**Minutes**

**Student Publications Board Meeting**

19 February 2019

3:30 p.m.

D.F. Lowry, Room 120B

Committee Members Present: Ms. Amy Williams, Faculty Representative and Chair; Dr. Karen Helgeson, *Aurochs* Advisor; Ms. Darlene Natale, *Pine Needle* Advisor; Ms. Leslie T. Bell, SPB Financial Manager and Director of Academic Resources; Alex Smith, *Indianhead* Editor; Mason Miller, *The* *Pine* *Needle* Editor; SGA Representative (not yet appointed by SGA)

Committee Member Absent: Ms. Sara Oswald, *Indianhead* Advisor

1. The meeting was called to order by Ms. Williams at 3:35 p.m. in D.F. Lowry, Room 120B.
2. Ms. Williams welcomed Mason Miller, the new *Pine Needle* Editor, to the Student Publications Board.
3. The minutes for the meeting held on 16 October 2018 were approved.
4. The agenda was approved for 19 February 2019.
5. Chair’s Report: Ms. Williams reported that she attended the meeting of Student Affairs and Campus Life (SACL) held on Monday, 18 February. There was discussion at the meeting about Handshake, the new online career management resource available to UNCP students and alumni (<https://www.uncp.edu/campus-life/career-center/handshake>). The SPB faculty advisors may want to consider advertising the upcoming editor positions for the publications on Handshake. Ms. Williams noted that one of our main goals for this meeting would be to establish the timeline for the publications’ editor position searches this spring.

VI. Reports

1. *Aurochs*: Dr. Helgeson reported that work is progressing on the completion of the issue of the magazine that has been delayed. This issue will be published and delivered to campus this semester. The staff is also busy soliciting submissions for the next issue. *The Aurochs* has almost a completely new staff this semester.
2. *Indianhead*: Ms. Smith reported that the *Indianhead* has an almost completely new staff. Jordan Curtis is the Managing Editor. The staff also has three new photographers. She also noted that work on the new *Indianhead* is proceeding well.
3. *Pine Needle*: Ms. Natale reported that *The Pine Needle* has undergone a major re-staffing recently. She also indicated that the second edition of the newspaper for this semester will be published soon. She noted that *The Pine Needle* would be happy to advertise the publications’ editor positions in the issue coming out after spring break on 13 March. Other issues of *The Pine Needle* will be published on 20 March, 3 April, and 17 April. Some members of the newspaper staff will attend the 2019 North Carolina College Media Association Conference at North Carolina A&T State University on 23 February 2019.

1. SPB Financial Manager and Director of Academic Affairs: Ms. Bell reported that they were still waiting to hear from the Board of Trustees concerning the approval of student fee requests.

VII. Old Business: None

VIII. New Business

1. *The Pine Needle* will publish an ad seeking applications for editors for the student publications in the 13 March issue.
2. The ad will indicate that applications will be due no later than Monday, 8 April. Applications should be sent to the appropriate faculty advisor.
3. SPB members agreed upon a tentative date and time for the meeting in which applicants for editor positions will be interviewed and selected: Wednesday, 17 April, at 3:50 p.m. The date and time of this meeting will depend, in part, on the availability of the applicants.

IX. Announcements: No announcements.

X. The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Karen Helgeson, Secretary in Rotation