**Minutes for EMS 11/14/18**

Members in attendance: Joanna Hersey (ARTS), Melissa Schaub (LETT), Shilpa Pai Regan (SBS), Lois Williams (AVC for Enrollment), Derek Oxendine (Director, Center for Student Success)

Members not in attendance: Rachel Smith (NSM), SGA Representative

Visitors and Guests: David Ward, (Provost), Abigail Mann (Faculty Senate)

Call to order. Introductions. New Chair and new committee.

Review of minutes. Move to approve. Minutes approved from October 10, 2018 meeting.

M. Schaub moved to amend the agenda to add Appendix B: Academic Standing Policy Proposal and Grade Replacement Policies. These items are old business.

Move to approve agenda with amendments to old business. Amended agenda approved.

Provost’s update:

* Robust application pool developing for Fall of 2019.
* We have a fall 2019 freshman goal of 1400; goal of 900 transfer students; new graduate students of 550, we are estimating total enrollment in the fall of 2019 at approximately 8044. Assumes retention remains roughly the same. If retention averages the past two years, 8044 total. If retention is better than last year, then add approximately 120 students.
* Working to ensure there is physical classroom space, calendar space - Monday to Saturday. There are challenges ahead because we must maintain small class sizes. We added three faculty members last year, and we are looking at adding six more faculty – this will likely take place through additions, retirements, and positions vacated by departures. There is wide variability between departments.
* We have moved the application deadline up to May 1. There is a possibility that we may have to consider closing the application before that date.
* We have moved the institutional GPA for admission from 2.7 to 2.8. Those below this GPA are held for additional information, such as updated test scores and/or first semester grades.
* Will likely implement a waitlist this recruitment cycle.
* We are reaching out to our local schools through the school counseling office, principals, and superintendent’s office to communicate the change in our application deadline along with the possibility of closing our application sooner than May 1.
* Lois Williams to work with new Director of Undergraduate Admissions and Faculty to develop a more comprehensive admission review process that factors in an essay or other writing sample, recommendations, and strength of the high school.

Concern has been expressed regarding changes in admission standards and that these changes may lead us away from our mission and the students that we have traditionally served. M. Schaub shared a study from the Georgetown University Center on Education and the Workforce https://cew.georgetown.edu/cew-reports/sustates/ with members of the EMS Committee.

The question of whether NC Promise will continue and for how long was voiced. Dr. Ward shared that $51 million has been allocated and that this amount was not enough – we will receive the funds. More schools are petitioning to join, and they are Fayetteville State and UNC Asheville. We discussed the need to develop new programs and initiatives so that we can sustain the growth achieved during the NC Promise years.

Enrollment update:

|  |  |  |
| --- | --- | --- |
|  | **SPRING 2019** | **SPRING 2018** |
|  | Freshman | Transfer | TOTAL | Freshman | Transfer | TOTAL |   |
| Applications  | 148 | 747 | 895 | 115 | 350 | 465 |   |
| Admits | 41 | 212 | 253 | 14 | 92 | 106 |   |
| Enr Conf | 15 | 147 | 162 | 7 | 58 | 65 |   |
|  |  |  |  |  |  |  |  |  |
|   | **FALL 2019** | **FALL 2018** |
|  | Freshman | Transfer | TOTAL | Freshman | Transfer | TOTAL |   |
| Applications  | 6069 | 226 | 6295 | 2372 | 162 | 2534 |  |
| Admits | 609 | 26 | 635 | 249 | 14 | 263 |  |
| Enr Conf | 43 | 13 | 56 | 43 | 6 | 49 |  |
|  |  |  |  |  |  |  |  |  |

Fall 2019 applications 87% in-state and 13% out-of-state.

Open House (Nov 17) 373 students registered and 1,056 total with guests.

University College update: The Center for Student Success has held 2090 advising appointments. One thousand two hundred and seventy-two students not registered and 733 have holds – mainly attributable to parking tickets, balances and Alcohol Edu.

Fall to spring retention of first time full time is at 87%, which is even with last year at this time. Concern regarding students not being able to register for their classes – the Deans are aware and working on this issue. There are concerns with the potential understaffing of our student support service areas due to the growth experienced this academic year and the anticipated future growth.

NC Promise Taskforce has been asked to update their needs. Abby Mann asked the other faculty present in EMS meeting their needs and that they share these with the Faculty Senate. Asking that new positions not be only at the lecturer level but instead, make them tenure track. A need was expressed to update furnishings and equipment in academic buildings. Keeping an eye on class size creeping up. Be careful of solving course sections by adding online sections particularly for freshmen.

Updates made to Appendix A: Course Repetition/Grade Replacement Policy Proposal. Shilpa motion to amend and the proposal was seconded – motion past and no abstentions.

Appendix B: Academic Standing Policy Proposal. Shilpa motion to approve and seconded – motion past and no abstentions.

Abby Mann made us aware of a request from Scott Billingsley to add waitlist to courses. L Williams to research.

Meeting adjourned. Next meeting January 2019.