

The University of North Carolina Pembroke Infrastructure Assessment and Planning Request for Qualifications



1

Introduction

The University of North Carolina at Pembroke is in the process of developing a strategic plan to reconfigure campus infrastructure, roadways, landscapes, and pedestrian pathways in alignment with the "All Campus Path" initiative outlined in the 2022 Campus Master Plan.

1

Introduction

Agenda

05 minutes

9:05-9:10

General-As part of Air traffic control, Please mute and we can use “chat” type your name and we can acknowledge you to address questions.

Victor D. Deese

ASSISTANT Vice Chancellor for FACILITIES
MANAGEMENT

Craymon Strickland Jr.

Facilities Planner
Facilities Planning, Design and Construction

Douglas Hall, AIA, NCARB

Interim University Architect
Facilities Planning, Design and Construction

Thank you for your interest in UNCP's
Pembroke and The University of North Carolina at Pembroke are the historic home of the Lumbee People, and this identity is integral to the sense of place at UNCP.

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Intended Schedule

Agenda
05 minutes
9:10-9:15

RFP Timeline for this Process (subject to change as necessary) is as follows:

10/24/2023 RFQ Issued

11/07/2023-Pre-proposal virtual WebEx meeting hosted by UNCP at 9:00 a.m. (EST) Attendance is not mandatory, but highly encouraged.

11/14/2023-Deadline Noon for proposers to submit Letters of Interest to UNCP by 11:59 a.m. (EST)

11/21/2023-Notification Finalists

12/12/2023-Presentations

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Scope

Agenda

05 minutes

9:15-9:20

GIS Utility Mapping as a tool for recording, organizing, and displaying information about utilities and other geographical features. Providing general spatial information about utilities, such as their location, type, and size. Organized to serve broader purposes, including campus planning, infrastructure management, maintenance. Producing digital maps that can be accessed, analyzed, and updated electronically.

Traffic Study to assess the impact of altering or redirecting the flow of vehicular traffic in a specific area. The primary goal of this component of the study is to evaluate how changes in traffic patterns, such as road closures, lane modifications, or the introduction of new routes, will affect traffic congestion, safety, and accessibility.

Stormwater Management Plan

Outlining recommending improvements, such as infrastructure upgrades, detention basins, green infrastructure, and flood control measures. Summarizing the findings, including recommendations and any necessary remediation or mitigation measures.

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Scope

Agenda
05 minutes
9:20-9:25

Reliable Cost Estimates providing estimating, and budgeting, is a crucial part of planning and use in future funding requests, including infrastructure, landscapes-hardscapes or construction development projects.

Life Cycle Maintenance Budgets for landscaping infrastructure involving a thorough analysis of the costs associated with designing, installing, maintaining, and eventually replacing landscape elements over their expected life cycle.

