

**MINUTES**

**UNCP Graduate Council Meeting**

Monday, January 27, 2020, 3:00 p.m.

UC Annex 203

**Present: Irene Aiken (chair),** Whitney Akers, **Christine Bell, Kirill Bumin (secretary), Serina Cinnamon, Susan Edkins, Kelly Ficklin, Julie Harrison-Swartz, Shenika Jones, Roger Ladd, Olivia Oxendine, Stephanie Robinson (GSO President), Gretchen Robinson, Kim Sellers, Tom Trendowski, Summer Woodside, and Velinda Woriax**

**Absent: Latoya Brewer, Michele Fazio, Karen Granger, Downi Griner, Rita Hagevik, Emily Neff-Sharum, Mario Paparozzi,**

**Guests:** Dennis Swanson, Eleanor Johnson, Jodi Phelps, Emily Oxendine

Meeting started at 3:00 pm.

* The agenda was approved, with amendments (removed SiAnn Mehng from nominations – it’s a renewal; added MSA program proposal)
* Minutes from November 18, 2019 meeting were approved.
* **Graduate Faculty Nominations – all approved unanimously**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Degree** | **Dept** | **Program** | **Status** | **CV** | **Votes** |
| Metoyer | Carol | DNP | Nursing | MSN | Adjunct |  | 16-0-0 |
| Dongre | Leigh | PhD | Counseling | CMHC | Adjunct |  | 16-0-0 |
| Kennedy | Stephen | PhD | Counseling | PSC | Adjunct |  | 16-0-0 |
| Lloyd | Meredith | MS | Counseling | PSC | Prof Aff |  | 16-0-0 |

* **Program Proposal – MSA – approved unanimously (16-0-0)**
  + Remove one guided program elective and reduce contact hours from 39 to 36 for the overall program
  + Rationale: The proposed change will streamline the curriculum and align with other Educator Preparation Programs (UNC and independent) with respect minimum hours for degree completion. Currently, candidates must complete 39-semester hours, including two 3-hour guided electives. The proposed changed will eliminate one of the two guided electives, resulting in a 36-semester hour program. The reduction will not impact the quality of the core program.
* **Graduate School Items/Report**
  + Update of Office Enrollment Activities – Emily Oxendine discussed recruitment letters, recruitment fairs, and open house initiatives
  + Dr. Kirill Bumin briefly described the results of the fall 2019 GA surveys, Supervisor Surveys, Graduate Exit Surveys, and Graduate Course Analyses

 

* Dr. Aiken reminded the Council that for both the Bursar and Financial Aid purposes a student coded as undergraduate student is charged the undergraduate tuition rate; if coded as a graduate, s/he is charged the graduate tuition rate.
* Dr. Aiken reiterated to the program directors the importance of using post-admission decision changes as rarely as possible. She also talked about:
  + Moving admission deadline to last drop/add date if a PD wants to admit someone after the official program deadline passes,
  + Making sure that the directives to Graduate School staff must come from PDs, not student or other faculty
  + Aiming for 24 hour turn-a-round in removing applications
  + Dr. Aiken also reminded program directors that if the application is missing DDT, they cannot give students full admission; they must be provisionally admitted. She also noted that full admit letters do not have space to add decision letter text, and to communicate nay additional information via email.
* Dr. Aiken reminded the GC about Graduate Research Symposium (Open House, representation from all programs, all GAs must participate).
* **Unfinished/New Business – none**
* **Announcements/Reminders**

1. Announcements: Grad Council meetings from will continue in UC Annex 203.
2. Remaining Grad Council Meetings for 19-20 academic year (at 3:00 pm in UC Annex 203): February 17, March 16, and April 20 of 2020
3. Application Deadlines:

March 1 for fall 2020 graduation

October 1 for spring 2021 graduation

1. Graduate School Spring Commencement, May 8, 7:00 pm, GPAC
2. Graduate Research Symposium – Monday, April 6 @ 5-7:30 pm
3. Graduate Spring Fling – info TBA

Next Meeting: Monday, February 17, 2020, 3:00, UC Annex Room 203

Meeting adjourned at 4:10 pm.