assignments
- 100% strongly agreed that staff members are knowledgeable and professional

Selected Survey Comments

This session helped me feel more confident about what I wrote.

Zaveyan was very helpful, patient, nice. He helped me with writing an email to my professor, about questions I had with my paper.

She was great. She help me smoothly through the process of starting my paper. I liked her writing style since it was similar to mine so we brainstorm on sentences that I could use and give me ideas on what else i could inclue in my paper which was really helpful. Overall, really happy She could help and give me ideas on what to write so I could continue to work on it with a goal in mind.