**Faculty Development and Welfare Subcommittee**

April 11, 2019; 3:30 pm

UC 233

Members: Nikki Agee (LETT to 2020), Ashley Allen (SBS to 2020), Don Beken (NSM to 2019), Kelly Charlton (SBS to 2019), Katie DeFiglio (ARTS to 2020), Scott Hicks (Director of TLC), Autumn Lauzon (LETT to 2019, Chair), Claudia Nickolson (EDUC to 2019), Angela Revels (AVC for Human Resources), Carla Rokes (ARTS to 2019), Laura Staal (EDUC to 2020)

1. Call to Order
2. Approval of Minutes from March 14, 2019 (Appendix)
3. Adoption of Agenda
4. Report from the Chair
5. Unfinished Business
   1. Braves Kickoff Updates
   2. Current and Future Parking Issues
   3. Class Size
6. New Business
7. Announcements
8. Adjournment

**Appendix**

**Faculty Development and Welfare Subcommittee**

March 14, 2019; 3:30 pm

UC 233

**Minutes (Draft)**

Members in attendance:

Ashley Allen (SBS to 2020)

Don Beken (NSM to 2019)

Kelly Charlton (SBS to 2019)

Katie DeFiglio (ARTS to 2020)

Scott Hicks (Director of TLC)

Autumn Lauzon (LETT to 2019, Chair)

Claudia Nickolson (EDUC to 2019)

Angela Revels (AVC for Human Resources)

Carla Rokes (ARTS to 2019)

Laura Staal (EDUC to 2020)

Members not in attendance:

Nikki Agee (LETT to 2020)

Kathy McAllister (NSM to 2020)

1. The meeting was called to order at 3:32.
2. The minutes of the February 14, 2019 meeting were amended to eliminate the number 6 as approving the office hour policy and changed to 5 given that Nikki Agee was not allowed to vote at the last meeting because she was not officially a member yet.
3. The agenda was adopted after adding in the addition of the office hour policy to Unfinished Business.
4. Report from the Chair:
   1. Report from FIAC
5. Unfinished Business:
   1. Office Hours Policy
      1. Senate voted on the office hour policy; however, given that it didn’t officially pass our committee last month, FDW decided to vote on it again to ensure that it clearly passed. Dr. Lauzon read the office hour policy.
      2. Scott Hicks moved to vote with Carla Rokes seconding it. Vote: 9 approved (with Lauzon not voting as chair), 0 abstain, and 0 disapproved.
   2. Braves Kickoff
      1. Teresa Bryant and Joe Sciulli are in charge of the committee.
      2. Compliance training will not be reduced, but it will be edited. All modules will still be included.
      3. FDW can propose topics or agenda items to the kickoff.
      4. Recommendation that the history of the university section be reduced.
      5. TLC will be happy to have shared interest groups that afternoon or the next day.
      6. Departments could partner with TLC to track program completions that the department was interested in.
   3. Future Parking Issues
      1. Parking lot between Dial and Sampson will be eliminated as the Business building will be there—unsure if it is the gravel or paved one.
      2. Parking garages could be built to handle parking. Parking committee should ensure we have enough parking. It’s possible that the on-campus students are driving to classes instead of walking. May be a good issue for NC Promise Planning Committee.
      3. Would like to have a report on what is being done to deal with this parking issue.
      4. In addition, when you shut down parking areas, some accommodations should be made especially for people who have designated spots for disability issues.
      5. Visibility is an issue on Prospect Rd. for pedestrians.
6. New Business:
   1. Class Size
      1. Recommendation that we start strengthening the adjunct pool.
      2. Are adjuncts the solution? Should they be given more consideration for online courses.
      3. What are the class sizes going to be? Are class sizes increasing or are we going to be teaching overloads?
      4. Are we putting adjuncts in upper level courses and if so, would we have to move our tenure-track individuals to lower level courses?
      5. People who teach smaller classes are more likely to be put up for teaching awards because they can do a better job. If you ask faculty to teach larger classes then you disadvantage them from being able to get teaching awards and teach to their best of their ability.
      6. Lecturers should not be asked to take on 8 classes without compensation and faculty should not be asked to teach triple overloads.
      7. Committee officially asked for the NC Promise Planning Committee’s notes regarding all of these issues.
7. The next meeting is scheduled for Thursday, April 11, 2019 at 3:30 pm in UC 233.
8. The meeting was adjourned at 4:31 pm.