**Faculty & Institutional Affairs Committee (FIAC)**

**Tuesday, November 20th at 3:30pm**

**University Center 213**

**Minutes**

**Committee Members**:

Virginia Garnett (Senator)

Heather Kimberly Dial (Senator)

Nathan Phillippi (Senator)

Melissa Schaub (Senator)

Robin Snead (Senator)

Sally Vallabha (Senator)

Larry Arnold (Chair; Faculty Evaluation & Review Subcommittee)

Autumn Lauzon (Chair; Faculty Development & Welfare Subcommittee)

Walter Lewallen (Chair; Health, Safety and Environment Subcommittee)

Scott Billingsley (AVC for Academic Affairs)

Bryan Robinson (VC for Advancement)

Stewart Thomas (VC for Finance & Administration)

Ottis Murray (Chair; Faculty & Institutional Affairs Committee)

Order of Business

1. Call to Order @ 3:34 pm
2. Approval of Minutes from October 16, 2018

Corrections: West hall instead of Welling’s hall

Campaign is going live in august, town halls will be live before that

Approved

1. Approval of Agenda

Added to old business: Interpersonal violence statement revisited as to where it should go.

Approved

1. Election of Secretary
2. Report from the Chair

Senate meeting issue: action by faculty concerning medical issue protocol, whom should be contacted first? Health and safety should look into this.

FIRS : Rotation schedule for student evaluations how often should they occur.

Online Caps being changed without discussion to faculty or departments. Deans and chairs have worked together in the past.

Unofficial: how is faculty being evaluated? Library will use faculty model as their evaluation model.

Skillsoft development , making it more appropriate for our needs (instead of climbing ladders but how to use defibulators)

1. Reports from Administrators
	1. Vice Chancellor for Finance & Administration

Finance and admin: operation budget did incur 1.7 increase due to NC promise. 5% attributed to grad school enrolment.

12% increase in dollars.

Endowment sept 30th 24. 5 million dollars 8.9% form July and September. Endowment looked at advisors using Morgan Stanley (50%) and are changing it to UNC management fund 50%

Capital Projects: DOT still improving Prospect rd. Will be completed October 2019. Maybe before this date.

New Gate will be created for the school off of prospect road. Two round about will be added also.

Slow down in building Business school

West hall has been approved by the state to start construction.

* 1. Vice Chancellor for Advancement

Going live in August. Approved for CRM by BOG ,Save over $150,000

Town hall meetings are all schedules and will be based on Schools. Created for fund raising priorities. Moderated panels including Deans and donors as well as other administration. Case statements will be created to describe the work of a department or institution.

Fundraisers will be assigned to other schools and colleges. A message should be forthcoming from the Deans to the faculty.

New annual fund person being hired. Job is still open and available for applicants.

Alumni drop in party will be taking place in December.

* 1. Associate Vice Chancellor for Academic Affairs

a.    Associate Vice Chancellor for Academic Affairs

                                               i.     UNC Alumni Survey coming soon

                                              ii.     AVC for Global Engagement search complete and offer will be made to candidate soon

                                             iii.     NC Promise/Enrollment projections

1.    6721 – Spring 2019

2.    8044 – Fall 2019

                                             iv.     Tuition and fees

1.    7% increase to resident and non-resident graduate tuition

2.    7% increase to MBA tuition differential

3.    Student fees – total increase $72.49

                                              v.     Short demonstration of University Dashboards: <https://www.uncp.edu/resources/institutional-research/university-dashboards>

1. Reports from Subcommittees
	1. Faculty Development & Welfare



Office hour’s policy: Vague and short so feedback can be suggested for improvements. Departments will be in charge of Faculty office hour rules. Faculty need to be held more accountable for the 5 hours face to face and 2 hours for online. Recommended that this continues to be open to discussion and put up for changes.

Issues about faculty training HR was not happy. Modules were not appropriate. The ones from UNCP were not done well, bad questions and too long. Questions and concerns sent to Angela

How many modules, all should have had 9 (some had 11) not consistent numbers to all faculty. Did anyone vet the modules (staff and faculty supposedly worked on it)

From UNCP office of initiative there is a new system that may be put into place. No one knows if there are any consequences for not completing.

Concerns for the future: more transparency on campus for faculty involvement.

Departments are not held to the same standards for teaching loads. Update to the faculty handbook but a committee is already working on that

Email policy for faculty should be passed to the higher administration.

How is the university supporting the school of education for their two moved tracks?

* 1. Faculty Evaluation & Review

 

Changes to disciplinary procedures that require departmental approval. (See Statement revisions) for changes (in red). Should it include a deadline, At the time of when the candidate goes up (is notified)? Deadline April 16th. What if it doesn’t pass the department? Sent back to the committee.

Vote: For: Against: Abstain:

* 1. Health, Safety & Environment



Meeting Extended for 5 min.

Door locks : Informed by H& S committee because of cost of budgetary constraints of business buildings any needs or changes will have to wait because of budget constraints.

What are the differences between safety committees definition?

Meeting protocol changes between faculty handbook and senate meeting times. Next year meetings will follow handbook meeting times.

Vote: For: Against: Abstain:

1. Old Business
2. New Business
3. Announcements
4. Adjournment

5:02 PM

The next meeting will be held at 3:30 pm, February 19, 2019.