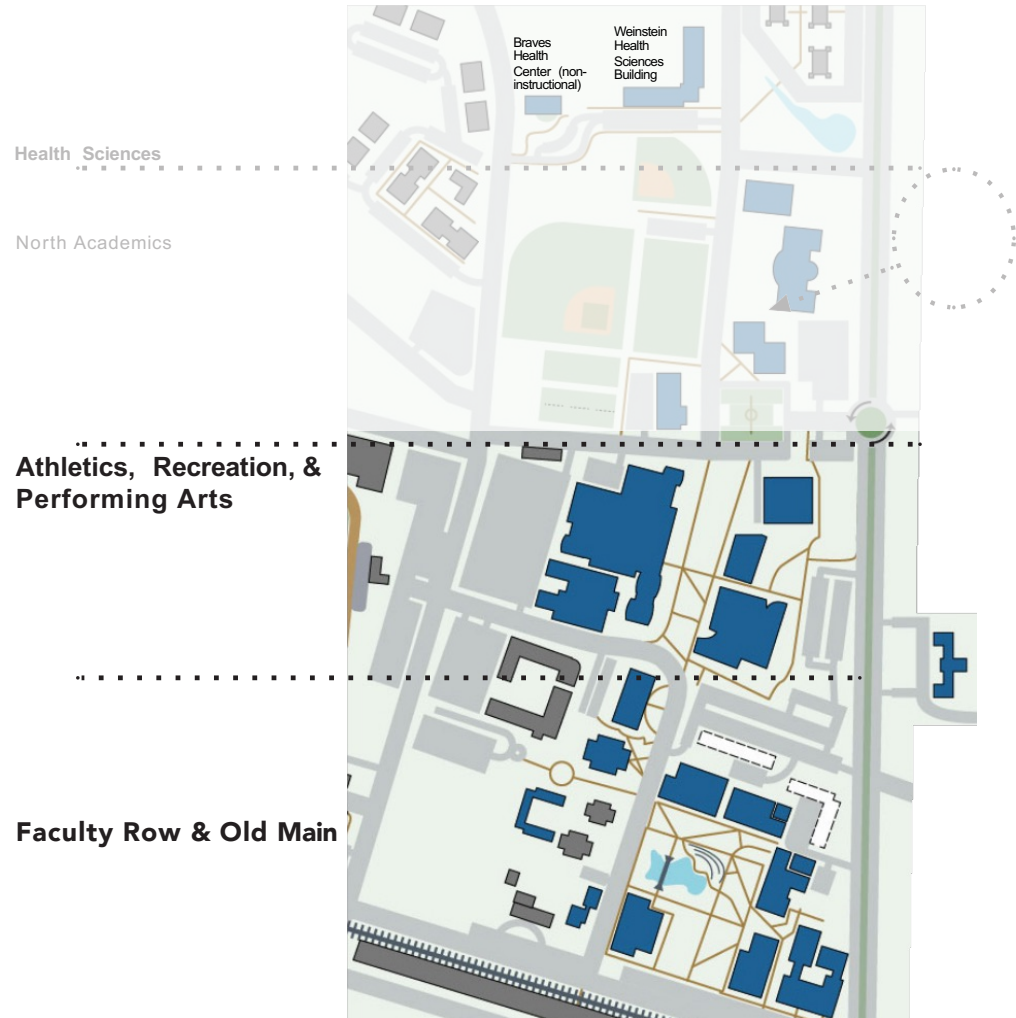
Implementation Plan phasing, scheduling and budgeting probable evolution toward a “All Campus Path” including sequential project stages or concurrent activities.

3

Scope

Agenda
05 minutes
9:25-9:30

Section One “All Campus Path” centrally located at the juncture of Faculty Row, Old Main District, Athletics and Recreation along with Performing Arts.



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Budget

Agenda

05 minutes

9:30-9:35

Total Project Budget \$150,000

Designer General Task

1. Pre-Design Services

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Specific Requirements

1. Responses shall be electronically submitted
2. No more than (20) pages at 8.5 x 11 or (15) spreads at 11 x 17, excluding SF-330 form.
 - FAQ: What counts in the page limits?
If is has ink on the page, it counts toward your page limits
3. Submit One (1) copy send via email formatted PDF
4. Follow Prescribed Format as detailed. (Tabs 1-6)
5. It is the submitting firm's responsibility to ensure the materials are received by the due date and time.

The University does not take responsibility for incomplete or late submissions.

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Specific Requirements

Tab 1: Completed Information Sheet (Website Link)

Tab 2: Letter of Interest (Cover Letter)

Tab 3: Project Team Organization Chart

3.1 Adequate staff and proposed design or consultant team and their relevant project experience

Tab 4: Relevant Experience & Other Important Factors

4.1 Specialized or appropriate expertise in the type of project

4.2 Past performance on similar projects, illustrating experience with complex planning studies

4.3 Current workload and State projects awarded (Designer and Major Consultants)

4.4 Proposed design approach for the project

4.5 Recent experience with project costs and schedule adherence (please Include projects most similar)

4.6 Proximity to and familiarity with the area where project is located

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Specific Requirements

Tab 4: Relevant Experience & Other Important Factors (Continued)

- 4.7 Proximity to and familiarity with the area where project is located
- 4.8 Record of successfully completed projects without major legal or technical problems
- 4.9 Energy Conservation Resiliency Design Experience

Tab 5: Minority Business Participation Plan (include design and construction efforts to reach UNCP HUB goals)

Tab 6: Current SF-330

1. On your completed Information Sheet, please include the primary contact person's name and email address which will be used by the University for all future communications.
2. The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications as Letter of Interest.
3. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the detail as Tabs 1-5

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Agenda

25 minutes

9:35-9:55

Your Questions

Questions must be submitted via email.

Questions asked and answered as part of Preproposal meeting will be documented and submitted and posted on the UNCP website.

<https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers>

Thank you for listening and interest in UNCP