



DF Lowry Sewer Line Replacement Project

Project Scope

The project budget of \$553,150 has been allocated to The University of North Carolina at Pembroke (UNCP). The project aims to upgrade the sewer infrastructure surrounding D.F. Lowry and Locklear by replacing the existing terracotta piping system. The design team selected for this project will have the option to be retained for complete design and construction at the University's discretion.

Project Budget **\$553,150.00**

To encourage broader participation, provide further project details, and address a limited number of queries, the **Pre-Submittal Meeting will be conducted virtually**. Although attendance is not compulsory, it is recommended as this is the only occasion for discussion.

A Pre-submittal Tuesday, April 4, 2023

3 PM | (UTC-05:00) Eastern Time (US & Canada) | 1 hr.

JOIN WEBEX MEETING

<https://uncp.webex.com/uncp/j.php?MTID=m6b3d46c3a58eeb3e0b7d67107fee343e>

Meeting number (access code): 2318 215 9763

Meeting password: HUpuTeyw827

Tap to join from a mobile device (attendees only)

[+1-415-655-0001,23182159763](tel:+1415655000123182159763)

Join by phone

[+1-415-655-0001](tel:+14156550001) US Toll

Global call-in numbers

<https://uncp.webex.com/uncp/globalcallin.php?MTID=m930cfdfb585ac13cbaad0758f1fd5575>

Join from a video system or application.

Dial <http://23182159763@uncp.webex.com>

You can also dial 173.243.2.68 and enter your meeting number.

Need help? Go to <https://help.webex.com>



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Intended Schedule:

4/4/2023	Pre-Submittal Meeting
4/18/2023	Letters of Interest Due
4/25/2023	Notify Finalist for Interview
5/4/2023	Interviews
	BOT approval TBD

Please go to the following website

<https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers>

For further information regarding submission requirements

Notes

- Failure to follow the directions or contacting anyone other than the listed contact may result in submission being classified as non-responsive.
- Responses shall be no more than (20) pages at 8.5 x 11, excluding SF-330 form.
- It is the submitting firm's responsibility to ensure the materials are received by the due date and time. The University does not take responsibility for incomplete or late submissions.
- Submit One (1) electronic copy (PDF) of the proposal, submitted via email to the Project Manager, copy Mark.Vesely@uncp.edu, Director of Operations and Maintenance, and Douglas.Hall@uncp.edu, Interim Architect.

Tab 1: Completed Information Sheet (URL Link)

- 1.1 On your completed Information Sheet, please include the primary contact person's name and email address which will be used by the University for all future communications.

Tab 2: Letter of Interest (Cover Letter)

- 2.1 Address the cover letter to the Project Contact or Project Manager

Tab 3: Project Team Organization Chart

- 3.1 Adequate staff and proposed design or consultant team and their relevant project experience

Tab 4: Relevant Experience & Other Important Factors

- 4.1 Specialized or appropriate expertise in the type of project Past performance on similar projects illustrating experience.
- 4.2 Current workload and State projects awarded.
- 4.3 Proposed design approach for the project
- 4.4 Recent experience with project costs and schedule adherence (include projects most like this Project)
- 4.5 Construction administration capabilities
- 4.6 Proximity to and familiarity with the area where project is located.
- 4.7 Record of successfully completed projects without major legal or technical problems.
- 4.8 Energy Conservation/LEED Experience



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Tab 5: Minority Business Participation Plan (include design and construction efforts to reach UNCP HUB goals)

Tab 6: Current SF-330

*** The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications as Letter of Interest. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the detail as Tabs 1-5.**

Submit Letters of Interest by above deadline to:

Bobby Locklear

Project Manager

UNC Pembroke Facilities Planning Design & Construction

Project Manager

bobby.locklear@uncp.edu

All communications via email only to the project contact, copy Mark.Vesely@uncp.edu, Director of Operations and Maintenance, and Douglas.Hall@uncp.edu, Interim Architect.

GA Advertisement: <https://www.northcarolina.edu/apps/finance/vendors/opportunities.htm>